

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 June 16, 2021
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, June 16, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Vonnie Esterling
 Absent Members: Lonnie Mayberry
 Utilities Superintendent: Dave Malcom
 Assistant Superintendent-Mike Darnold
 Executive Secretary- Wendy Ensley

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmsted & Perry
 Andy Young- PJ Mayor
 Dee-Fischer - USDA

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling
 Nays: None Motion Carried

Motion by Davis, seconded by Esterling to approve the May 19 ,2021 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling
 Nays: None Motion Carried

Board member Esterling reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling
 Nays: None Motion Carried

Bank Account 1120 5/20/2021 Thru 6/16/2021

Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28534	ANNALISA MCGINN		VC	-72.76
28757	Council Bluffs Water Works	Lab analysis	CK	100.00
28758	JOHNSON CONTROLS	Extinguisher Maintenance	CK	436.00
28759	MID-AMERICAN ENERGY	Electric	CK	2939.74
28760	MUNICIPAL SUPPLY, INC.	Equipment repair	CK	703.93
28761	U.S. POST OFFICE	Stamps	CK	550.00
28762	WINDOW WORLD	Window repairs	CK	1350.00
28775	U.S. POST OFFICE	POSTAGE	CK	498.18
28776	Ben Lundstrom Electrical Contract	ELECTRICAL REPAIRS	CK	310.00
28777	Bomgaars Supply	SUPPLIES	CK	9.23
28778	CHEMETRICS, INC.	LAB SUPPLIES	CK	1521.80
28779	Dawson Designs	COMPUTER PROGRAMMING	CK	25.00
28780	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	19.87
28781	HAWKINS, INC.	WTP CHEMICALS	CK	557.87
28783	MISSISSIPPI LIME COMPANY	BULK LIME	CK	6726.13

28785	Verizon Wireless	TELEPHONE/COMMUNICATION	CK	100.02
28786	JACOB/HANNAH BABBITT	REFUND - 239134	CK	105.09
28787	EDNA CURTIS	REFUND - 251541	CK	80.60
28788	ROXANN DAVIS,	REFUND - 226977	CK	150.00
28789	MILLS COUNTY ABSTRACT	REFUND - 238673	CK	99.30
28790	BRIANA OVERHUE	REFUND - 247714	CK	100.10
28791	JACOB PATTERSON,	REFUND - 216511	CK	81.59
28792	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	1390.34
28793	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	1040.00
28795	Century Link	Phone	CK	86.65
28796	DPC INDUSTRIES	CHLORINE	CK	379.00
28797	GIS Benefits	JUNE 2021 METLIFE BENEFITS	CK	442.30
28799	GLENWOOD FARM EQUIPMENT	BELT & COUPLERS	CK	113.97
28802	IOWA ONE CALL	LOCATING SERVICE	CK	89.65
28803	LIVE VOICE	ANSWERING SERVICE	CK	80.84
28804	MUNICIPAL SUPPLY, INC.	HYDRANT WRENCH	CK	135.00
28805	OLMSTED & PERRY ENGINEERS	ENG FEES-WATER STUDY	CK	1798.18
28806	RAILROAD MGMT COMPANY III,	License fees	CK	284.85
28807	Tri-Star Heating Air Cond. Inc	BOILER REPAIR	CK	116.00
28808	USA BLUE BOOK	LAB SUPPLIES	CK	514.20
28809	Bomgaars Supply	UNIFORMS -DAVE	CK	15.99
28810	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	4.40
28811	OLMSTED & PERRY ENGINEERS	ENG FEES	CK	16795.68
28812	VISA	OFFICE SUPPLIES, DUES/MEMBERSHIPS	CK	474.84
28813	WESTERN IOWA NETWORK	OFFICE PHONE	CK	43.25
28814	CITY OF PACIFIC JUNCTION	Sewer collection	CK	2072.78
28825	Bomgaars Supply	Supplies	CK	49.99
28826	BP AMOCO	Fuel	CK	685.86
28827	COUNCIL BLUFFS WINSUPPLY CO.	Inventory	CK	96.54
28828	Dollar General	Office supplies	CK	47.97
28830	Hamilton & Associates, P.C.	Accounting fees	CK	5135.00
28832	KONICA MINOLTA	Copier lease	CK	95.01
28834	MIDWEST LABORATORIES INC.	Lab analysis	CK	21.50
28835	PROF. COMPUTER SOLUTIONS LLC	Maintenance contract	CK	287.00
28836	Ben Lundstrom Electrical Contract	Electrical repairs	CK	90.00
28839	ZACH HAGGSTROM	REFUND - 251452	CK	23.76
28840	ANNALISA MCGINN	REFUND - 247923	CK	72.76
28841	WILLIAM WESTON,	REFUND - 239903	CK	93.85
8800391	DEPT OF THE TREASURY	FICA/MED	WT	3816.76
8800392	TREASURER - STATE OF IOWA	State W/H	WT	1347.00
8800393	IPERS	IPERS	WT	5668.02
8800394	TREASURER - STATE OF IOWA	Sales Tax	WT	1267.82
8800395	TREASURER - STATE OF IOWA	WET Tax	WT	4068.16
8800396	DEPT OF THE TREASURY	FICA/MED	WT	4011.40

Water Fund Total

\$69,197.01

Bank Account 1120

\$69,197.01

Sewer Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28758	JOHNSON CONTROLS	Extinguisher Maintenance	CK	348.00
28759	MID-AMERICAN ENERGY	Electric	CK	3140.08
28760	MUNICIPAL SUPPLY, INC.	Equipment repair	CK	297.16
28761	U.S. POST OFFICE	Stamps	CK	550.00
28775	U.S. POST OFFICE	POSTAGE	CK	498.18
28776	Ben Lundstrom Electrical Contract	ELECTRICAL REPAIRS	CK	807.00

28777	Bomgaars Supply	SUPPLIES	CK	9.24
28779	Dawson Designs	COMPUTER PROGRAMMING	CK	25.00
28780	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	43.58
28782	KEYSTONE LABORATORIES	LAB ANALYSIS	CK	40.00
28784	RUSS'S MARKET	LAB SUPPLIES	CK	2.97
28785	Verizon Wireless	TELEPHONE/COMMUNICATION	CK	20.01
28794	BLACK HILLS ENERGY	NATURAL GAS	CK	41.29
28795	Century Link	PHONE	CK	181.59
28796	DPC INDUSTRIES	CHLORINE	CK	284.25
28797	GIS Benefits	JUNE 2021 METLIFE BENEFITS	CK	7.20
28798	Glenwood Auto parts-NAPA	OIL & FILTER	CK	47.64
28800	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	44.86
28801	GLENWOOD-AUTO VALUE PARTS	SPARK PLUGS	CK	17.60
28802	IOWA ONE CALL	LOCATING SERVICE	CK	89.65
28803	LIVE VOICE	ANSWERING SERVICE	CK	80.85
28805	OLMSTED & PERRY ENGINEERS	ENG FEES-WATER STUDY	CK	5175.83
28806	RAILROAD MGMT COMPANY III	License fees	CK	1770.40
28809	Bomgaars Supply	UNIFORMS -DAVE	CK	27.93
28810	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	21.65
28812	VISA	OFFICE SUPPLIES, DUES/MEMBERSHIPS	CK	414.84
28813	WESTERN IOWA NETWORK	OFFICE PHONE	CK	43.26
28825	Bomgaars Supply	Supplies	CK	50.00
28826	BP AMOCO	Fuel	CK	538.99
28828	Dollar General	Office supplies	CK	47.98
28829	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.65
28830	Hamilton & Associates, P.C.	Accounting fees	CK	5135.00
28831	HOLT GAS COMPANY INC.	Propane	CK	9743.22
28832	KONICA MINOLTA	Copier lease	CK	94.99
28833	MALLOY INDUSTRIAL # 8	Pump repairs	CK	5250.00
28835	PROF. COMPUTER SOLUTIONS LLC	Maintenance contract	CK	287.00
28836	Ben Lundstrom Electrical Contract	Electrical repairs	CK	298.50
28837	Century Link	Phone	CK	107.97
28838	KERNS EXCAVATING COMPANY	PJ Lift station repairs	CK	24835.14
8800391	DEPT OF THE TREASURY	FICA/MED	WT	444.52
8800392	TREASURER - STATE OF IOWA	State W/H	WT	146.74
8800393	IPERS	IPERS	WT	646.53
8800394	TREASURER - STATE OF IOWA	Sales Tax	WT	1332.79
8800396	DEPT OF THE TREASURY	FICA/MED	WT	405.80
Sewer Fund Total				\$63,416.88
Bank Account 1120				\$132,613.89
Grand Total				\$132,613.89

May 2021 Receipts - \$206,179.24

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA. Project is being reviewed by EHP.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Project approximately 95% complete. Motion by Cain, seconded by Esterling to approve payment # 8 in the amount of \$13,364.34 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Motion by Davis, seconded by Esterling to approve Change Order #1 extending the project completion date to July 16, 2021.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing – Project is approximately 95% complete. Motion by Davis, seconded by Esterling to approve payment # 7 in the amount of \$11,470.80 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Motion by Esterling, seconded by Davis to approve Change Order #1 in the amount of \$37,630.00 and extending the project completion date to July 16, 2021.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

WTP control system- HOA has agreed to replace the S-can online analyzer w/ equipment purchased from Hach.

USDA project updates:

No invoices were submitted for reimbursement.

Lake Ohana Tower- Discussed bulk water sales to Regional Water. Motion by Davis, seconded by Esterling authorizing to have attorney Woods prepare an agreement to present to Regional water and send a written notice to Ohana Lakes LLC letting them know in writing that GMU will not be extending or renewing the agreement for connection fees to be collected and paid to Ohana Lakes LLLC beyond the agreement end of midnight on June 30, 2022.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Clear Well at WTP- Olmsted & Perry is in the design phase. Once design is complete the project will be sent to the DNR to obtain a permit and to Rural Development for review.

Future water/sewer development needs- no new needs to discuss.

Superintendent updates:

Discussed repair needed to the WWTP Digester Lid. Engineers Olmsted & Zimmerman to review proposed repair options provided by Fox Engineering.

FEMA update-We are still awaiting obligation of the permanent repairs/berms and roads project. Board was presented an updated project spreadsheet showing the overall projects costs (total projected project costs are currently \$5,220,484.46) and a breakdown of FEMA & State shares GMU has received to date (\$531,309.14).

Discussed rate changes- A special Board meeting has been scheduled for July 14, 2021 @ 8:00 am to discuss needed rate changes.

Employee updates- none

City of Glenwood- Mayor Kohn-none

City of PJ – none

Motion by Davis seconded by Esterling to adjourn the meeting at 9:17 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None

Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary