

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 December 16, 2020
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, December 16, 2020 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Marcia Cain, Vonnie Esterling, Lonnie Mayberry, Dick Davis
 Absent Members: none
 Utilities Superintendent: Dave Malcom
 Executive Secretary: Wendy Ensley
 PJ Representative- Andy Young

Guests:

Jim Olmsted- Olmsted & Perry
 Ron Kohn- Glenwood Mayor
 Dee Fischer – USDA
 Ron Rech- DPC

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Motion by Cain, seconded by Esterling to approve the December 2, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Board member Davis reviewed claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Bank Account 1120 11/18/2020 Thru 12/15/2020

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28137	JULIE ARGO		VC	-24.00
28184	SARGENT DRILLING	Payment # 2 Well relining	CK	171348.95
28185	GIS Benefits	MetLife premium	CK	473.87
28186	MID-AMERICAN ENERGY	Electric	CK	2648.67
28187	Ohana Lakes LLC	Pioneer fee 22200 Devore	CK	10000.00
28188	WELLMARK BCBS	Wellmark Premium	CK	18327.45
28199	Bomgaars Supply	Supplies	CK	22.47
28200	DPC INDUSTRIES	Chemicals	CK	1006.20
28201	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	13.02
28203	IOWA ONE CALL	Locating service	CK	65.40
28204	IOWA RURAL WATER ASSOC.	Membership dues	CK	375.00
28206	KEYSTONE LABORATORIES	Lab analysis	CK	50.00
28207	KONFRST CONSTRUCTION	Leak repair	CK	1440.00
28209	MID-AMERICAN ENERGY	Electric	CK	353.10
28210	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	1040.00

28211	OLMSTED & PERRY ENGINEERS	Engineering	CK	15963.99
28212	PCC CONSTRUCTION	Concrete	CK	1625.52
28213	PROF. COMPUTER SOLUTIONS LLC	Hosting fees	CK	278.50
28215	SOUTHWEST IOWA LOCKS	Keys	CK	30.00
28216	USA BLUE BOOK	Chemicals	CK	272.04
28217	U.S. POST OFFICE	Postage	CK	495.19
28218	Council Bluffs Water Works	Lab analysis	CK	75.00
28219	Glenwood Auto parts-NAPA	Battery	CK	62.71
28222	SENSUS USA INC	Support Coverage	CK	1949.94
28223	USA BLUE BOOK	Chemicals	CK	1162.96
28224	UTILITY EQUIPMENT CO.	Inventory	CK	501.00
28225	Verizon Wireless	Phone	CK	100.03
28226	VISA	Training, Supplies, Programming	CK	63.14
28227	CITY OF PACIFIC JUNCTION	SW Collection	CK	1753.34
28228	ANNALISA MCGINN	REFUND - 247923	CK	72.76
28234	JULIE ARGO	REFUND - 247558	CK	24.00
28235	AFFORDABLE ASPHALT LLC.	Street repair	CK	990.00
28238	BLACKBURN MFG. CO.	Paint	CK	119.69
28239	Century Link	Phone	CK	83.51
28240	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	126.13
28241	Garden Treasurer's Home & Hardware	Supplies	CK	10.48
28242	Glenwood Auto parts-NAPA	Supplies	CK	51.01
28244	LIVE VOICE	Answering service	CK	77.05
28245	MATT PARROTT & SONS	Office supplies	CK	169.97
28246	MISSISSIPPI LIME COMPANY	Bulk lime	CK	6567.97
28247	MUNICIPAL SUPPLY, INC.	Valve replacement	CK	652.80
28248	OLMSTED & PERRY ENGINEERS	Engineering	CK	190.00
28249	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	15.50
28250	WESTERN IOWA NETWORK	Phone	CK	38.14
28261	Bomgaars Supply	Supplies	CK	6.68
28262	BP AMOCO	Fuel	CK	429.89
28263	Council Bluffs Water Works	Lab analysis	CK	25.00
28265	HAWKINS, INC.	Chemicals	CK	425.50
28266	KONICA MINOLTA	Copier lease	CK	95.01
28267	MUNICIPAL SUPPLY, INC.	Inventory	CK	1901.54
28268	PROF. COMPUTER SOLUTIONS	System Maintenance contract	CK	8778.00
28271	Dollar General	Office supplies	CK	43.92
28272	FRED KONFRST TRASH SERVICE	Trash service	CK	43.25
28273	Garden Treasurer's Home & Hardware	Supplies	CK	7.99
28274	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	24.54
28275	KONFRST CONSTRUCTION	Leak repair	CK	1185.00
28276	QUILL CORPORATION	Office supplies	CK	77.70
28277	Ohana Lakes LLC	Pioneer fee 52528 229th St	CK	3000.00
28278	KIM DUBAS	REFUND - 241392	CK	68.19
28279	MICHELLE FORNOFF	REFUND - 249534	CK	31.84
28280	MIKE/LORETTA GARSOW,	REFUND - 223492	CK	107.44
28281	SCHULA GERMAN,	REFUND - 229916	CK	41.15
28282	DENISE HAYES	REFUND - 239934	CK	35.63
28283	WILLIAM WESTON,	REFUND - 239903	CK	93.85
28284	MALLORY WICHT	REFUND - 246040T	CK	139.98
28285	WHITNEY WRIGHT	REFUND - 247323	CK	104.61
8800347	DEPT OF THE TREASURY	FICA/MED	WT	3739.54
8800348	TREASURER - STATE OF IOWA	State W/H	WT	1300.17
8800349	IPERS	IPERS	WT	5415.50
8800350	TREASURER - STATE OF IOWA	WET Tax	WT	3660.84
8800351	TREASURER - STATE OF IOWA	Sales tax	WT	1125.79

Water Fund Total \$272,571.05

Bank Account 1120 \$272,571.05

Sewer Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28182	ERIKSEN CONSTRUCTION CO. INC.	Payment # 1 Ingraham lift station	CK	65141.50
28183	KERNS EXCAVATING COMPANY	Payment # 1 190th Lift station	CK	37431.00
28185	GIS Benefits	MetLife premium	CK	7.20
28186	MID-AMERICAN ENERGY	Electric	CK	3106.18
28188	WELLMARK BCBS	Wellmark Premium	CK	584.93
28199	Bomgaars Supply	Supplies	CK	217.71
28201	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	75.30
28202	GLENWOOD-AUTO VALUE PARTS	Battery	CK	97.36
28203	IOWA ONE CALL	Locating service	CK	65.40
28205	JOHN PITZER SALES	Supplies	CK	169.50
28206	KEYSTONE LABORATORIES	Lab analysis	CK	67.50
28208	MANGOLD ENVIRO TESTING	Lab analysis	CK	1496.00
28211	OLMSTED & PERRY ENGINEERS	Engineering	CK	1422.95
28213	PROF. COMPUTER SOLUTIONS LLC	Hosting fees	CK	278.50
28214	RUSS'S MARKET	Lab supplies	CK	3.96
28215	SOUTHWEST IOWA LOCKS	Keys	CK	30.00
28217	U.S. POST OFFICE	Postage	CK	495.19
28219	Glenwood Auto parts-NAPA	Battery	CK	62.71
28220	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.85
28221	MUNICIPAL SUPPLY, INC.	PUMPS	CK	54.40
28225	Verizon Wireless	Phone	CK	20.02
28226	VISA	Training, Supplies, Programming	CK	33.14
28236	BERT GURNEY & ASSOCIATES	Humus pumps	CK	16908.52
28237	BLACK HILLS ENERGY	Natural Gas	CK	38.69
28239	Century Link	Phone	CK	180.08
28242	Glenwood Auto parts-NAPA	Supplies	CK	51.01
28243	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.57
28244	LIVE VOICE	Answering service	CK	77.06
28245	MATT PARROTT & SONS	Office supplies	CK	169.97
28248	OLMSTED & PERRY ENGINEERS	Engineering	CK	25403.99
28249	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	141.86
28250	WESTERN IOWA NETWORK	Phone	CK	38.15
28262	BP AMOCO	Fuel	CK	242.81
28264	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	43.50
28266	KONICA MINOLTA	Copier lease	CK	94.99
28268	PROF. COMPUTER SOLUTIONS LLC	System Maintenance contract	CK	8778.00
28269	Bomgaars Supply	Supplies	CK	3.04
28270	Century Link	Phone	CK	106.84
28271	Dollar General	Office supplies	CK	43.92
28272	FRED KONFRST TRASH SERVICE	Trash service	CK	160.00
28274	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	22.60
28276	QUILL CORPORATION	Office supplies	CK	77.70
8800347	DEPT OF THE TREASURY	FICA/MED	WT	440.26
8800348	TREASURER - STATE OF IOWA	State W/H	WT	157.90
8800349	IPERS	IPERS	WT	605.04
8800351	TREASURER - STATE OF IOWA	Sales tax	WT	727.83

Sewer Fund Total \$165,417.63

Bank Account 1120 \$437,988.68

Grand Total \$437,988.68

November 2020 Receipts - \$341,545.81

Superintendent Malcom opened and read Chemicals bids. Tabled for review.

Motion by Esterling, seconded by Mayberry to approve Resolution # 671-20 2021 salaries.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve Resolution # 672-20 Liens on properties.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells- Well # 3 is now on-line. Project is nearing completion.

Well-Re-lining- Project is complete. Closeout is scheduled for the January 20, 2021 meeting.

Recovery Task Order No. 3 – Replace Standby Power Generator- Midwest Mechanical is on-site and project is underway.

Motion by Mayberry, seconded by Davis to approve payment # 1 in the amount of \$105,447.67 to Midwest Mechanical Industrial Services Inc. for the stand by generator project.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- awaiting final BCA and FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing –Kerns Construction is on-site making repairs.

Motion by Cain, seconded by Davis to approve payment #2 in the amount of \$33,367.50 to Kern’s Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing –Kerns Construction is on -site making repairs.

Motion by Davis, seconded by Mayberry to approve payment 2 in the amount of \$34,615.80 to Kern’s Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Task Order No. 6c: Ingraham Lift Station Replacement – Ericksen Construction is on-site making repairs. Motion by Esterling, seconded by Mayberry to approve payment #2 in the amount of \$180,587.87 to Ericksen Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Glenbrook water & sewer extension- Project is substantially complete.

Update given on Marion Heights sewer extension which is a City of Glenwood project.

USDA project updates:

Lake Ohana Tower- Olmsted & Perry- in design phase. Project is planned to be funded by USDA. The tower will be a 3000,000-gallon tank.

Back-up Well- Design plans have been submitted to the DNR and USDA for approval. Bidding is planned for the January 20, 2021 meeting.

USDA reimbursement- Invoices in the amount of \$4,929.45 are being submitted to USDA for reimbursement.

Discussed future water/sewer development needs. Awaiting further information.

Motion by Mayberry seconded by Esterling to award chemical low bids as follows:

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

To Mississippi Lime Company for:

Bulk ½” pebble lime @ \$258.30/ ton FOB Glenwood.

To DPC Industries, Inc. for:

Bag Hydrated Lime @ \$570.00/ ton FOB Glenwood.

Chlorine @ \$90.00 / 150 lb. cylinder. FOB Glenwood.

To Hawkins for:

HFS Acid (Fluoride) @ \$67.50 / 150 lb. return drum FOB Glenwood \$3.00 drum cleanout

Aluminum Sulfate @ \$183.70 / 55 gal. FOB Glenwood \$15.00 drum cleanout

Ammonium Sulfate @ \$171.67/ 55 gal. FOB Glenwood

Motion by Mayberry, seconded by Esterling to approve 2021 holidays as follows:

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

NEW YEARS	01/01/2021
LINCOLN’S B-DAY	(FLOATER)
PRESIDENT’S DAY	02/15/2021
MEMORIAL DAY	05/31/2021
4 TH OF JULY	07/05/2021
LABOR DAY	09/06/2021
HOMECOMING	Close at noon
VETERAN’S DAY	11/11/2021
THANKSGIVING	11/25/2021 & 11/26/2021
CHRISTMAS	12/23/2021 & 12/24/2021
NEW YEAR’S	12/31/2021

Discuss/reviewed Board terms

	Appointed	Expire
VONNIE ESTERLING –	12/01/2013	01/02/2027
LONNIE MAYBERRY –	04/01/2006	01/02/2022
MARCIA CAIN –	01/01/2017	01/01/2023
DICK DAVIS –	04/01/2006	01/02/2024
DOUG MEGGISON –	01/01/1995	01/02/2025

Motion by Mayberry, seconded by Davis to appoint Doug Meggison as Board Chairman for 2021.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Superintendent updates:

FEMA update- BCA has been completed and submitted. Had a meeting with FEMA and Iowa homeland Security on 12-14-2020 we are still awaiting obligation of the permanent repairs/berms and roads project. We have requested that there be weekly meetings going forward to keep this project on track.

Discussed maintenance to the Hickory Ridge lift stations due to users flushing items that shouldn't be flushed. Letters have been sent in the past and were sent again on 12-09-2020 letting users know that a monthly maintenance fee may be imposed due to this being an ongoing problem.

Employee updates- none

City of Glenwood- none

City of PJ – none

Motion by Esterling, seconded by Davis to adjourn the meeting at 9:00 A.M.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary