

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 JULY 15, 2020
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, July 15, 2020 at 8:02 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Lonnie Mayberry
 Absent Members: Vonnie Esterling
 Utilities Superintendent: Dave Malcom
 Executive Secretary: Wendy Ensley

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmstead & Perry
 Ron Kohn- Glenwood Mayor
 Stephanie Abbott_ Hamilton & Associates
 Liz Larson- Hamilton & Associates

Motion by Davis, seconded by Cain to approve the agenda.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain
 Nays: None Motion Carried

Motion by Cain, seconded by Davis to approve the June 17, 2020 meeting minutes.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain
 Nays: None Motion Carried

Board member Davis reviewed claims this month and recommends approval, seconded by Cain.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain
 Nays: None Motion Carried

Board member Mayberry joined the meeting at 8:07 am

Bank Account 1120 6/17/2020 Thru 7/15/2020

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
27683	Spiral Communications LLC	Phone	CK	3.70
27684	U.S. POST OFFICE	Postage	CK	58.88
27685	WELLMARK BCBS	Wellmark premium	CK	16002.21
27686	Bomgaars Supply	Supplies	CK	21.99
27687	Council Bluffs Water Works	Lab analysis	CK	25.00
27688	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	378.75
27692	HAWKINS, INC.	Chemicals	CK	414.00
27694	MID-AMERICAN ENERGY	Electric	CK	4679.02
27695	PROF. COMPUTER SOLUTIONS LLC	Hosting fees	CK	278.50
27696	QUILL CORPORATION	Supplies	CK	19.46
27708	U.S. POST OFFICE	Postage	CK	506.00
27710	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.57
27712	IOWA ONE CALL	Locate service	CK	56.25
27713	LIVE VOICE	Answering service	CK	94.84

27715	MID-AMERICAN ENERGY	Electric	CK	10.38
27716	MISSISSIPPI LIME COMPANY	Bulk lime	CK	6686.61
27717	OLMSTED & PERRY ENGINEERS	Engineering	CK	3350.09
27718	Verizon Wireless	Phone	CK	100.03
27719	VISA	Meal for work session	CK	48.11
27720	Century Link	Phone	CK	78.37
27721	WESTERN IOWA NETWORK	Phone & fax	CK	36.15
27723	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	1631.76
27724	COHRON READY MIX LLC.	Concrete	CK	187.47
27726	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	12.95
27728	LARSEN SUPPLY CO.	Supplies	CK	63.97
27730	JOSHUA DAVALOS	REFUND - 241221	CK	113.21
27731	JUSTIN GREEN	REFUND - 247901	CK	20.33
27732	TROY MCCOWN	REFUND - 239772	CK	71.39
27733	RYAN MILLER	REFUND - 242964	CK	102.07
27740	Matt Coover	Uniform Reimb.	CK	139.95
27741	HAWKINS, INC.	Chemicals	CK	414.00
27742	MARVIN KONFRST	Skid loader Trailer	CK	1500.00
27743	OLMSTED & PERRY ENGINEERS	Engineering	CK	3842.60
27744	QUILL CORPORATION	Office Supplies	CK	13.99
27755	Aetna Behavioral Health, LLC	EAP Premium	CK	33.60
27756	Dollar General	Office supplies	CK	3.95
27759	KONICA MINOLTA	Lease	CK	95.01
27760	GIS Benefits	MetLife benefits	CK	303.49
27762	GLENWOOD FEED/IND. SUPPLY	Supplies	CK	18.65
27764	IDNR-Water supply operations section	Water supply fee	CK	655.53
27765	MANGOLD ENVIRO. TESTING	Lab analysis	CK	104.00
27766	MUNICIPAL SUPPLY, INC.	Inventory	CK	1040.00
27767	QUILL CORPORATION	Office supplies	CK	13.99
27768	BP AMOCO	Fuel	CK	470.56
27773	Hamilton & Associates, P.C.	Accounting fees	CK	1075.00
27775	PROF. COMPUTER SOLUTIONS LLC	Envelopes	CK	107.26
8800314	IOWA WORKFORCE DEV.	Unemployment	WT	72.04
8800315	IPERS	IPERS	WT	4693.25
8800316	DEPT OF THE TREASURY	FICA/MED	WT	3200.80
8800317	TREASURER - STATE OF IOWA	State W/H	WT	1070.41
8800318	TREASURER - STATE OF IOWA	Wet Tax	WT	4216.67
8800319	TREASURER - STATE OF IOWA	Sales Tax	WT	429.00
8800320	DEPT OF THE TREASURY	FICA/MED	WT	3977.80

Water Fund Total

\$62,561.61

Bank Account 1120

\$62,561.61

Sewer Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
#				
27683	Spiral Communications LLC	Phone	CK	3.70
27684	U.S. POST OFFICE	Postage	CK	58.88
27685	WELLMARK BCBS	Wellmark premium	CK	2953.62
27689	Garden Treasurer's Home & Hardware	Supplies	CK	3.58
27690	GLENWOOD FARM EQUIPMENT	Supplies	CK	12.00
27691	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.57
27692	HAWKINS, INC.	Chemicals	CK	312.00
27693	JOHN PITZER SALES	Pipe	CK	27.17
27694	MID-AMERICAN ENERGY	Electric	CK	620.11
27695	PROF. COMPUTER SOLUTIONS LLC	Hosting fees	CK	278.50
27696	QUILL CORPORATION	Supplies	CK	19.48

27697	WASTECORP PUMPS LLC	Parts	CK	1610.66
27708	U.S. POST OFFICE	Postage	CK	506.00
27709	Bomgaars Supply	Supplies	CK	28.98
27710	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	39.71
27711	INDUSTRIAL FILTER MFG.	Air filters	CK	106.48
27712	IOWA ONE CALL	Locate service	CK	56.25
27713	LIVE VOICE	Answering service	CK	94.84
27714	MANGOLD ENVIRO. TESTING	Lab analysis	CK	1412.00
27715	MID-AMERICAN ENERGY	Electric	CK	3948.74
27717	OLMSTED & PERRY ENGINEERS	Engineering	CK	208.56
27718	Verizon Wireless	Phone	CK	20.02
27720	Century Link	Phone	CK	166.83
27721	WESTERN IOWA NETWORK	Phone & fax	CK	36.15
27722	Bomgaars Supply	Supplies	CK	24.98
27725	GLENWOOD FARM EQUIPMENT	Supplies	CK	3.96
27726	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	53.56
27727	JOHN PITZER SALES	Supplies	CK	27.39
27728	LARSEN SUPPLY CO.	Supplies	CK	63.97
27729	RUSS'S MARKET	Lab supplies	CK	4.49
27739	BLACK HILLS ENERGY	Natural Gas	CK	20.13
27741	HAWKINS, INC.	Chemicals	CK	312.00
27742	MARVIN KONFRST	Skid loader Trailer	CK	1500.00
27744	QUILL CORPORATION	Office Supplies	CK	13.99
27755	Aetna Behavioral Health, LLC	EAP Premium	CK	8.40
27756	Dollar General	Office supplies	CK	3.95
27757	Glenwood Auto parts-NAPA	Belts	CK	28.58
27758	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	22.50
27759	KONICA MINOLTA	Lease	CK	94.99
27760	GIS Benefits	MetLife benefits	CK	65.94
27761	Glenwood Auto parts-NAPA	Grease fitting	CK	2.84
27762	GLENWOOD FEED/IND. SUPPLY	Supplies	CK	100.80
27763	GRAINGER	Universal power supply	CK	500.50
27767	QUILL CORPORATION	Office supplies	CK	13.99
27768	BP AMOCO	Fuel	CK	301.69
27769	Century Link	Phone	CK	100.21
27770	GLENWOOD FARM EQUIPMENT	Hardware	CK	4.78
27771	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	19.25
27772	GLENWOOD-AUTO VALUE PARTS	Supplies	CK	41.12
27773	Hamilton & Associates, P.C.	Accounting fees	CK	1075.00
27774	PLATINUM WELDING	Welding	CK	250.00
27775	PROF. COMPUTER SOLUTIONS LLC	Envelopes	CK	107.27
8800314	IOWA WORKFORCE DEV.	Unemployment Tax	WT	27.54
8800315	IPERS	IPERS	WT	1587.10
8800316	DEPT OF THE TREASURY	FICA/MED	WT	1217.20
8800317	TREASURER - STATE OF IOWA	State W/H	WT	474.43
8800319	TREASURER - STATE OF IOWA	Sales Tax	WT	987.91
8800320	DEPT OF THE TREASURY	FICA/MED	WT	1750.86
Sewer Fund Total				\$23,354.15
Bank Account 1120				\$85,915.76
Grand Total				\$85,915.76

June 2020 Receipts - \$228,671.58

Discussed possible water extension on Elrod. Chairman Meggison to follow-up with homeowner.

Liz Larson & Stephanie Abbott of Hamilton & Associates presented the 2019 Audit report. Motion by Cain, seconded by Mayberry to approve the 2019 Audit report as presented.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Motion by Cain, seconded by Mayberry to approve 2019 audit adjusting entries as presented.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Engineer Olmsted presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Well # 1 is complete and Well # 2 is currently under construction.

Motion by Davis, seconded by Mayberry to approve change order #1 extending completion date to 12/31/2020.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Recovery Task Order No. 3 – Replace Standby Power Generator- working with FEMA on replacement. Bid letting tentatively planned for August 19, 2020.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is the planning stage.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- details/designs are being drawn up in preparation for bid letting. Awaiting FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Project has been awarded.

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Project has been awarded.

Task Order No. 6c: Ingraham Lift Station Replacement – Design & engineering nearly complete. Bid letting tentatively planned for August 19, 2020 meeting.

Well @ Lake Ohana site- working on design plans. Bid letting tentatively planned for September 16, 2020 meeting.

Lake Ohana Tower- design and engineering beginning.

Motion by Mayberry, seconded by Cain to approve Resolution # 663-20

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Motion by Cain, seconded by Mayberry to approve Resolution # 664-20.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Motion by Mayberry, seconded Davis to approve Board consensus to extend an offer of employments including 3 days of vacation to Ketrick Dilworth.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve Resolution # 665-20.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Superintendent updates:

FEMA update- We are working to get project 97444 (emergency repairs project) obligated.

Assistant Superintendent Darnold presented a quote for replacing two Humus pumps at the wastewater Treatment plant @ 8,325.00 each. Motion by Davis, seconded by Mayberry to approve replacing two Humus pumps at a cost of \$16,650.00.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

City of Glenwood- Mayor Kohn discussed the upcoming meeting to discuss the Marian Heights sewer extension with area homeowners. The meeting will be held on July 20, 2020 @ 6:00 PM at the Catholic Church.

City of PJ – none

Motion by Cain, seconded by Davis to adjourn the meeting at 9:17 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Mayberry

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary