

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 JANUARY 20, 2021
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, January 20, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Marcia Cain, Vonnie Esterling, Lonnie Mayberry, Dick Davis

Absent Members: none

Utilities Superintendent: Dave Malcom

Executive Secretary: Wendy Ensley

PJ Representative- Andy Young

Guests:

Jim Olmsted- Olmsted & Perry

Ron Kohn- Glenwood Mayor

Dee Fischer – USDA

Motion by Esterling, seconded by Cain to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Motion by Davis, seconded by Cain to approve the December 16, 2020 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Esterling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Bank Account 1120 12/16/2020 Thru 1/20/2021
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Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28288	MIDWEST MECHANICAL IND.	Standby Generators	CK	105440.67
28305	GIS Benefits	Met Life premium	CK	432.60
28306	MID-AMERICAN ENERGY	Electric	CK	3328.08
28307	WELLMARK BCBS	health/dental premium	CK	17175.72
28308	Bomgaars Supply	Supplies	CK	265.46
28309	CITY OF GLENWOOD	Hydrant flow testing device	CK	812.50
28310	Glenwood Auto parts-NAPA	Supplies	CK	5.00
28311	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.61
28312	OLMSTED & PERRY ENGINEERS	Engineering	CK	93235.00
28313	THE OPINION-TRIBUNE	Publications	CK	200.82
28314	PCC CONSTRUCTION	Street repair	CK	245.00
28315	USA BLUE BOOK	Chemicals	CK	559.60
28316	UTILITY EQUIPMENT CO.	Inventory part	CK	165.33
28317	Woods, Wyatt & Tucker PLLC	Legal fees	CK	1541.05
28318	Dollar General	Office supplies	CK	21.70
28319	KONFRST CONSTRUCTION	Leak repair	CK	655.00
28320	OLMSTED & PERRY ENGINEERS	Engineering	CK	18575.79

28321	Verizon Wireless	Phone	CK	100.04
28322	VISA	Publ., programming, labs	CK	211.81
28323	Century Link	Phone	CK	84.15
28324	U.S. POST OFFICE	Postage	CK	496.11
28325	WESTERN IOWA NETWORK	Phone	CK	37.18
28326	CITY OF PACIFIC JUNCTION	SW Collection	CK	2059.49
28327	JOHN DUKE	REFUND - 235710	CK	103.76
28328	MARGARET FINK,	REFUND - 231558	CK	48.85
28329	WYATT GROVES	REFUND - 243898	CK	78.40
28330	JORDAN LEASE	REFUND - 250331	CK	89.89
28331	BRIANNA SPRING,	REFUND - 233512	CK	92.19
28342	Bomgaars Supply	Supplies	CK	3.99
28343	Council Bluffs Water Works	Lab Tests	CK	200.00
28344	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	1376.92
28345	Glenwood Auto parts-NAPA	Supplies	CK	7.00
28347	KONFRST CONSTRUCTION	Leak repair	CK	2260.00
28348	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	443.65
28350	CHLORINATORS INC	Chlorine regulator rebuild	CK	874.20
28351	IOWA ONE CALL	Locate notification	CK	46.65
28352	KEYSTONE LABORATORIES	Lab analysis	CK	50.00
28353	LIVE VOICE	Phone	CK	137.42
28355	U.S. POST OFFICE	Stamps	CK	550.00
28356	KONICA MINOLTA	Copier lease	CK	95.01
28357	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	593.45
28360	Ben Lundstrom Electrical Contract	Electrical Repairs- West Bldg.	CK	1750.00
28361	CFI- Commercial Farm Industrial	Electrical repairs West Bldg.	CK	20.00
28363	Bomgaars Supply	Supplies	CK	89.45
28364	BP AMOCO	Fuel	CK	517.87
28366	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	826.75
28367	DPC INDUSTRIES	Chemicals	CK	445.00
28368	Glenwood Auto parts-NAPA	Supplies	CK	117.91
28369	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	19.87
28370	HAWKINS, INC.	Chemicals	CK	357.73
28371	HOA Solutions Inc.	Hosting fees	CK	400.00
28373	LARSEN SUPPLY CO.	Supplies	CK	46.32
28374	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	6723.55
28375	OLMSTED & PERRY ENGINEERS	Engineering	CK	2728.50
28376	THE OPINION-TRIBUNE	Publications	CK	190.34
28387	Aetna Behavioral Health, LLC	EAP premium	CK	35.00
28388	WELLMARK BCBS	Wellmark premium	CK	16355.77
28389	ACCURATE INSURANCE	Liability, casualty, work comp insurance	CK	32796.20
28390	LINDA COMBS	REFUND - 244997	CK	134.84
28391	CLAYTON GIESTING,	REFUND - 225354	CK	241.13
28392	MELISSA KLOECKNER,	REFUND - 225478	CK	97.73
28393	DAN OSTDIEK,	REFUND - 203621	CK	119.77
28394	LISA PORTER	REFUND - 248933	CK	85.80
28395	DILLON WILLADSEN	REFUND - 245172	CK	132.15
28398	MIDWEST MECHANICAL IND.	Generator replacement	CK	55495.49
28399	SARGENT DRILLING	Well reconstruction	CK	164527.65
28400	SARGENT DRILLING	Well reconstruction	CK	59471.74
8800352	DEPT OF THE TREASURY	FICA/MED	WT	4313.72
8800353	TREASURER - STATE OF IOWA	State W/H	WT	1427.36
8800354	IPERS	IPERS	WT	5903.61
8800355	IOWA WORKFORCE DEV.	Unemployment tax	WT	29.62
8800356	TREASURER - STATE OF IOWA	WET Tax	WT	3433.25
8800357	TREASURER - STATE OF IOWA	WET Tax	WT	388.07

8800358	TREASURER - STATE OF IOWA	Sales Tax	WT	406.69
8800360	DEPT OF THE TREASURY	FICA/MED	WT	3806.66
8800361	DEPT OF THE TREASURY	FICA/MED	WT	4178.92
8800362	DEPT OF THE TREASURY	FICA/MED	WT	3817.64
8800363	IPERS	IPERS	WT	5635.27
8800364	TREASURER - STATE OF IOWA	State W/H	WT	1331.27

Water Fund Total

\$631,116.73

Bank Account 1120

\$631,116.73

Sewer Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28286	ERIKSEN CONSTRUCTION CO.	Ingraham lift station	CK	180587.87
28287	KERNS EXCAVATING COMPANY	190th Lift station	CK	67983.30
28305	GIS Benefits	Met Life premium	CK	7.20
28306	MID-AMERICAN ENERGY	Electric	CK	3668.81
28307	WELLMARK BCBS	Health/dental premium	CK	557.21
28308	Bomgaars Supply	Supplies	CK	175.97
28311	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	108.01
28313	THE OPINION-TRIBUNE	Publications	CK	200.82
28317	Woods, Wyatt and Tucker PLLC	Legal fees	CK	1541.05
28318	Dollar General	Office supplies	CK	21.70
28321	Verizon Wireless	Phone	CK	20.01
28322	VISA	Publ., programming, labs	CK	681.81
28323	Century Link	Phone	CK	180.32
28324	U.S. POST OFFICE	Postage	CK	496.11
28325	WESTERN IOWA NETWORK	Phone	CK	37.18
28346	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	41.78
28349	Ben Lundstrom Electrical Contract	Electrical repairs	CK	135.00
28351	IOWA ONE CALL	Locate notification	CK	46.65
28352	KEYSTONE LABORATORIES	Lab analysis	CK	932.70
28353	LIVE VOICE	Phone	CK	137.42
28354	OMAHA DOOR & WINDOW CO.	Garage Door repair	CK	247.63
28355	U.S. POST OFFICE	Stamps	CK	550.00
28356	KONICA MINOLTA	Copier lease	CK	94.99
28362	BLACK HILLS ENERGY	Natural Gas	CK	39.80
28363	Bomgaars Supply	Supplies	CK	44.98
28364	BP AMOCO	Fuel	CK	391.32
28365	Century Link	Phone	CK	107.69
28369	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	43.30
28372	HOLT GAS COMPANY INC.	Propane	CK	8727.39
28373	LARSEN SUPPLY CO.	Supplies	CK	46.32
28375	OLMSTED & PERRY ENGINEERS	Engineering	CK	23958.63
28376	THE OPINION-TRIBUNE	Publications	CK	190.34
28387	Aetna Behavioral Health, LLC	EAP premium	CK	4.20
28388	WELLMARK BCBS	Wellmark premium	CK	557.21
28389	ACCURATE INSURANCE	Liability, casualty, work comp ins.	CK	41808.80
28396	ERIKSEN CONSTRUCTION CO.	Ingraham Lift station repairs	CK	59138.09
28397	KERNS EXCAVATING COMPANY	190th St lift station repair	CK	13662.16
8800352	DEPT OF THE TREASURY	FICA/MED	WT	440.26
8800353	TREASURER - STATE OF IOWA	State W/H	WT	164.50
8800354	IPERS	IPERS	WT	659.49
8800358	TREASURER - STATE OF IOWA	Sales Tax	WT	656.24
8800359	TREASURER - STATE OF IOWA	Sales Tax	WT	196.52
8800360	DEPT OF THE TREASURY	FICA/MED	WT	552.90
8800361	DEPT OF THE TREASURY	FICA/MED	WT	504.20

8800362	DEPT OF THE TREASURY	FICA/MED	WT	454.06
8800363	IPERS	IPERS	WT	681.58
8800364	TREASURER - STATE OF IOWA	State W/H	WT	177.89
Sewer Fund Total				\$411,661.41

December 2020 Receipts - \$182,691.71

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery task order No 2 – Reconstruct/Flood Proof Wells

Well Reconstruction-complete

Motion by Davis, seconded by Esterling to approve payment # 6 in the amount of \$164,527.65 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Motion by Cain, seconded by Esterling to accept closeout documents.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Motion by Davis, seconded by Cain to approve change order # 2 in the amount of (-\$1280.26).

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Motion by Davis, seconded Cain to approve payment # 7 (Final) in the amount of \$45,022.24 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Well Relining-complete

Motion by Esterling, seconded by Cain to accept closeout documents.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Motion by Cain, seconded by Davis to approve payment # 3 (final) in the amount of \$14,449.50 to Sargent Drilling.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Recovery Task Order No. 3 – Replace Standby Power Generator- Midwest Mechanical is on-site and project is approximately 75% complete.

Motion by Esterling, seconded by Davis to approve payment # 2 in the amount of \$55,495.49 to Midwest Mechanical Industrial Services Inc. for the stand by generator project.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis
 Nays: None Motion Carried

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- awaiting final BCA and FEMA obligation.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing –Kerns Construction is on-site making repairs. Motion by Cain, seconded by Esterling to approve payment #3 in the amount of \$6,759.08 to Kern’s Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing –Kerns Construction is on -site making repairs. Motion by Davis, seconded by Esterling to approve payment #3 in the amount of \$6,903.08 to Kern’s Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Task Order No. 6c: Ingraham Lift Station Replacement – Ericksen Construction is on-site making repairs.

Motion by Cain, seconded by Davis to approve payment #3 in the amount of \$26,808.05 to Ericksen Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Motion by Esterling, seconded by Davis to approve payment #4 in the amount of \$32,330.04 to Ericksen Construction.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Glenbrook water & sewer extension- Project is substantially complete.

Update given on Marion Heights sewer extension which is a City of Glenwood project.

USDA project updates:

Lake Ohana Tower- Olmsted & Perry- in design phase. Project is planned to be funded by USDA.

Back-up Well- Design plans have been submitted to the DNR and USDA for approval and permit for construction.

USDA reimbursement- Invoices in the amount of \$18,369.60 are being submitted to USDA for reimbursement.

Discussed future water/sewer development needs.

Superintendent updates:

FEMA update- BCA has been completed and submitted. We are still awaiting obligation of the permanent repairs/berms and roads project. We have closed out all of the small projects. The remaining reimbursement expected from the small project closeout is approximately \$176,000.00.

Employee updates- none

City of Glenwood- none

City of PJ – none

Motion by Esterling, seconded by Davis to adjourn the meeting at 8:46 A.M.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry, Davis

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary