

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 MARCH 17, 2021
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, March 17, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Lonnie Mayberry, Vonnie Esterling, Dick Davis
 Absent Members: Marcia Cain
 Utilities Superintendent: Dave Malcom
 Executive Secretary: Wendy Ensley
 Assistant Superintendent- Mike Darnold

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmsted & Perry
 Ron Kohn- Glenwood Mayor
 Dee Fischer – USDA
 Andy Young- PJ mayor

Motion by Davis, seconded by Mayberry to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
 Nays: None Motion Carried

Motion by Esterling, seconded by Davis to approve the February 17 ,2021 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
 Nays: None Motion Carried

Board member Esterling reviewed claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
 Nays: None Motion Carried

February 2021 Receipts - \$185,000.23

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Bank Account 1120	2/17/2021	Thru	3/18/2021
			1
Water Fund			
28228	ANNALISA MCGINN	Void check	VC -72.76
28489	GIS Benefits	Met Life benefits	CK 432.60
28490	MID-AMERICAN ENERGY	Electric	CK 3990.96
28491	Bomgaars Supply	Cleaning supplies	CK 57.08
28492	E.E.C., INCORPORATED	Propane	CK 93.69
28493	FRED KONFRST TRASH SERVICE	Trash service	CK 129.75
28496	GRAINGER	Solenoid valves	CK 1048.86
28497	HAWKINS, INC.	Chemicals	CK 587.87
28498	IOWA ONE CALL	Locate Service	CK 70.85
28499	RUSS'S MARKET	Lab supplies	CK 3.96
28501	Verizon Wireless	Phone	CK 100.04
28502	VISA	Supplies	CK 96.44
28503	U.S. POST OFFICE	Postage	CK 494.50

28504	E.E.C., INCORPORATED	Propane	CK	75.00
28506	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	12.98
28507	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	2167.71
28508	RYAN & SUSANN DUDNEY,	REFUND - 240633	CK	50.06
28509	LAVONDA ECKLEY	REFUND - 250500	CK	133.84
28510	JOANN JORGENSON	REFUND - 209710	CK	67.50
28511	RYAN WOODS	REFUND - 246693	CK	75.14
28522	AUDITOR OF STATE	Audit filing fee	CK	125.00
28523	Century Link	Phone	CK	84.81
28525	Bomgaars Supply	Supplies	CK	28.95
28527	JONES AUTOMOTIVE	Safety lights	CK	1674.04
28528	KONFRST CONSTRUCTION	Leak repair	CK	755.00
28529	LIVE VOICE	Answering Service	CK	97.37
28530	MISSISSIPPI LIME COMPANY	Bulk lime	CK	6720.97
28531	Vessco Inc. MN office	Tubing for chlorinator	CK	64.61
28532	WESTERN IOWA NETWORK	Phone	CK	37.18
28534	ANNALISA MCGINN	REFUND - 247923	CK	72.76
28535	LUKE RIEDESEL	REFUND - 249109	CK	89.89
28536	BLACKBURN MFG. CO.	Locating supplies	CK	224.83
28537	BP AMOCO	Fuel	CK	585.36
28538	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	764.99
28539	Dollar General	Office supplies	CK	29.35
28540	DPC INDUSTRIES	Chlorine	CK	379.00
28541	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.87
28543	KONICA MINOLTA	Copier lease	CK	95.01
28545	THE OPINION-TRIBUNE	Publications	CK	145.77
28546	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	287.00
28549	MID-AMERICAN ENERGY	Electric	CK	199.78
28550	ACCURATE INSURANCE	Liability insurance	CK	1594.00
28551	AWWA MEMBERSHIP DUES	Membership dues	CK	394.00
28553	GLENWOOD-AUTO VALUE	Supplies	CK	66.07
28555	KEYSTONE LABORATORIES	Lab analysis	CK	100.00
28556	KONFRST CONSTRUCTION	Gravel	CK	425.00
28557	DANIELLE ANDERSON	REFUND - 249689	CK	55.83
28558	APRIL BILLINGSLEY	REFUND - 250664	CK	103.20
28559	DAWN BRADLEY	REFUND - 246773	CK	71.30
28560	DANIEL/TIFFANY HODGINS	REFUND - 242488	CK	132.87
28561	RICHARD KROGSTIE,	REFUND - 14023	CK	42.66
28562	CLAY MAJOR	REFUND - 243685	CK	84.47
28563	COLE PECKHAM	REFUND - 247361	CK	184.21
28564	APRIL PFAU	REFUND - 245805	CK	121.96
28565	SETH THIESEN	REFUND - 186576	CK	109.50
28566	TIMBER RIDGE MHC. LLC.	REFUND - 247247	CK	7021.71
28578	MIDWEST MECHANICAL IND.	Generator replacement	CK	11750.00
8800371	TREASURER - STATE OF IOWA	Sales Tax	WT	83.57
8800372	TREASURER - STATE OF IOWA	WET tax	WT	3585.92
8800373	DEPT OF THE TREASURY	FICA/MED	WT	3778.38
8800374	DEPT OF THE TREASURY	FICA/MED	WT	3555.34

Water Fund Total

\$55,339.47

Bank Account 1120

\$55,339.47

Sewer Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
#			
28482	KERNS EXCAVATING COMPANY	Void Check	VC -16094.70
28488	KERNS EXCAVATING COMPANY	PJ Lift station repairs	CK 16094.22

28489	GIS Benefits	Met Life benefits	CK	7.20
28490	MID-AMERICAN ENERGY	Electric	CK	4184.64
28491	Bomgaars Supply	Cleaning supplies	CK	68.06
28493	FRED KONFRST TRASH SERVICE	Trash service	CK	480.00
28494	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.65
28495	GLENWOOD-AUTO VALUE	Oil & Filter	CK	179.48
28498	IOWA ONE CALL	Locate Service	CK	70.85
28500	STOUDER PLUMBING	Hot water heater	CK	1300.00
28501	Verizon Wireless	Phone	CK	20.01
28502	VISA	Supplies	CK	129.03
28503	U.S. POST OFFICE	Postage	CK	494.50
28505	Glenwood Auto parts-NAPA	Battery	CK	129.69
28506	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	12.99
28522	AUDITOR OF STATE	Audit filing fee	CK	125.00
28523	Century Link	Phone	CK	180.94
28524	BLACK HILLS ENERGY	natural gas	CK	42.49
28526	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	42.58
28529	LIVE VOICE	Answering Service	CK	97.38
28532	WESTERN IOWA NETWORK	Phone	CK	37.18
28537	BP AMOCO	Fuel	CK	344.79
28539	Dollar General	Office supplies	CK	29.35
28540	DPC INDUSTRIES	Chlorine	CK	284.25
28541	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	44.86
28542	HOA Solutions Inc.	Control repairs	CK	423.75
28543	KONICA MINOLTA	Copier lease	CK	94.99
28544	LINCOLN FARM & HOME	Diesel	CK	693.34
28545	THE OPINION-TRIBUNE	Publications	CK	145.78
28546	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	287.00
28547	RUSS'S MARKET	Lab supplies	CK	1.78
28548	Century Link	Phone	CK	107.69
28550	ACCURATE INSURANCE	Liability insurance	CK	1594.00
28552	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.93
28554	JONES AUTOMOTIVE	Safety lights	CK	1674.04
28555	KEYSTONE LABORATORIES	Lab analysis	CK	1084.70
28577	KERNS EXCAVATING COMPANY	Lift station repairs	CK	146423.50
8800371	TREASURER - STATE OF IOWA	Sales Tax	WT	727.90
8800373	DEPT OF THE TREASURY	FICA/MED	WT	454.06
8800374	DEPT OF THE TREASURY	FICA/MED	WT	454.06
Sewer Fund Total				\$162,514.96
Bank Account 1120				\$217,854.43
Grand Total				\$217,854.43

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 3 – Replace Standby Power Generator- Generators are in place and operational.
Motion by Mayberry, seconded by Davis to approve Change order # 1 for time adjustment.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis

Nays: None

Motion Carried

Motion by Davis, seconded by Mayberry to approve payment # 4(Final) in the amount of \$11,750.00 to Midwest Mechanical Industrial Services Inc. for the stand by generator project.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve accepting close out documents for project.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
Nays: None Motion Carried

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – project moving into preliminary engineering phase.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing –Stand, generator and panel have been placed. Awaiting electrician.

Motion by Mayberry, seconded by Davis to approve payment # 5 in the amount of \$78,804.63 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Stand, generator and panel have been placed. Awaiting electrician.

Motion by Davis, seconded by Mayberry to approve payment # 4 in the amount of \$67,618.87 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
Nays: None Motion Carried

Task Order No. 6c: Ingraham Lift Station Replacement – Project is complete. Retainage is being held until seeding and matting can be completed.

WTP control system- Engineer Olmsted & Superintendent Malcom are in communication with HOA Solutions, Inc... HOA has ordered replacement sensors for the S-can unit.

Glenbrook water & sewer extension- A few punch list items remain.

Update given on Marion Heights sewer extension which is a City of Glenwood project. Bidding for project scheduled for April 13th.

USDA project updates:

Invoices in the amount of \$259.10 were submitted for reimbursement

Lake Ohana Tower- Olmsted & Perry is finishing the preliminary engineering report.

Back-up Well-. Motion by Mayberry, seconded by Davis to delay well project to a future date when well is needed.

USDA funds will be reallocated to the clear well project at the water treatment plant.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis
Nays: None Motion Carried

Discussed future water/sewer development needs.

Superintendent updates:

FEMA update-We are still awaiting obligation of the permanent repairs/berms and roads project.

Staff updates- Motion by Davis, seconded by Mayberry to approve Resolution #674-21.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Employee updates- none

City of Glenwood- Mayor Kohn let the Board know that the Marion Heights sewer project will be bid on April 13, 2021.

City of PJ – none

Motion by Davis seconded by Mayberry to adjourn the meeting at 8:50 A.M.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary