

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES  
 BOARD MEETING  
 AUGUST 19, 2020  
 CITY HALL  
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, August 19, 2020 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Lonnie Mayberry, Vonnie Esterling  
 Absent Members: None  
 Utilities Superintendent: Dave Malcom  
 Executive Secretary: Wendy Ensley  
 PJ Representative - Andy Young

Guests:

Jim Olmsted- Olmsted & Perry  
 Jake Zimmerer- Olmstead & Perry  
 Ron Kohn- Glenwood Mayor  
 Terry Kerns- Kerns Excavating  
 Calen Johnson- Eriksen Construction

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry  
 Nays: None Motion Carried

Motion by Mayberry, seconded by Esterling to approve the July 19, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry  
 Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry  
 Nays: None Motion Carried

Bank Account 1120 7/15/2020 Thru 8/19/2020

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
27574	NELSON GRUBB	Void check	VC	-34.81
27776	DELORIS CORNICK	REFUND - 239734	CK	95.51
27777	CYNTHIA DEVAULT	REFUND - 248111	CK	125.77
27778	WENDY EVANS	REFUND - 237050	CK	112.57
27779	GAME DAY LIQUOR	REFUND - 234242	CK	111.01
27780	RACHEL GREENWOOD	REFUND - 239092	CK	87.00
27781	JANIE HAMMER,	REFUND - 211118	CK	112.57
27782	MITCH HYDE	REFUND - 242031	CK	121.35
27783	NEBRASKA AIDS PROJECT	REFUND - 249201	CK	103.92
27784	CAROL ROBERTSON	REFUND - 185233	CK	92.60
27785	BAILEY STARNER	REFUND - 243276	CK	77.12
27786	JOHN WEST	REFUND - 228004	CK	55.59
27787	THOMAS WINTON	REFUND - 238759	CK	90.45
27788	PHIL, ZESKI JR.	REFUND - 243429	CK	17.39

27800	Ben Lundstrom Electrical	Electrical repairs	CK	188.70
27801	Bomgaars Supply	Supplies	CK	8.99
27802	Dollar General	Office supplies	CK	10.37
27803	GIS Benefits	MetLife	CK	352.99
27804	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	20.91
27805	HAWKINS, INC.	Chemicals	CK	618.25
27806	IOWA ONE CALL	Locating service	CK	52.25
27809	MID-AMERICAN ENERGY	Electric	CK	4116.73
27810	MISSISSIPPI LIME COMPANY	Bulk lime	CK	5666.83
27811	THE OPINION-TRIBUNE	Publications	CK	236.88
27812	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	1389.75
27813	QUILL CORPORATION	Office supplies	CK	110.51
27815	USA BLUE BOOK	Lab chemicals	CK	513.80
27816	WELLMARK BCBS	Wellmark premium	CK	15032.60
27817	ANDREA MELSON	REFUND - 245363	CK	122.55
27818	CHAD SMITH	REFUND - 247192	CK	26.73
27819	NELSON GRUBB	REFUND - 242491	CK	34.81
27820	Century Link	Phone	CK	79.06
27821	Council Bluffs Water Works	Lab analysis	CK	50.00
27822	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	2316.25
27823	DPC INDUSTRIES	Chemicals	CK	1945.57
27824	Glenwood Auto parts-NAPA	Supplies	CK	22.06
27825	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.55
27826	GMU PETTY CASH	Petty cash Reimb	CK	23.47
27827	HAWKINS, INC.	Chemicals	CK	522.50
27829	KEYSTONE LABORATORIES	Lab analysis	CK	220.00
27830	LIVE VOICE	Answering service	CK	77.67
27831	MID-AMERICAN ENERGY	Electric	CK	1190.39
27832	Ohana Lakes LLC	Pioneer fee	CK	10000.00
27833	OLMSTED & PERRY ENGINEERS	Engineering	CK	2095.40
27834	QUILL CORPORATION	Office supplies	CK	24.49
27835	U.S. POST OFFICE	Postage	CK	496.30
27837	Verizon Wireless	Phone	CK	100.04
27838	VISA	Notary renewal	CK	89.99
27839	GWOOD PROPERTIES LLC	REFUND - 231225	CK	53.32
27840	JOSHUA ST JOHN,	REFUND - 238295	CK	93.41
27841	KIM STREIT,	REFUND - 234922	CK	37.84
27842	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	1661.91
27854	KONICA MINOLTA	Lease	CK	95.01
27855	Ohana Lakes LLC	Pioneer fee 52564 229th St.	CK	3000.00
27856	BARRETT AUTO CENTER, INC.	Truck repair	CK	49.50
27858	Bomgaars Supply	Metering supplies	CK	214.10
27859	BP AMOCO	Fuel	CK	300.24
27860	Council Bluffs Water Works	Lab analysis	CK	50.00
27861	Dollar General	Office supplies	CK	35.18
27862	Glenwood Auto parts-NAPA	Brake pads	CK	38.49
27863	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	4.40
27864	GLENWOOD-AUTO VALUE	Supplies	CK	17.31
27866	HOA Solutions Inc.	Regal smart valve	CK	4900.00
27867	MANGOLD ENVIRO TESTING	Lab analysis	CK	91.00
27868	OLMSTED & PERRY ENGINEERS	Engineering	CK	16570.82
27869	WILLIAM SARGENT	Trailer hitch	CK	57.49
27870	USA BLUE BOOK	Leak detector	CK	2665.66
27871	UTILITY EQUIPMENT COMPANY	Line locator	CK	5694.27
27872	WESTERN IOWA NETWORK	Phone	CK	38.65
27873	DPC INDUSTRIES	Chemicals	CK	536.10

27874	Hamilton & Associates, P.C.	Audit 2019	CK	2572.50
27875	HAWKINS, INC.	Chemicals	CK	414.50
27876	THE OPINION-TRIBUNE	Publications	CK	117.39
27877	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	278.50
27878	QUILL CORPORATION	Office supplies	CK	80.91
27892	WELLMARK BCBS	Wellmark premium	CK	19459.76
27894	MID-AMERICAN ENERGY	Electric	CK	3439.85
27895	TENNILLE ANDERSON	REFUND - 13704	CK	37.01
27896	ATLAS DRILLING	REFUND - 245972	CK	1732.17
27897	BRUCE BURSON	REFUND - 239781	CK	70.01
27898	EBMEIER INVESTMENT PROP	REFUND - 213394	CK	114.14
27899	EBMEIER INVESTMENT PROP	REFUND - 213414	CK	114.14
27900	JUNE LOUGHMAN	REFUND - 248911	CK	34.35
27901	PEG MALONEY	REFUND - 249143	CK	133.09
27902	BENJAMIN MCGHEE,	REFUND - 237327	CK	51.72
27903	JENNIFER MILLS,	REFUND - 227552	CK	69.93
8800321	DEPT OF THE TREASURY	FICA/MED	WT	3237.76
8800322	TREASURER - STATE OF IOWA	State W/H	WT	1229.04
8800323	IPERS	IPERS	WT	4864.46
8800324	TREASURER - STATE OF IOWA	WET tax	WT	5598.75
8800325	TREASURER - STATE OF IOWA	Sales tax	WT	1038.03
8800326	DEPT OF THE TREASURY	FICA/MED	WT	3373.34
8800327	DEPT OF THE TREASURY	FICA/MED	WT	3367.28

**Water Fund Total**

**\$136,584.84**

**Bank Account 1120**

**\$136,584.84**

Sewer Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
#				
27802	Dollar General	Office supplies	CK	10.38
27803	GIS Benefits	MetLife	CK	15.84
27804	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	39.75
27805	HAWKINS, INC.	Chemicals	CK	312.25
27806	IOWA ONE CALL	Locating service	CK	52.25
27807	KONFRST CONSTRUCTION	Back Hoe work	CK	680.00
27808	MANGOLD ENVIRO TESTING	Lab analysis	CK	1412.00
27809	MID-AMERICAN ENERGY	Electric	CK	4057.33
27811	THE OPINION-TRIBUNE	Publications	CK	236.89
27812	PROF. COMPUTER SOLUTIONS	Programming	CK	1389.75
27813	QUILL CORPORATION	Office supplies	CK	110.52
27814	RUSS'S MARKET	Lab supplies	CK	5.36
27816	WELLMARK BCBS	Wellmark premium	CK	1956.23
27820	Century Link	Phone	CK	169.24
27823	DPC INDUSTRIES	Chemicals	CK	242.33
27824	Glenwood Auto parts-NAPA	Supplies	CK	5.59
27825	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	38.63
27828	IDNR-NPDES	NPDES permit	CK	1275.00
27830	LIVE VOICE	Answering service	CK	77.66
27833	OLMSTED & PERRY ENGINEERS	Engineering	CK	5361.55
27834	QUILL CORPORATION	Office supplies	CK	24.49
27835	U.S. POST OFFICE	Postage	CK	496.30
27836	USA BLUE BOOK	Pump packing	CK	215.36
27837	Verizon Wireless	Phone	CK	20.03
27838	VISA	Notary renewal	CK	89.99
27854	KONICA MINOLTA	Lease	CK	94.99
27857	BLACK HILLS ENERGY	natural gas	CK	35.23

27858	Bomgaars Supply	Supplies	CK	108.34
27859	BP AMOCO	Fuel	CK	510.96
27861	Dollar General	Office supplies	CK	35.17
27862	Glenwood Auto parts-NAPA	Supplies	CK	13.43
27863	GLENWOOD FEED/IND. SUPPLY	Grass seed	CK	79.78
27864	GLENWOOD-AUTO VALUE	Supplies	CK	17.32
27865	GRAINGER	Supplies	CK	34.59
27868	OLMSTED & PERRY ENGINEERS	Engineering fees	CK	694.52
27869	WILLIAM SARGENT	Trailer hitch	CK	57.50
27872	WESTERN IOWA NETWORK	Phone	CK	38.65
27874	Hamilton & Associates, P.C.	Audit 2019	CK	2572.50
27875	HAWKINS, INC.	Chemicals	CK	312.50
27876	THE OPINION-TRIBUNE	Publications	CK	117.40
27877	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	278.50
27878	QUILL CORPORATION	Office supplies	CK	80.91
27879	STOUDER PLUMBING	Plumbing	CK	210.58
27880	WASTECORP PUMPS LLC	Repair parts	CK	1689.43
27892	WELLMARK BCBS	Wellmark premium	CK	584.93
27893	Century Link	Phone	CK	100.21
27894	MID-AMERICAN ENERGY	Electric	CK	4607.55
8800321	DEPT OF THE TREASURY	FICA/MED	WT	1211.68
8800322	TREASURER - STATE OF IOWA	State W/H	WT	561.46
8800323	IPERS	IPERS	WT	1811.47
8800325	TREASURER - STATE OF IOWA	Sales tax	WT	1171.63
8800326	DEPT OF THE TREASURY	FICA/MED	WT	1096.72
8800327	DEPT OF THE TREASURY	FICA/MED	WT	2367.44
				<b>\$38,790.11</b>
				<b>\$175,374.95</b>
				<b>\$175,374.95</b>

July 2020 Receipts - \$204,206.60

This being the time, date and place as advertised for Public Hearing to approve plans, specs and contracts for the Ingraham Lift Station and the Water system back-up Generators Repair Projects for Glenwood Municipal Utilities, the floor was opened for discussion at 8:01 am. There were no written objections previously filed and there were no comments or objections.

Motion by Esterling, seconded by Cain to close the Public Hearing at 8:02 am.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry

Nays: None Motion Carried

Chairman Doug Meggison declared the Public Hearing closed.

Chairman Doug Meggison called the regular meeting to order at 8:03 am.

Mayor Kohn joined the meeting at 8:03 am.

Jim Olmsted and Jake Zimmerer received, opened and read on behalf of the Board the bids regarding the Ingraham Lift Station and the Water system back-up Generators Repair Projects. Tabled for engineer's review.

John McCurdy and Alexis Flenner of SWIPCO joined the meeting via conference call and discussed funding options.

Engineer Olmsted presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Well # 1 is complete and Well # 2 is currently under construction.

Motion by Davis, seconded by Cain to approve payment # 3 in the amount of \$84,324.60 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry

Nays: None Motion Carried

Well-Re-lining- There will be a pre-construction meeting on 8/21/2020 @ 10:00am.

Motion by Esterling, seconded by Mayberry to approve change order # 1 extending the completion date for re-lining Wells 1, 2 and 3 to December 31, 2020.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry

Nays: None Motion Carried

Recovery Task Order No. 3 – Replace Standby Power Generator- tabled.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is the planning stage.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- details/designs are being drawn up in preparation for bid letting. Awaiting FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Project has been awarded.

Task Order No. 6b: 190<sup>th</sup> Street Lift Station Repair and Floodproofing – Project has been awarded.

Task Order No. 6c: Ingraham Lift Station Replacement – tabled.

Well @ Lake Ohana site- working on design plans.

Lake Ohana Tower- Currently working on determining the size of the tower.

Glenbrook water & sewer extension- Motion by Esterling, seconded by Mayberry to approve change order # 1 extending the completion date to September 20, 2020.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry

Nays: None Motion Carried

Engineer recommends awarding the Ingraham Lift Station project to Erickson Construction in the amount of \$326,200.00. Motion by Mayberry, seconded by Davis to approve awarding the Ingraham Lift Station project to Erickson Construction in the amount of \$326,200.00.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry

Nays: None Motion Carried

Engineer recommends awarding the Water system back-up generators project to Midwest Mechanical Industrial Services LLC contingent upon them accepting corrected bid price of \$235,000.00. Engineer Olmsted to contact them. Motion by Esterling, seconded by Davis to approve the Water system back-up generators project to Midwest Mechanical Industrial Services LLC contingent upon them accepting corrected bid price of \$235,000.00.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry  
Nays: None Motion Carried

Superintendent updates:

FEMA update- We are working to get project 97571 (permanent repairs project) obligated. We will be reaching out for a meeting with FEMA and Iowa Homeland Security.

Discussed request from the Glenwood Fire Department to change specification for fire hydrants.

Discussed future water/sewer development needs.

City of Glenwood- Thanked everyone for attending the Marion Heights meeting to discuss the sewer extension with homeowners.

Superintendent Malcom expressed his concern with high water loss at the Aquatic Center.

City of PJ – none

Motion by Mayberry, seconded by Esterling to adjourn the meeting at 9:33 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry  
Nays: None Motion Carried

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Doug Meggison, Chairperson  
Glenwood Municipal Utilities  
Board of Trustees

ATTEST:

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Wendy Ensley Executive Secretary