

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
BOARD MEETING
OCTOBER 21, 2020
CITY HALL
8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, October 21, 2020 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Vonnie Esterling

Absent Members: Lonnie Mayberry

Utilities Superintendent: Dave Malcom

Executive Secretary: Wendy Ensley

PJ Representative- Andy young

Guests:

Jim Olmsted- Olmsted & Perry

Jake Zimmerer- Olmstead & Perry

Ron Kohn- Glenwood Mayor

Dee Fischer-USDA

Walter & Brenda Codney

Leigh Ann Peterson

Motion by Davis to amend the agenda to move Account numbers 212997 & 236606 to the top of the agenda, seconded by Esterling to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Walter & Brenda Codney discussed high usage caused by hot water heater leaking. They explained that the water didn't go down the sewer due to it being a dirt floor. Requested waiving sewer fees and penalties. Motion by Cain, seconded by Esterling to waive sewer charges and penalties but charge the normal sewer minimum.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Leigh Ann Peterson discussed high usage and requested waiving high-water usage and penalties. Board explained that the water went through the meter and was treated so charges cannot be waived. Motion by Esterling, seconded by Davis to waive the penalties.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Motion by Esterling, seconded by Davis to approve the September 16, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Motion by Davis, seconded by cain to approve the September 30, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Motion by Cain, seconded by Esterling to approve the October 8, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Board member Cain reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Bank Account 1120

9/16/2020 Thru 10/20/2020

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
27485	KRISTI STEWART,		VC	-21.79
27993	Council Bluffs Water Works	Lab analysis	CK	50.00
27994	Dollar General	Office supplies	CK	30.72
27996	HAWKINS, INC.	Chemicals	CK	516.25
27998	MID-AMERICAN ENERGY	Electric	CK	1457.12
28000	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	6565.44
28001	Ohana Lakes LLC	Pioneer fee 52506 229th St	CK	3000.00
28002	PROF.COMPUTER SOLUTIONS	Hosting fees	CK	278.50
28003	QUILL CORPORATION	Office supplies	CK	53.90
28004	UTILITY EQUIPMENT CO.	Line locator	CK	2700.00
28005	DPC INDUSTRIES	Chemicals	CK	874.20
28006	Bomgaars Supply	Supplies	CK	51.95
28009	GIS Benefits	MetLife	CK	382.49
28011	MID-AMERICAN ENERGY	Electric	CK	3318.55
28012	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	247.52
28014	GLENWOOD FEED/IND. SUPPLY	Grass seed	CK	41.00
28016	U.S. POST OFFICE	postage	CK	502.78
28020	HOA Solutions Inc.	Actuators	CK	9930.00
28021	IOWA ONE CALL	Locating notification	CK	50.10
28022	LIVE VOICE	Answering service	CK	77.05
28024	Verizon Wireless	Phone communications	CK	100.03
28035	Bomgaars Supply	Supplies	CK	7.86
28036	Century Link	Phone	CK	83.49
28037	CITY OF PACIFIC JUNCTION	Sewer collection	CK	1765.76
28038	DPC INDUSTRIES	Chemicals	CK	602.10
28039	HACH COMPANY	Lab Equipment repair	CK	1220.50
28040	HAWKINS, INC.	Chemicals	CK	312.25
28042	CHASE BRUMM	REFUND - 246671	CK	105.09
28043	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	3118.11
28044	KONICA MINOLTA	Lease	CK	95.01
28045	Uphoff Power and Equipment Inc	weed eater	CK	14.50
28046	UTILITY EQUIPMENT COMPANY	Inventory parts	CK	2495.58
28047	WESTERN IOWA NETWORK	Phone	CK	37.45
28048	KRISTI STEWART,	REFUND - 233565	CK	21.79
28049	Aetna Behavioral Health, LLC	EAP premium	CK	33.60
28051	Dollar General	Office supplies	CK	19.18
28052	DULTMEIER SALES	Car wash soap	CK	77.04
28053	FRED KONFRST TRASH SERVICE	Trash service	CK	43.25
28055	IDNR/WATER SUPPLY ENG.	Water use fee	CK	95.00
28058	BLACKBURN MFG. CO.	Locating flags	CK	156.91

28059	BP AMOCO	Fuel	CK	356.50
28061	HIRT CARPET CLEANING	Carpet cleaning	CK	129.50
28071	MANGOLD ENV. TESTING	lab analysis	CK	104.00
28073	THREE NAILS EXTERIORS	Roof replacement	CK	1981.00
28074	UTILITY EQUIPMENT COMPANY	Inventory parts	CK	219.00
28075	WINDOW WORLD	Window replacement	CK	1350.00
28076	CRYSTAL BARE,	REFUND - 238537	CK	72.28
28077	RAY DAILEY	REFUND	CK	114.78
28078	NOAH DIERCKS	REFUND - 243298	CK	108.00
28079	HOTEL ARTHUR	REFUND - 245296	CK	738.38
28080	MARK HUGHES	REFUND - 249378	CK	1920.50
28081	NATHANIEL/KATELYN JOHNSON	REFUND - 231361	CK	35.71
28082	MELISSA KLOECKNER,	REFUND - 225478	CK	32.10
28083	ROSS MESSINGER,	REFUND - 239712	CK	124.36
28084	TROY MICHEL	REFUND - 242675	CK	8.57
28085	MILLS COUNTY ROADS	REFUND - 250353	CK	758.74
28086	O&H INVESTMENT	REFUND - 247881	CK	130.51
28087	JACKSON ROANE	REFUND - 249765	CK	32.86
8800334	DEPT OF THE TREASURY	FICA/MED	WT	3380.56
8800335	TREASURER - STATE OF IOWA	State W/H	WT	1202.49
8800336	IPERS	IPERS	WT	4983.28
8800337	IOWA WORKFORCE DEV.	Unemployment tax	WT	57.19
8800338	TREASURER - STATE OF IOWA	Sales Tax	WT	454.18
8800339	TREASURER - STATE OF IOWA	WET tax	WT	4721.78
8800340	DEPT OF THE TREASURY	FICA/MED	WT	3413.82

Water Fund Total

\$66,940.37

Bank Account 1120

\$66,940.37

Sewer Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
#			
27994	Dollar General	Office supplies	CK 30.73
27995	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 19.25
27996	HAWKINS, INC.	Chemicals	CK 210.25
27997	MANGOLD ENV. TESTING	Lab analysis	CK 1412.00
27998	MID-AMERICAN ENERGY	Electric	CK 525.97
27999	Mid-Iowa Solid Waste Equipment	Sewer Jet Nozzle	CK 636.18
28002	PROF.COMPUTER SOLUTIONS	Hosting fees	CK 278.50
28003	QUILL CORPORATION	Office supplies	CK 210.99
28007	COUNTRY TIRE - GLENWOOD	Tires	CK 893.80
28008	Garden Treasurer's Home & Hardware	Keys	CK 3.58
28009	GIS Benefits	MetLife	CK 7.20
28010	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 63.70
28011	MID-AMERICAN ENERGY	Electric	CK 3638.45
28013	Bomgaars Supply	Supplies	CK 8.38
28015	GPM	Meter calibration	CK 463.50
28016	U.S. POST OFFICE	postage	CK 502.78
28017	VISA	Training	CK 144.99
28018	UTILITY EQUIPMENT CO.	Inventory parts	CK 296.00
28019	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 43.06
28021	IOWA ONE CALL	Locating notification	CK 50.10
28022	LIVE VOICE	Answering service	CK 77.06
28023	OLMSTED & PERRY ENGINEERS	Engineering	CK 5729.42
28024	Verizon Wireless	Phone communications	CK 20.02
28034	BLACK HILLS ENERGY	Natural gas	CK 38.98
28035	Bomgaars Supply	Supplies	CK 34.76

28036	Century Link	Phone	CK	178.72
28040	HAWKINS, INC.	Chemicals	CK	210.25
28041	RUSS'S MARKET	Lab supplies	CK	3.96
28044	KONICA MINOLTA	Lease	CK	94.99
28045	Uphoff Power and Equipment Inc	weed eater	CK	14.49
28047	WESTERN IOWA NETWORK	Phone	CK	37.44
28049	Aetna Behavioral Health, LLC	EAP premium	CK	8.40
28050	Bomgaars Supply	Monitoring camera	CK	87.78
28051	Dollar General	Office supplies	CK	19.17
28052	DULTMEIER SALES	Car wash soap	CK	77.04
28053	FRED KONFRST TRASH SERVICE	Trash service	CK	160.00
28054	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	91.15
28056	OLMSTED & PERRY ENGINEERS	Engineering	CK	6790.74
28057	RUSS'S MARKET	Lab supplies	CK	4.99
28058	BLACKBURN MFG. CO.	Locating flags	CK	156.92
28059	BP AMOCO	Fuel	CK	308.90
28060	Century Link	Phone	CK	106.32
28061	HIRT CARPET CLEANING	Carpet cleaning	CK	129.50
28072	PLATINUM WELDING	Grit Bldg. repair	CK	2475.00
8800334	DEPT OF THE TREASURY	FICA/MED	WT	478.32
8800335	TREASURER - STATE OF IOWA	State W/H	WT	181.55
8800336	IPERS	IPERS	WT	673.10
8800337	IOWA WORKFORCE DEV.	Unemployment tax	WT	7.14
8800338	TREASURER - STATE OF IOWA	Sales Tax	WT	770.54
8800340	DEPT OF THE TREASURY	FICA/MED	WT	440.26
Sewer Fund Total				\$28,846.32

September 2020 Receipts - \$398,134.43

SWIPCO- none

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Well # 1 & 2 are complete Well # 3 is under construction.

Well-Re-lining- Wells 1 & 2 are complete and 3 is under construction.

Recovery Task Order No. 3 – Replace Standby Power Generator- Contract has been awarded and Pre-construction meeting complete. Project to start in next week.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- awaiting final BCA and FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Project has been awarded awaiting schedule from Kerns Construction.

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Project has been awarded awaiting schedule from Kerns Construction.

Task Order No. 6c: Ingraham Lift Station Replacement – Contractor beginning work today.

Lake Ohana Tower- Olmsted & Perry- in design phase. Awaiting geotechnical report.

Glenbrook water & sewer extension- Motion by Davis, seconded by Cain to approve payment # 2 in the amount of \$125,180.74 to Crain Construction.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Marion Heights Sewer extension- Project is now a City of Glenwood project.

USDA back-up Well-Project design nearly done. Bid letting in next couple months.
USDA reimbursement-none.

Discussed future water/sewer development needs.

Discussed Wellmark plan renewal. Motion by Davis, seconded by Esterling to renew current plan.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Superintendent updates:

FEMA update- Awaiting BCA completion and FEMA obligation for permanent repairs project.

Preliminary budget- Superintendent Malcom is working on the preliminary budget and may be requesting a special meeting to review/discuss.

City of Glenwood- None

City of PJ – house demolitions starting within the next 30 days.

Motion by Davis, seconded by Esterling to adjourn the meeting at 9:32 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary