

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 APRIL 21, 2021
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, April 21, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Lonnie Mayberry (joined the meeting @ 8:05), Vonnie Esterling, Dick Davis, Marcia Cain

Absent Members:

Utilities Superintendent: Dave Malcom

Executive Secretary: Wendy Ensley

Guests:

Jim Olmsted- Olmsted & Perry

Jake Zimmerer- Olmsted & Perry

Ron Kohn- Glenwood Mayor

Dee Fischer – USDA

Andy Young- PJ Mayor

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis, Cain

Nays: None Motion Carried

Motion by Davis, seconded by Esterling to approve the March 17 ,2021 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis, Cain

Nays: None Motion Carried

Board member Meggison reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis, Cain

Nays: None Motion Carried

Board member Mayberry Joined the meeting at 8:05 am.

Discussed account number 10884's request for forgiving a portion of the water bill due to a water leak. Motion by Davis, seconded by Mayberry to deny the request.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis, Cain

Nays: None Motion Carried

Bank Account 1120 3/17/2021 Thru 4/21/2021

Water Fund

<u>Chk</u> <u>#</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
8800375	IPERS		WT	7803.15
28578	MIDWEST MECHANICAL	Generator replacement	CK	11750.00
28580	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.87
28582	GMU PETTY CASH	Petty cash reimbursement	CK	11.61
28584	PROF. COMPUTER SOLUTIONS	SSL renewal	CK	39.99
28585	USA BLUE BOOK	Lab supplies	CK	583.09

28586	WELLMARK BCBS	Wellmark premium	CK	15140.13
28587	GIS Benefits	MetLife premium	CK	391.33
28588	MID-AMERICAN ENERGY	Electric	CK	4036.96
28589	Bomgaars Supply	Trailer maintenance	CK	20.98
28590	DPC INDUSTRIES	WTP chemicals	CK	568.50
28591	Glenwood Auto parts-NAPA	Bearings	CK	25.73
28594	GLENWOOD-AUTO VALUE PARTS	Oil & Filters	CK	19.47
28595	HAWKINS, INC.	WTP chemicals	CK	692.04
28596	IAWEA - REGION IV	Training class	CK	32.00
28597	OLMSTED & PERRY ENGINEERS	Engineering	CK	380.00
28598	VISA	Programming	CK	200.33
28608	Century Link	Phone	CK	87.90
28610	IOWA ONE CALL	Locating service	CK	31.55
28611	KONFRST CONSTRUCTION	Gravel	CK	425.00
28612	U.S. POST OFFICE	Postage	CK	495.19
28613	Verizon Wireless	Phone	CK	100.04
28614	WESTERN IOWA NETWORK	Phone	CK	39.21
28615	Bomgaars Supply	Supplies	CK	26.98
28616	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	816.11
28618	OLMSTED & PERRY ENGINEERS	Engineering	CK	2409.90
28619	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	1996.63
28620	BEAR CREEK ARCHEOLOGY, INC	Archeological Survey	CK	7985.00
28621	Dollar General	Office supplies	CK	16.45
28622	JORDAN CAVE	REFUND - 237349	CK	7.88
28623	ZACH HAGGSTROM	REFUND - 251452	CK	23.76
28626	KONICA MINOLTA	Lease	CK	95.01
28627	USA BLUE BOOK	lab supplies	CK	119.16
28630	DPC INDUSTRIES	Chemicals	CK	189.50
28632	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	19.87
28633	LIVE VOICE	Answering service	CK	99.55
28636	Aetna Behavioral Health, LLC	EAP premium	CK	37.80
28637	BP AMOCO	Fuel	CK	545.73
28640	HAWKINS, INC.	Chemicals	CK	385.37
28642	OLMSTED & PERRY ENGINEERS	Engineering	CK	2253.58
28654	FRED KONFRST TRASH SERVICE	Trash service	CK	43.25
28656	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	18.69
28657	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	6718.38
28658	THE OPINION-TRIBUNE	Publications	CK	93.91
28659	PROF. COMPUTER SOLUTIONS	System maintenance contracts	CK	287.00
28660	SHANON BALLINGER	REFUND - 13025	CK	111.01
28661	WILLIAM BLACK	REFUND - 247783	CK	19.34
28662	PAULETTE ECKERSLEY,	REFUND - 235541	CK	135.03
28663	BRIANNA JENSEN	REFUND - 237974	CK	89.07
28664	MATT KIRSCH	REFUND - 252062	CK	1788.00
28665	JEREMY MOWER	REFUND - 251198	CK	80.52
28666	VICKI SEVERN	REFUND - 246602	CK	91.36
28667	VIRGINIA SHEETS,	REFUND - 11267	CK	11.37
8800376	TREASURER - STATE OF IOWA	State W/H	WT	1945.26
8800377	DEPT OF THE TREASURY	FICA/MED	WT	3889.08
8800378	IOWA WORKFORCE DEV.	Unemployment Tax	WT	114.68
8800380	TREASURER - STATE OF IOWA	WET TAX	WT	3510.89
8800381	TREASURER - STATE OF IOWA	Sales Tax	WT	71.66
8800382	IPERS	IPERS	WT	5991.63
8800383	DEPT OF THE TREASURY	FICA/MED	WT	3949.86

Water Fund Total

\$81,078.19

Sewer Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
8800379	TREASURER - STATE OF IOWA		WT	789.52
28577	KERNS EXCAVATING COMPANY	190th Lift station repair	CK	146423.50
28579	DeZurik Inc.	Valve	CK	1070.59
28580	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	20.93
28581	GLENWOOD-AUTO VALUE PARTS	Filters	CK	34.17
28582	GMU PETTY CASH	Petty cash reimbursement	CK	11.62
28583	OLMSTED & PERRY ENGINEERS	Engineering	CK	2382.71
28584	PROF. COMPUTER SOLUTIONS	SSL renewal	CK	40.00
28585	USA BLUE BOOK	Lab supplies	CK	111.77
28586	WELLMARK BCBS	Wellmark premium	CK	557.21
28587	GIS Benefits	MetLife premium	CK	7.20
28588	MID-AMERICAN ENERGY	Electric	CK	3953.30
28589	Bomgaars Supply	Trailer maintenance	CK	20.98
28591	Glenwood Auto parts-NAPA	Bearings	CK	25.73
28592	GLENWOOD FARM EQUIPMENT	Supplies	CK	16.32
28593	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.65
28594	GLENWOOD-AUTO VALUE PARTS	Oil & Filters	CK	19.48
28596	IAWEA - REGION IV	Training class	CK	32.00
28598	VISA	Programming	CK	23.84
28608	Century Link	Phone	CK	181.83
28609	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.93
28610	IOWA ONE CALL	Locating service	CK	31.55
28612	U.S. POST OFFICE	Postage	CK	495.19
28613	Verizon Wireless	Phone	CK	20.01
28614	WESTERN IOWA NETWORK	Phone	CK	39.22
28617	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	43.86
28621	Dollar General	Office supplies	CK	16.45
28624	BLACK HILLS ENERGY	Natural gas	CK	40.40
28625	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	43.86
28626	KONICA MINOLTA	Lease	CK	94.99
28627	USA BLUE BOOK	lab supplies	CK	60.18
28628	BERT GURNEY & ASSOCIATES	Macerator repair parts	CK	2517.00
28629	Bomgaars Supply	Supplies	CK	257.67
28630	DPC INDUSTRIES	Chemicals	CK	284.25
28631	Garden Treasurer's Home & Hardware	Shop supplies	CK	10.98
28633	LIVE VOICE	Answering service	CK	99.55
28634	PLATINUM WELDING	Piping repairs	CK	1868.76
28635	STOUDER PLUMBING	Toilet repairs	CK	429.39
28636	Aetna Behavioral Health, LLC	EAP premium	CK	4.20
28637	BP AMOCO	Fuel	CK	332.40
28638	Century Link	Phone	CK	52.32
28639	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	41.58
28641	MIDWEST LABORATORIES INC.	Shipping	CK	16.90
28653	Century Link	Phone	CK	55.65
28654	FRED KONFRST TRASH SERVICE	Trash service	CK	160.00
28655	GLENWOOD FARM EQUIPMENT	Inventory parts	CK	45.98
28658	THE OPINION-TRIBUNE	Publications	CK	93.92
28659	PROF. COMPUTER SOLUTIONS	System maintenance contracts	CK	287.00
8800376	TREASURER - STATE OF IOWA	State W/H	WT	245.69
8800377	DEPT OF THE TREASURY	FICA/MED	WT	493.80
8800378	IOWA WORKFORCE DEVELOPMENT	Unemployment Tax	WT	14.61

8800381	TREASURER - STATE OF IOWA	Sales Tax	WT	603.29
8800382	IPERS	IPERS	WT	958.11
8800383	DEPT OF THE TREASURY	FICA/MED	WT	454.06
Sewer Fund Total				\$165,189.58

March 2021 Receipts - \$182,490.00

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 3 – Replace Standby Power Generator- Project is complete and retainage can be released.

Recovery Task Order No. 4 – Treatment Plant Improvements (Above Ground Clearwell) – Archeological study has been completed.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA. Project is now being reviewed by EHP.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Motion by Esterling, seconded by Cain to approve payment # 6 in the amount of \$17,280.00 to Kerns Excavating.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Esterling, Davis, Cain
 Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Motion by Cain, seconded by Esterling to approve payment # 5 in the amount of \$15,660.00 to Kerns Excavating.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Esterling, Davis, Cain
 Nays: None Motion Carried

Task Order No. 6c: Ingraham Lift Station Replacement – Project is complete. Retainage is being held until seeding and matting can be completed.

WTP control system- Superintendent Malcom is in communication with HOA Solutions, Inc. to get this project completed.

Glenbrook water & sewer extension-

Motion by Esterling, seconded by Mayberry to approve change order #2. A deduction of \$3,039.54 resulting in a total project cost of \$190,90.46.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Esterling, Davis, Cain
 Nays: None Motion Carried

Motion by Davis, seconded by Cain to approve payment # 3 (final) in the amount of \$8148.06 to Crain construction.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Esterling, Davis, Cain
 Nays: None Motion Carried

Motion by Mayberry, seconded by Davis to accept close out documents.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Esterling, Davis, Cain
 Nays: None Motion Carried

USDA project updates:

Invoices in the amount of \$639.10 were submitted for reimbursement.

Lake Ohana Tower- Olmsted & Perry is finishing the preliminary engineering report.

Clear Well at WTP- Olmsted & Perry is working on the design.

Superintendent updates:

FEMA update-We are still awaiting obligation of the permanent repairs/berms and roads project.

Employee updates- none

City of Glenwood- Mayor Kohn discussed the Marion Height Sewer project. The city is looking for ways to reduce the cost of the project because bids came in higher than expected. He asked the Board to consider reducing or waiving the impact fees. No action taken.

City of PJ – none

Motion by Mayberry seconded by Vonnie to adjourn the meeting at 8:55 A.M.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Esterling, Davis, Cain

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley Executive Secretary