

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
BOARD MEETING
November 18, 2020
CITY HALL
8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, November 18, 2020 at 8:07 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:07 AM.

The following were present:

Board Members: Doug Meggison, Marcia Cain, Vonnie Esterling, Lonnie Mayberry

Absent Members: Dick Davis

Utilities Superintendent: Dave Malcom

Executive Secretary: Wendy Ensley

PJ Representative- Andy Young

Guests:

Jim Olmsted- Olmsted & Perry

Jake Zimmerer- Olmstead & Perry

Ron Kohn- Glenwood Mayor

Richard L Nieman

Judy Nieman

Malcom Mccue

Tim O'Brien

Motion by Esterling, seconded by Mayberry to amend the agenda to correct pay requests for Wells and Wells Relining as follows:

1. Wells
 - a. Approve payment #5 in the amount of \$ 128,000.45 to Sargent Drilling
2. Well Re-Lining
 - a. Approve payment #2 in the amount of \$43,348.50 to Sargent Drilling

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Mayberry, seconded by Esterling to approve the October 21, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Mayberry, seconded by Esterling to approve the November 12, 2020 special meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Esterling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Tim O'Brien and neighbors discussed concerns and asked questions about the potential future expansion of GMU's systems.

Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28088	ACCURATE INSURANCE	INS POLICY CHANGE	CK	11.50
28089	Bomgaars Supply	SHOP SUPPLIES	CK	5.98
28090	Council Bluffs Water Works	LAB ANALYSIS	CK	75.00
28091	CRAIN CONSTRUCTION	PYMT 2 GLENBROOK SUB DIV 5	CK	125180.74
28092	DPC INDUSTRIES	WTP CHEMICALS	CK	610.80
28093	Garden Treasurer's Home & Hardware	INVENTORY PARTS	CK	15.98
28094	GIS Benefits	NOV 20 METLIFE BENEFITS	CK	391.33
28096	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	18.45
28097	KONFRST CONSTRUCTION	HESCO BARRIER REMOVAL	CK	8770.00
28098	MID-AMERICAN ENERGY	ELECTRIC	CK	2970.92
28099	MISSISSIPPI LIME COMPANY	BULK LIME	CK	6562.92
28100	MUNICIPAL SUPPLY INC.	EQUIP REPAIR	CK	168.50
28101	THE OPINION-TRIBUNE	PUBLICATIONS	CK	124.96
28102	PROF. COMPUTER SOLUTIONS LLC	ENVELOPES	CK	528.39
28103	QUILL CORPORATION	SUPPLIES	CK	144.69
28104	USA BLUE BOOK	LAB SUPPLIES	CK	588.43
28105	WELLMARK BCBS	INS PREMIUM	CK	16560.53
28115	Bomgaars Supply	Supplies	CK	39.96
28116	COHRON READY MIX LLC.	Concrete	CK	517.43
28117	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	1696.95
28118	FRED KONFRST TRASH SERVICE	Trash Service	CK	43.25
28119	GLENWOOD-AUTO VALUE PARTS	Oil & Filter truck 5	CK	27.96
28120	IOWA ONE CALL	Locating notifications	CK	47.25
28121	LIVE VOICE	Answering service	CK	82.03
28123	QUILL CORPORATION	Supplies	CK	105.74
28125	Verizon Wireless	Phone	CK	100.05
28126	VISA	Grease, battery, lab supplies	CK	303.84
28127	Century Link	Phone	CK	83.35
28128	U.S. POST OFFICE	Postage	CK	503.70
28129	WESTERN IOWA NETWORK	Phone	CK	38.09
28130	Bomgaars Supply	GENERAL SUPPLIES	CK	5.29
28131	Dollar General	GENERAL SUPPLIES	CK	26.35
28133	HAWKINS, INC.	CHEMICALS-CHLORINE	CK	414.25
28134	KONFRST CONSTRUCTION	LIME PIT CLEANING	CK	10055.00
28135	OLMSTED & PERRY ENGINEERS	ENGINEERING FEES	CK	5598.08
28136	CITY OF PACIFIC JUNCTION	Sewer collection	CK	1560.65
28137	JULIE ARGO	REFUND - 247558	CK	24.00
28138	ROBERT CULLISON	REFUND - 222226	CK	85.69
28139	ANGELA SNYDER	REFUND - 250280	CK	53.68
28140	TERESA TURNBOW	REFUND - 247992	CK	71.39
28142	KONICA MINOLTA	Lease	CK	95.01
28143	MILLS COUNTY TREASURER	Drainage tax	CK	21.25
28145	Bomgaars Supply	Batteries	CK	68.96
28146	FRED KONFRST TRASH SERVICE	Trash service	CK	43.25
28147	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.80
28159	BP AMOCO	FUEL - OCTOBER 2020	CK	482.12
28161	KETRICK DILWORTH	REIMBURSEMENT FOR SUPPLIES	CK	62.39
28163	GRAINGER	PROTECTIVE EQUIP	CK	148.10
28164	HAWKINS, INC.	CHEMICALS - CHLORINE	CK	312.25
28165	MANGOLD ENVIRONMENTAL TESTING	LAB ANALYSIS	CK	104.00
28167	OLMSTED & PERRY ENGINEERS	ENGINEERING	CK	16599.90
28168	USA BLUE BOOK	CLAW GRABBER SEWER TRUCK	CK	178.83

28169	Bomgaars Supply	EQUIPMENT SUPPLIES	CK	11.98
28170	THE OPINION-TRIBUNE	PUBLICATIONS - OCT 2020	CK	118.73
28171	PROF. COMPUTER SOLUTIONS LLC	STATEMENTS	CK	654.94
28172	QUILL CORPORATION	OFFICE SUPPLIES	CK	49.19
28173	DEBRA BARE	REFUND - 244886	CK	51.22
28174	BARBARA ENGLE	REFUND - 10841	CK	127.15
28175	STEVE GILBERT	REFUND - 236453	CK	46.07
28176	DIANA KELLY,	REFUND - 235618	CK	82.12
28177	PETER MCNEAL	REFUND - 248980	CK	72.02
28178	PROGRESSIVE PIPELINE	REFUND - 249909	CK	79.83
28179	CHARLES RED	REFUND - 244864	CK	93.85
28180	MICHELE VANPELT,	REFUND - 242266	CK	90.12
28181	KAYLA WOOD,	REFUND - 232460	CK	91.58
28184	SARGENT DRILLING	Well Reconstruction	CK	171348.95
8800341	DEPT OF THE TREASURY	FICA/MED	WT	3383.64
8800342	TREASURER - STATE OF IOWA	State W/H	WT	1209.89
8800343	IPERS	IPERS	WT	4997.84
8800344	TREASURER - STATE OF IOWA	WET Tax	WT	4297.54
8800345	TREASURER - STATE OF IOWA	Sales Tax	WT	311.46
8800346	DEPT OF THE TREASURY	FICA/MED	WT	3502.70

Water Fund Total

\$392,968.78

Bank Account 1120

\$392,968.78

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28088	ACCURATE INSURANCE	INS POLICY CHANGE	CK	11.50
28094	GIS Benefits	METLIFE BENEFITS	CK	7.20
28095	Glenwood Auto parts-NAPA	BATTERIES	CK	420.00
28096	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	147.98
28098	MID-AMERICAN ENERGY	ELECTRIC	CK	2897.06
28100	MUNICIPAL SUPPLY INC.	EQUIP REPAIR	CK	168.50
28101	THE OPINION-TRIBUNE	PUBLICATIONS	CK	124.96
28102	PROF. COMPUTER SOLUTIONS LLC	ENVELOPES	CK	528.39
28103	QUILL CORPORATION	SUPPLIES	CK	181.83
28105	WELLMARK BCBS	INS PREMIUM	CK	584.93
28118	FRED KONFRST TRASH SERVICE	Trash Service	CK	160.00
28120	IOWA ONE CALL	Locating notifications	CK	47.25
28121	LIVE VOICE	Answering service	CK	82.03
28122	MANGOLD ENVIRO TESTING	Lab analysis	CK	1676.00
28123	QUILL CORPORATION	Supplies	CK	123.67
28124	USA BLUE BOOK	Lab supplies	CK	67.25
28125	Verizon Wireless	Phone	CK	20.02
28126	VISA	Grease, battery, lab supplies	CK	189.14
28127	Century Link	Phone	CK	180.66
28128	U.S. POST OFFICE	Postage	CK	503.70
28129	WESTERN IOWA NETWORK	Phone	CK	38.10
28131	Dollar General	GENERAL SUPPLIES	CK	26.35
28132	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	59.89
28133	HAWKINS, INC.	CHEMICALS-CHLORINE	CK	210.25
28135	OLMSTED & PERRY ENGINEERS	ENGINEERING FEES	CK	15416.40
28141	JIM HUGHES	Tractor rental	CK	1630.20
28142	KONICA MINOLTA	Lease	CK	94.99
28144	BLACK HILLS ENERGY	Natural gas	CK	36.74
28146	FRED KONFRST TRASH SERVICE	Trash service	CK	160.00
28158	Bomgaars Supply	BOMGAARS SUPPLY	CK	52.88

28159	BP AMOCO	FUEL	CK	389.75
28160	Century Link	PHONE	CK	107.42
28162	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	61.58
28163	GRAINGER	PROTECTIVE EQUIP	CK	148.10
28164	HAWKINS, INC.	CHEMICALS - CHLORINE	CK	108.25
28166	MIDWEST LABORATORIES INC.	LAB ANALYSIS	CK	934.52
28167	OLMSTED & PERRY ENGINEERS	ENGINEERING FEES	CK	6734.75
28168	USA BLUE BOOK	CLAW GRABBER SEWER TRUCK	CK	451.51
28170	THE OPINION-TRIBUNE	PUBLICATIONS - OCT 2020	CK	118.72
28171	PROF. COMPUTER SOLUTIONS LLC	STATEMENTS	CK	654.94
28172	QUILL CORPORATION	OFFICE SUPPLIES	CK	49.19
28182	ERIKSEN CONSTRUCTION CO. INC.	Lift station Repairs	CK	65141.50
28183	KERNS EXCAVATING COMPANY	Lift station Repairs	CK	37431.00
8800341	DEPT OF THE TREASURY	FICA/MED	WT	497.34
8800342	TREASURER - STATE OF IOWA	State W/H	WT	169.74
8800343	IPERS	IPERS	WT	639.07
8800345	TREASURER - STATE OF IOWA	Sales Tax	WT	663.87
8800346	DEPT OF THE TREASURY	FICA/MED	WT	440.26
Sewer Fund Total				\$140,589.38

October 2020 Receipts - \$302,065.94

Motion by Cain, seconded by Esterling to approve Resolution # 667-20 Wellmark renewal.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Esterling, seconded by Cain to approve policy manual update for Wellmark renewal.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Esterling, seconded by Cain to approve Resolution # 668-20 Lien on property.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Cain, seconded by Mayberry to approve Resolution #669-20 New Hire Jeremy Hanover.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Well # 1 & 2 are complete Well # 3 is under construction.

Motion by Mayberry, seconded by Esterling to approve payment # 5 in the amount of \$128,000.45 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Well-Re-lining- Wells 1 & 2 are complete and 3 is under construction. Motion by Esterling, seconded by Mayberry to approve Payment # 2 in the amount of \$43,348.50 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Recovery Task Order No. 3 – Replace Standby Power Generator- Midwest Mechanical is on-site beginning work.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- awaiting final BCA and FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing –Kerns Construction is on-site making repairs. Motion by Esterling, seconded by Mayberry to approve payment #1 in the amount of \$18,715.50 to Kern’s Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing –Kerns Construction is on -site making repairs.

Motion by Esterling, seconded by Mayberry to approve payment #1 in the amount of \$18,715.50 to Kern’s Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Task Order No. 6c: Ingraham Lift Station Replacement – Ericksen Construction is on-site making repairs. Motion by Esterling, seconded by Mayberry to approve payment #1 in the amount of \$65,141.50 to Ericksen Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Esterling, seconded by Mayberry to approve change order # 1-time extension Ingraham Lift Station project.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Lake Ohana Tower- Olmsted & Perry- in design phase.

Glenbrook water & sewer extension- Project is substantially complete.

USDA back-up Well-Plans are being submitted to the DNR for approval.

USDA reimbursement- Invoices in the amount of \$43,013.76 have been submitted to USDA for reimbursement.

Discussed future water/sewer development needs. Awaiting further information.

Superintendent updates:

FEMA update- BCA has been completed and submitted. Awaiting FEMA obligation.

2021 Budget tabled. Special meeting set for December 2, 2020 @ 8:00 to hold public hearing to approve the 2021 budget.

Discussed 2021 Salaries. Motion by Mayberry, seconded by Esterling to approve 3% increases for Executive Secretary, Assistant Superintendent, Maintenance operators with the exception of new hire, 4 % increase for Superintendent, increase salary for Hilleary Schrage to \$16.50 and Cheryal Ruth to \$20.00 effective 1/4/2021.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

City of Glenwood- Mayor thanked Olmsted & Perry for their help with the Marion Heights sewer extension.

City of PJ – Mayor Young reported on the progress of house demolitions.

Motion by Cain, seconded by Mayberry to adjourn the meeting at 9:10 A.M.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary