

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 May 20, 2020
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, May 20, 2020 at 8:00 am for a Board meeting via Go to Meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Lonnie Mayberry
 Absent Members: Vonnie Esterling
 Utilities Superintendent: Dave Malcom
 Executive Secretary: Wendy Ensley
 PJ Representative- none

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmstead & Perry
 Penny Korisko-Neuvirth Construction Inc.
 Jeff Williams- Building Crafts Inc
 Scott Hensh- Midwest Mechanical LLC.
 Ken Kerns- Kerns Excavating Cp.
 John Judds- Judds Bros Construction Co.

Motion by Davis, seconded by Cain to approve the agenda.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain, Mayberry
 Nays: None Motion Carried

Motion by Cain, seconded by Davis to approve the April 15, 2020 meeting minutes.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain, Mayberry
 Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain, Mayberry
 Nays: None Motion Carried

Bank Account 1120 4/15/2020 Thu 5/20/2020
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Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
27484	MEGAN MILLER,	REFUND	CK 91.51
27484	MEGAN MILLER,	Void Ck	VC -91.51
27472	Matt Coover	Medicare	CK 1.37
27474	JEFF MCKINNEY	Medicare	CK 0.13
27475	CHERYAL RUTH	Medicare	CK 0.57
27476	HILLEARY SCHRAGE	Medicare	CK 0.33
27477	RACHEL BANNING	REFUND- 247012	CK 86.37
27478	DAVID BORCK	REFUND - 231536	CK 25.75
27479	MARION CASSIDY	REFUND- 244673	CK 103.32
27480	BRYAN/JULLIANNE GATES	REFUND - 239172	CK 112.57
27481	DANNY HARLESS	REFUND - 244639	CK 98.85
27482	DAN LIDDICK	REFUND- 225234	CK 103.83
27483	DIANA MCDOWELL	REFUND- 243774	CK 111.87

27485	KRISTI STEWART	REFUND - 233565	CK	21.79
27486	ANDREW TILLEY	REFUND- 240824	CK	84.29
27487	YUME DANCE STUDIO	REFUND- 241989	CK	90.20
27488	WELLMARK BCBS	Wellmark premium	CK	16478.65
27489	Ben Lundstrom Electrical	Electrical repairs	CK	328.30
27490	CFI- Commercial Farm Industrial	Tire repair	CK	50.00
27492	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	10.47
27493	HAWKINS, INC.	Chemicals	CK	415.00
27494	MISSISSIPPI LIME COMPANY	Bulk lime	CK	6573.02
27495	OLMSTED & PERRY ENGINEERS	Engineering	CK	13617.13
27496	QUILL CORPORATION	Supplies	CK	68.99
27498	USA BLUE BOOK	Sample station enclosures	CK	607.70
27499	Bomgaars Supply	Shop supplies	CK	32.02
27500	CFI- Commercial Farm Industrial	Tire repair	CK	10.00
27501	MALLOY INDUSTRIAL # 8	Motor repairs	CK	300.00
27502	MID-AMERICAN ENERGY	Electric	CK	3011.96
27503	OLMSTED & PERRY ENGINEERS	Engineering	CK	1195.00
27504	Stericycle Comm. Solutions Inc.	Phone	CK	80.98
27505	GIS Benefits	Met Life	CK	276.51
27506	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.03
27507	IOWA ONE CALL	Locate Service	CK	49.15
27509	RUSS'S MARKET	Supplies	CK	9.16
27510	Spiral Communications LLC	Phone	CK	35.03
27511	U.S. POST OFFICE	Permit fee	CK	120.00
27512	USA BLUE BOOK	Lab supplies	CK	334.31
27513	Verizon Wireless	Phone	CK	100.04
27514	VISA	Office supplies	CK	25.62
27527	DPC INDUSTRIES	Chemicals	CK	602.10
27530	KONFRST CONSTRUCTION	Lime pit cleaning	CK	1200.00
27531	OLMSTED & PERRY ENGINEERS	Engineering	CK	18284.36
27534	U.S. POST OFFICE	Postage	CK	506.00
27535	MEGAN MILLER,	REFUND- 241554	CK	91.51
27536	DIANA RAYBOURN,	REFUND- 12697	CK	44.02
27537	Century Link	Phone	CK	67.29
27538	CITY OF PACIFIC JUNCTION	Sewer collection	CK	1119.33
27539	SAMANTHA CARTWRIGHT	REFUND- 238451	CK	53.57
27542	CFI- Commercial Farm Industrial	Tire Repair	CK	10.00
27543	COUNCIL BLUFFS WINSUPPLY	Inventory	CK	1580.19
27544	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	17.65
27545	HAWKINS, INC.	Chemicals	CK	415.00
27547	KONICA MINOLTA	Lease	CK	95.01
27549	USA BLUE BOOK	Inventory	CK	272.43
27550	WesTech Engineering, Inc.	Repairs	CK	441.18
27561	Ohana Lakes LLC	Pioneer fee 52925 230th St	CK	5000.00
27562	BP AMOCO	Fuel	CK	320.59
27566	THE OPINION-TRIBUNE	Publications	CK	262.54
27567	PROF.COMPUTER SOLUTIONS	Hosting fees	CK	278.50
27568	QUILL CORPORATION	Office supplies	CK	77.53
27569	USA BLUE BOOK	Lab supplies	CK	50.54
27570	Hamilton & Associates, P.C.	Audit 2019	CK	1122.50
27571	MUNICIPAL SUPPLY, INC.	Inventory	CK	1177.74
27572	ABBY BOWDEN	REFUND- 241510	CK	57.71
27573	THOMAS COLPITTS	REFUND- 10594	CK	17.60
27574	NELSON GRUBB	REFUND- 242491	CK	34.81
27575	BRIANNA OLSON,	REFUND- 242400	CK	77.43
8800302	DEPT OF THE TREASURY	FICA/MED	WT	3163.40

8800303	IPERS	IPERS	WT	4663.91
8800304	TREASURER - STATE OF IOWA	State W/H	WT	1056.27
8800305	TREASURER - STATE OF IOWA	Sales Tax	WT	164.86
8800306	TREASURER - STATE OF IOWA	WET Tax	WT	3454.47
8800307	DEPT OF THE TREASURY	FICA/MED	WT	3151.91

Water Fund Total

\$93,611.77

Bank Account 1120

\$93,611.77

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
27473	MICHAEL E DARNOLD	Medicare	CK	1.37
27474	JEFF MCKINNEY	Medicare	CK	0.14
27475	CHERYAL RUTH	Medicare	CK	0.58
27476	HILLEARY SCHRAGE	Medicare	CK	0.35
27488	WELLMARK BCBS	Wellmark premium	CK	2953.62
27489	Ben Lundstrom Electrical	Electrical repairs	CK	174.00
27491	Glenwood Auto parts-NAPA	Supplies	CK	37.11
27492	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	48.74
27493	HAWKINS, INC.	Chemicals	CK	211.00
27495	OLMSTED & PERRY ENGINEERS	Engineering	CK	11997.13
27498	USA BLUE BOOK	Sample station enclosures	CK	19.85
27499	Bomgaars Supply	Shop supplies	CK	23.64
27500	CFI- Commercial Farm Industrial	Tire repair	CK	10.00
27502	MID-AMERICAN ENERGY	Electric	CK	3490.84
27503	OLMSTED & PERRY ENGINEERS	Engineering	CK	21330.00
27504	Stericycle Comm. Solutions Inc.	Phone	CK	80.99
27505	GIS Benefits	Met Life	CK	52.95
27507	IOWA ONE CALL	Locate Service	CK	49.15
27508	MANGOLD ENVIRO TESTING	Lab analysis	CK	1412.00
27510	Spiral Communications LLC	Phone	CK	35.03
27511	U.S. POST OFFICE	Permit fee	CK	120.00
27513	Verizon Wireless	Phone	CK	20.01
27514	VISA	Office supplies	CK	25.62
27525	Bomgaars Supply	Personnel supplies	CK	89.99
27528	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	39.89
27531	OLMSTED & PERRY ENGINEERS	Engineering	CK	363.28
27532	RUSS'S MARKET	Lab supplies	CK	10.63
27534	U.S. POST OFFICE	Postage	CK	506.00
27537	Century Link	Phone	CK	166.83
27540	BERT GURNEY & ASSOCIATES	Macerator	CK	23950.00
27541	BLACK HILLS ENERGY	Natural Gas	CK	37.66
27542	CFI- Commercial Farm Industrial	Tire Repair	CK	10.00
27544	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	39.81
27545	HAWKINS, INC.	Chemicals	CK	313.00
27546	HOLT GAS COMPANY INC.	Propane	CK	4801.39
27547	KONICA MINOLTA	Lease	CK	94.99
27548	MUNICIPAL SUPPLY, INC.	Flange kit	CK	64.50
27549	USA BLUE BOOK	Inventory	CK	40.30
27562	BP AMOCO	Fuel	CK	263.04
27563	Century Link	Phone	CK	98.99
27564	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	39.81
27565	MIDWEST LABORATORIES INC.	Lab analysis	CK	97.68
27566	THE OPINION-TRIBUNE	Publications	CK	262.54
27567	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	278.50
27568	QUILL CORPORATION	Office supplies	CK	77.55

27570	Hamilton & Associates, P.C.	Audit 2019	CK	1122.50
8800302	DEPT OF THE TREASURY	FICA/MED	WT	1268.20
8800303	IPERS	IPERS	WT	1615.89
8800304	TREASURER - STATE OF IOWA	State W/H	WT	486.44
8800305	TREASURER - STATE OF IOWA	Sales Tax	WT	598.55
8800307	DEPT OF THE TREASURY	FICA/MED	WT	1219.18
Sewer Fund Total				\$80,051.26
Bank Account 1120				\$173,663.03
Grand Total				\$173,663.03

April 2020 Receipts - \$319,193.14

This being the time, date and place as advertised for Public Hearing to approve plans, specs and contracts for the PJ and 190th Street Lift Station Repair Projects for Glenwood Municipal Utilities, the floor was opened for discussion at 8:03 am. There were no written objections previously filed and there were no comments or objections.

Motion by Cain, seconded by Mayberry to close the Public Hearing at 8:05 am.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Chairman Doug Meggison declared the Public Hearing closed.

Chairman Doug Meggison called the regular meeting to order at 8:06 am.

Jim Olmsted received, opened and read on behalf of the Board the bids regarding the PJ and 190th Street Lift Station Repair Projects. Tabled for engineer's review.

Motion by Davis, seconded by Mayberry to approve Resolution 662-20 liens on properties.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Engineer Olmsted presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Engineer gave update on Well #1 repair.

Recovery Task Order No. 3 – Replace Standby Power Generator- working with FEMA on replacement.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is currently on hold.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- details/designs are being drawn up in preparation for bid letting.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Bid letting held today.

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Bid letting held today.

Task Order No. 6c: Ingraham Lift Station Replacement – working on design plans.

Well- working on design plans.

Motion by Mayberry, seconded by Cain to approve payment # 1 in the amount of \$76,113.11 to Sargent Drilling for the reconstruction/flood proofing of Wells.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Engineer Olmsted presented and discussed the Water Study/Treatment plant report. Motion by Mayberry, seconded by Davis to schedule a work session for June 3, 2020 from 12:00 pm to 2:00 pm to discuss future planning and projects.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Superintendent updates:

FEMA update- GMU received partial reimbursement from FEMA for project 98320 (Equipment, Bldgs., Lost Inventory)

Tower rent- Stilling researching surrounding area tower rent fees.

Discussed retirement of Larry Pratt effective August 14, 2020.

Motion by Mayberry, seconded by Davis authorizing advertising for a Maintenance Operator position.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

City of Glenwood- none.

City of PJ – none

Engineer Olmsted reviewed bids for the PJ and 190th Street Lift Station Repair Projects and recommends awarding to Kerns Constructions. Motion by Davis, seconded by Cain to award PJ (#1) and 190th Street (#2) Lift Station Repair Projects to Kerns Construction in the amount of \$251,538.00 for project #1 and \$207,193.00 for project #2.

Motion by Mayberry, seconded by Cain to adjourn the meeting at 8:50 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary