

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 SEPTEMBER 16, 2020
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, September 16, 2020 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Lonnie Mayberry, Vonnie Esterling
 Absent Members: None
 Utilities Superintendent: Dave Malcom
 Executive Secretary: Wendy Ensley

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmstead & Perry
 Ron Kohn- Glenwood Mayor
 Dee Fischer-USDA
 Marco Floreani-MCEDF
 Sam Wagner-MEC
 John McCurdy- SWIPCO
 Alexsis Fleener-SWIPCO

Motion by Davis, seconded by Esterling to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
 Nays: None Motion Carried

Motion by Esterling, seconded by Mayberry to approve the August 19, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
 Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
 Nays: None Motion Carried

Bank Account 1120		8/19/2020	9/16/2020		
Water Fund					
<u>Chk #</u>	<u>Vendor</u>		<u>Description</u>		<u>Amount</u>
27785	BAILEY STARNER			VC	-77.12
27904	U.S. POST OFFICE		Postage	CK	58.19
27906	MID-AMERICAN ENERGY		Electric	CK	973.11
27907	SARGENT DRILLING		Payment # 3 Reconstruct Wells	CK	84324.60
27908	MARK CORNICK		REFUND - 239734	CK	95.51
27909	Bomgaars Supply		Supplies	CK	39.34
27910	COHRON READY MIX LLC.		Concrete	CK	611.96
27911	DPC INDUSTRIES		Chemicals	CK	7644.00
27912	FRED KONFRST TRASH SERVICE		Trash service	CK	43.25
27914	GIS Benefits		Met Life	CK	429.87
27915	Glenwood Auto parts-NAPA		Wiring adapter	CK	5.44
27916	GLENWOOD FEED/IND. SUPPLY		Shipping	CK	35.64
27918	HOA Solutions Inc.		Electrical repairs	CK	2249.63

27921	MISSISSIPPI LIME COMPANY	Bulk lime	CK	6709.32
27922	OLMSTED & PERRY ENGINEERS	Engineering	CK	1327.11
27924	QUILL CORPORATION	Office supplies	CK	58.18
27926	SARGENT DRILLING	Well abandonment	CK	3940.00
27927	Verizon Wireless	Phone Communication	CK	100.02
27928	U.S. POST OFFICE	Postage	CK	506.23
27938	EDWARD LUND	REFUND - 11418	CK	51.90
27939	LUKE RIEDESEL	REFUND - 249109	CK	89.89
27940	Century Link	Phone	CK	79.00
27941	CITY OF PACIFIC JUNCTION	Sewer collection	CK	1771.16
27942	WESTERN IOWA NETWORK	Phone	CK	36.15
27943	CFI- Commercial Farm Industrial	Tire repair	CK	25.00
27944	DPC INDUSTRIES	Chemicals	CK	536.10
27947	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	58.55
27948	HAWKINS, INC.	Chemicals	CK	516.50
27949	IOWA ONE CALL	Locating service	CK	42.75
27950	LIVE VOICE	Answering service	CK	126.56
27952	UTILITY EQUIPMENT COMPANY	Inventory parts	CK	170.00
27953	Ohana Lakes LLC	Pioneer fee 54701 Glover Rd	CK	5000.00
27954	Ben Lundstrom Electrical Contracting	Electrical repairs	CK	418.38
27957	KONFRST CONSTRUCTION	Leak Repair	CK	450.00
27958	MILLS COUNTY TREASURER	Drainage tax	CK	5.00
27959	OLMSTED & PERRY ENGINEERS	Engineering	CK	30266.02
27960	STOUDER PLUMBING	Water Heater	CK	740.36
27961	THE CURE	Safety Supplies	CK	89.90
27962	VISA	Uniforms	CK	1337.67
27963	Bomgaars Supply	Supplies	CK	63.96
27964	BP AMOCO	Fuel	CK	372.81
27965	Glenwood Auto parts-NAPA	Supplies	CK	8.49
27967	KONICA MINOLTA	Lease	CK	95.01
27968	MANGOLD ENVIRO TESTING	Lab analysis	CK	104.00
27970	THE OPINION-TRIBUNE	Publications	CK	231.02
27972	USA BLUE BOOK	Lab supplies	CK	642.42
27973	BAILEY STARNER	REFUND - 243276	CK	77.12
27975	WELLMARK BCBS	Wellmark premium	CK	15189.23
27985	CRAIN CONSTRUCTION	Glenbrook subdivision 5	CK	57631.66
27986	IDNR/OPERATOR CERT.	testing/certification	CK	60.00
27987	SARGENT DRILLING	Floodprrof wells	CK	192900.60
27988	STEVEN DOUD	REFUND - 249512	CK	112.33
27989	DAN MCGHEE,	REFUND - 244162	CK	100.07
27990	RACHAEL SIMPSON,	REFUND - 240468	CK	75.22
27991	KAREN STAFFORD	REFUND - 248679	CK	150.00
27992	JEREMY ZEVENBERGEN	REFUND - 238962	CK	66.85
8800328	DEPT OF THE TREASURY	FICA/MED	WT	3746.78
8800329	TREASURER - STATE OF IOWA	State W/H	WT	1866.96
8800330	IPERS	IPERS	WT	7487.40
8800331	TREASURER - STATE OF IOWA	Sales tax	WT	946.52
8800332	TREASURER - STATE OF IOWA	WET tax	WT	4922.49
8800333	DEPT OF THE TREASURY	FICA/MED	WT	3391.74

Water Fund Total

\$441,109.46

Bank Account 1120

\$441,109.46

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
27904	U.S. POST OFFICE	Postage	CK 58.19

27909	Bomgaars Supply	Supplies	CK	45.96
27912	FRED KONFRST TRASH SERVICE	Trash service	CK	160.00
27913	Garden Treasurer's Home & Hardware	Supplies	CK	30.47
27914	GIS Benefits	Met Life	CK	15.84
27915	Glenwood Auto parts-NAPA	Wiring adapter	CK	56.41
27916	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	80.50
27917	GMU PETTY CASH	Supplies	CK	5.34
27919	MANGOLD ENVIRO TESTING	Lab analysis	CK	1760.00
27920	MIDWEST LABORATORIES INC.	Lab analysis	CK	100.00
27922	OLMSTED & PERRY ENGINEERS	Engineering	CK	430.00
27923	PLATINUM WELDING	Services	CK	2475.00
27924	QUILL CORPORATION	Office supplies	CK	58.18
27925	RUSS'S MARKET	Lab supplies	CK	3.38
27927	Verizon Wireless	Phone Communication	CK	20.01
27928	U.S. POST OFFICE	Postage	CK	506.23
27940	Century Link	Phone	CK	169.34
27942	WESTERN IOWA NETWORK	Phone	CK	36.15
27945	Garden Treasurer's Home & Hardware	Fittings	CK	22.55
27946	GLENWOOD FARM EQUIPMENT	Supplies	CK	15.50
27947	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	40.27
27948	HAWKINS, INC.	Chemicals	CK	210.50
27949	IOWA ONE CALL	Locating service	CK	42.75
27950	LIVE VOICE	Answering service	CK	126.56
27951	RUSS'S MARKET	Lab supplies	CK	9.65
27955	BLACK HILLS ENERGY	Natural Gas	CK	34.88
27956	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.20
27959	OLMSTED & PERRY ENGINEERS	Engineering	CK	10057.46
27961	THE CURE	Safety Supplies	CK	89.90
27962	VISA	Uniforms	CK	1550.38
27963	Bomgaars Supply	Supplies	CK	5.44
27964	BP AMOCO	Fuel	CK	386.18
27965	Glenwood Auto parts-NAPA	Supplies	CK	69.73
27966	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	86.04
27967	KONICA MINOLTA	Lease	CK	94.99
27969	MIDWEST LABORATORIES INC.	Lab supplies	CK	27.25
27970	THE OPINION-TRIBUNE	Publications	CK	231.02
27971	RUSS'S MARKET	Lab supplies	CK	4.99
27972	USA BLUE BOOK	Lab supplies	CK	214.78
27974	Century Link	Phone	CK	106.21
27975	WELLMARK BCBS	Wellmark premium	CK	584.93
8800328	DEPT OF THE TREASURY	FICA/MED	WT	445.02
8800329	TREASURER - STATE OF IOWA	State W/H	WT	725.56
8800330	IPERS	IPERS	WT	1747.74
8800331	TREASURER - STATE OF IOWA	Sales tax	WT	893.40
8800333	DEPT OF THE TREASURY	FICA/MED	WT	517.38
				<hr/>
				\$24,373.26
				<hr/>
				\$465,482.72
				<hr/>
				\$465,482.72

August 2020 Receipts - \$230,535.98

USDA- Dee Fischer presented ECWAG grant agreement. Motion by Cain, seconded by Mayberry authorizing Chairman Doug Meggison to sign the ECWAG grant agreement.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

USDA project invoices to date were given to Dee Fischer for reimbursement.

Motion by Davis, seconded by Mayberry to approve Resolution # 666-20 lien on property.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Well # 1 is complete and Well # 2 has been demolished, raised and the new building set. Well # 3 will start as soon as Well# 2 is operational.

Motion by Davis, seconded by Mayberry to approve payment # 4 in the amount of \$106,203.60 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

Well-Re-lining- Wells 1 & 2 are complete and 3 will follow.

Motion by Mayberry, seconded by Cain to approve payment #1 in the amount of \$86,697.00 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

Recovery Task Order No. 3 – Replace Standby Power Generator- Pre-construction meeting scheduled for 9/17/2020.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- details/designs are being drawn up in preparation for bid letting. Awaiting FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Project has been awarded awaiting schedule from Kerns Construction.

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Project has been awarded awaiting schedule from Kerns Construction.

Task Order No. 6c: Ingraham Lift Station Replacement – Pre-construction meeting scheduled for 9/17/2020.

Lake Ohana Tower- Olmsted & Perry presented proposals for geotechnical testing. Motion by Davis, seconded by Mayberry to award contract to Thiele Geotech, Inc. in the amount of \$5675.00.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

Glenbrook water & sewer extension- Motion by Esterling, seconded by Davis to approve payment # 1 in the amount of \$57,631.66.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

Marion Heights Sewer extension- Project is currently in the survey phase. Discussed if this project should be a GMU project or a City of Glenwood project. Mayor Kohn's is going to discuss with attorney Matt Woods.

Sewer Study-Olmsted & Perry is actively working on the study and plans to have it completed by 9/30/2020. A special meeting has been scheduled for 9/30/2020 @ 8:00 am.

USDA back-up Well- tabled.

SWIPCO- no new updates.

Superintendent updates:

FEMA update- Updated the Board on projects, status and payments. GMU received payment in the amount of \$154,578.02 from FEMA and \$20,160.40 from the State of Iowa for project 97444 (Emergency water & Sewer system repairs). This project is now complete and closed.

HOA control upgrade project – updated the Board on the status of the project.

Discussed future water/sewer development needs.

City of Glenwood- None

City of PJ – none

Motion by Esterling, seconded by Davis to adjourn the meeting at 9:04 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling, Mayberry
Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary