

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 May 19, 2021
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, May 19, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:10 AM.

The following were present:

Board Members: Doug Meggison, Lonnie, Dick Davis
 Absent Members: Marcia Cain, Vonnie Esterling
 Utilities Superintendent: Dave Malcom

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmsted & Perry
 Ron Kohn- Glenwood Mayor
 Andy Young- PJ Mayor
 Frank Overhue

Motion by Mayberry, seconded by Davis to approve the agenda.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Davis
 Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve the April 21 ,2021 meeting minutes.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Davis
 Nays: None Motion Carried

Board member Davis reviewed claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:
 Ayes: Meggison, Mayberry, Davis
 Nays: None Motion Carried

Frank Overhue discussed need for rural water service in Mills County. Superintendent Malcom to provide cost of materials for a possible water tap on Elrod Ave.

Water Fund

| <u>Chk #</u> | <u>Vendor</u> | <u>Description</u> | <u>Amount</u> |
|--------------|------------------------------|-------------------------|---------------|
| 28084 | TROY MICHEL | | VC -8.57 |
| 28668 | CRAIN CONSTRUCTION | Glenbrook Subdivision 5 | CK 5390.09 |
| 28669 | GIS Benefits | Met Life benefits | CK 493.27 |
| 28671 | WELLMARK BCBS | Health/Dental Insurance | CK 16134.41 |
| 28673 | COUNCIL BLUFFS WINSUPPLY CO. | Inventory parts | CK 929.13 |
| 28675 | HAWKINS, INC. | Chemicals | CK 527.04 |
| 28676 | IOWA ONE CALL | Locating services | CK 81.35 |
| 28678 | MID-AMERICAN ENERGY | Electric | CK 3081.28 |
| 28679 | MUNICIPAL SUPPLY, INC. | MXU replacement | CK 1065.50 |
| 28680 | S & H UNIFORM CORP. | Uniforms | CK 107.82 |
| 28692 | IAMU | Membership dues | CK 945.00 |
| 28693 | KEYSTONE LABORATORIES | Lab analysis | CK 100.00 |
| 28694 | OLMSTED & PERRY ENGINEERS | Engineering | CK 9986.06 |
| 28695 | U.S. POST OFFICE | Permit fee | CK 122.50 |
| 28696 | Verizon Wireless | Phone/communication | CK 100.05 |
| 28697 | VISA | Office supplies | CK 69.64 |

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|---------|---------------------------------|-----------------------------|----|----------|
| 28698 | U.S. POST OFFICE | Postage | CK | 495.42 |
| 28699 | WESTERN IOWA NETWORK | Phone | CK | 43.63 |
| 28701 | Century Link | Phone | CK | 87.42 |
| 28702 | RANDI MOWER, | REFUND - 237272 | CK | 27.58 |
| 28703 | VALARIE STULTZ | REFUND - 232733 | CK | 92.29 |
| 28704 | PEGGY WEBB | REFUND - 248479 | CK | 27.61 |
| 28705 | CITY OF PACIFIC JUNCTION | Sewer Collection | CK | 2098.03 |
| 28706 | KONICA MINOLTA | Copier lease | CK | 95.01 |
| 28707 | LIVE VOICE | copier lease | CK | 80.84 |
| 28709 | Bomgaars Supply | Supplies | CK | 5.98 |
| 28710 | COUNCIL BLUFFS WINSUPPLY CO. | Inventory | CK | 482.70 |
| 28711 | Dollar General | Office supplies | CK | 19.57 |
| 28712 | DPC INDUSTRIES | Chemicals | CK | 379.00 |
| 28713 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 18.87 |
| 28714 | OLMSTED & PERRY ENGINEERS | Engineering | CK | 285.00 |
| 28715 | USA BLUE BOOK | Lab supplies | CK | 578.98 |
| 28716 | TROY MICHEL | REFUND - 242675 | CK | 8.57 |
| 28717 | CFI- Commercial Farm Industrial | Tires | CK | 536.00 |
| 28719 | KONFRST CONSTRUCTION | Water leak repair | CK | 1500.00 |
| 28721 | MUNICIPAL SUPPLY, INC. | Equipment repair | CK | 2576.94 |
| 28722 | PROF COMPUTER SOLUTIONS LLC | Hosting fees | CK | 327.00 |
| 28734 | Bomgaars Supply | Batteries | CK | 25.48 |
| 28735 | BP AMOCO | Fuel | CK | 660.52 |
| 28737 | MUNICIPAL SUPPLY, INC. | Leak repair parts | CK | 660.98 |
| 28738 | THE OPINION-TRIBUNE | Publications | CK | 113.34 |
| 28739 | Ohana Lakes LLC | Pioneer fee 23132 Cayuse St | CK | 3000.00 |
| 28740 | MIKE BAINTER | REFUND - 248380 | CK | 120.66 |
| 28741 | JOSEPHINE CHASE | REFUND - 250919 | CK | 88.86 |
| 28742 | ERIKA DUKES | REFUND - 234480 | CK | 85.12 |
| 28743 | BEV HANDLEY | REFUND- 193831 | CK | 131.28 |
| 28744 | JENNIFER MAYBERRY | REFUND - 246459 | CK | 85.12 |
| 28745 | CHRISTY REEVES, | REFUND- 244042 | CK | 86.97 |
| 28746 | SAMANTHA WAHLE | REFUND - 248533 | CK | 78.85 |
| 28747 | TAYLOR YOUNG | REFUND - 247170 | CK | 88.32 |
| 28748 | JACOB ZENOR, | REFUND - 241234 | CK | 125.86 |
| 28751 | FRED KONFRST TRASH SERVICE | Trash service | CK | 43.25 |
| 28752 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 19.65 |
| 28753 | KEYSTONE LABORATORIES | Lab analysis | CK | 114.00 |
| 28754 | Lonnie Mayberry | Refund security deposit | CK | 306.81 |
| 28756 | WELLMARK BCBS | Wellmark premium | CK | 15637.27 |
| 8800384 | DEPT OF THE TREASURY | FICA/MED | WT | 3901.20 |
| 8800385 | TREASURER - STATE OF IOWA | State W/H | WT | 1353.79 |
| 8800386 | IPERS | IPERS | WT | 5677.44 |
| 8800387 | TREASURER - STATE OF IOWA | WET tax | WT | 3199.66 |
| 8800388 | TREASURER - STATE OF IOWA | Sales tax | WT | 399.16 |
| 8800389 | DEPT OF THE TREASURY | FICA/MED | WT | 4002.02 |
| 8800390 | DEPT OF THE TREASURY | FICA/MED | WT | 16.40 |

Water Fund Total

\$88,913.02

Bank Account 1120

\$88,913.02

Sewer Fund

| <u>Chk #</u> | <u>Vendor</u> | <u>Description</u> | <u>Amount</u> |
|--------------|--------------------|-------------------------|---------------|
| 28579 | DeZurik Inc. | | VC -1070.59 |
| 28668 | CRAIN CONSTRUCTION | Glenbrook Subdivision 5 | CK 2757.97 |
| 28669 | GIS Benefits | Met Life benefits | CK 7.20 |

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|---------|---------------------------------|-------------------------|----|----------|
| 28670 | KERNS EXCAVATING COMPANY | Lift Station repairs | CK | 32940.00 |
| 28671 | WELLMARK BCBS | Health/Dental Insurance | CK | 557.21 |
| 28672 | Bomgaars Supply | Tail lamp | CK | 55.46 |
| 28674 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 63.95 |
| 28676 | IOWA ONE CALL | Locating services | CK | 81.35 |
| 28677 | KONFRST CONSTRUCTION | Sewer repair | CK | 900.00 |
| 28678 | MID-AMERICAN ENERGY | Electric | CK | 3430.32 |
| 28680 | S & H UNIFORM CORP. | Uniforms | CK | 107.83 |
| 28691 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 20.93 |
| 28693 | KEYSTONE LABORATORIES | Lab analysis | CK | 1000.20 |
| 28694 | OLMSTED & PERRY ENGINEERS | Engineering | CK | 3489.07 |
| 28695 | U.S. POST OFFICE | Permit fee | CK | 122.50 |
| 28696 | Verizon Wireless | Phone/communication | CK | 20.02 |
| 28697 | VISA | Office supplies | CK | 69.65 |
| 28698 | U.S. POST OFFICE | Postage | CK | 495.42 |
| 28699 | WESTERN IOWA NETWORK | Phone | CK | 43.63 |
| 28700 | DeZurik Inc. | Valve | CK | 1070.59 |
| 28701 | Century Link | Phone | CK | 182.26 |
| 28706 | KONICA MINOLTA | Copier lease | CK | 94.99 |
| 28707 | LIVE VOICE | copier lease | CK | 80.85 |
| 28708 | BLACK HILLS ENERGY | Natural Gas | CK | 40.32 |
| 28709 | Bomgaars Supply | Supplies | CK | 31.98 |
| 28711 | Dollar General | Office supplies | CK | 19.58 |
| 28712 | DPC INDUSTRIES | Chemicals | CK | 284.25 |
| 28713 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 43.58 |
| 28715 | USA BLUE BOOK | Lab supplies | CK | 173.97 |
| 28717 | CFI- Commercial Farm Industrial | Tires | CK | 536.00 |
| 28718 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 20.65 |
| 28721 | MUNICIPAL SUPPLY, INC. | Equipment repair | CK | 56.94 |
| 28722 | PROF COMPUTER SOLUTIONS LLC | Hosting fees | CK | 327.00 |
| 28723 | MIDWEST LABORATORIES INC. | Lab analysis | CK | 129.05 |
| 28734 | Bomgaars Supply | Uniforms | CK | 37.48 |
| 28735 | BP AMOCO | Fuel | CK | 721.30 |
| 28736 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 21.93 |
| 28738 | THE OPINION-TRIBUNE | Publications | CK | 113.34 |
| 28749 | Bomgaars Supply | Supplies | CK | 37.60 |
| 28750 | Century Link | Phone | CK | 107.97 |
| 28751 | FRED KONFRST TRASH SERVICE | Trash service | CK | 160.00 |
| 28752 | GLENWOOD FEED/IND. SUPPLY | Shipping | CK | 44.58 |
| 28753 | KEYSTONE LABORATORIES | Lab analysis | CK | 1223.00 |
| 28755 | KERNS EXCAVATING COMPANY | Lift station repairs | CK | 46621.12 |
| 28756 | WELLMARK BCBS | Wellmark premium | CK | 2109.06 |
| 8800384 | DEPT OF THE TREASURY | FICA/MED | WT | 493.80 |
| 8800385 | TREASURER - STATE OF IOWA | State W/H | WT | 166.34 |
| 8800386 | IPERS | IPERS | WT | 646.53 |
| 8800388 | TREASURER - STATE OF IOWA | Sales tax | WT | 837.34 |
| 8800389 | DEPT OF THE TREASURY | FICA/MED | WT | 405.80 |
| 8800390 | DEPT OF THE TREASURY | FICA/MED | WT | 16.41 |

Sewer Fund Total

\$101,947.73

April 2021 Receipts - \$201,932.97

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA. Project is now being reviewed by EHP.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing –

Motion by Davis, seconded by Mayberry to approve payment # 7 in the amount of \$27,585.45 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Davis

Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing –

Motion by Mayberry, seconded by Davis to approve payment # 6 in the amount of \$19,035.67 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Davis

Nays: None Motion Carried

WTP control system- Superintendent Malcom met with Olmsted & Perry Engineering & HOA Solutions to resolve issues with online analyzer installed as part of the project. HOA to contact product manufacturer for a resolution to issues.

USDA project updates:

No invoices were submitted for reimbursement.

Lake Ohana Tower- Discussed possibility of water sales to Regional Water. Board asked Olmsted to reach out to Regional Water to verify interest and discuss connection fees involved.

Clear Well at WTP- Olmsted & Perry is working on the design.

Future water/sewer development needs- Orchard Hills. Superintendent & Olmsted & Perry providing water/sewer information for project.

Superintendent updates:

FEMA update-We are still awaiting obligation of the permanent repairs/berms and roads project.

Employee updates- none

City of Glenwood- Mayor Kohn:

Discussion took place regarding the proposed new sanitary sewer extension required to serve the existing Marian Heights Subdivision. Sixteen (16) residential homes currently exist within the subdivision and they are all served by individual septic tanks. These septic tanks are old and many are at the end of their expected life span. The City annexed the Marian Heights subdivision in early 2000, and intended to assist the residents replace the septic systems and connect to the public sewer through special assessments and other funding as soon as it was feasible to do so. The financing is now available, but the costs associated with capital facility charges (impact fees) was not contemplated in the original scope and those impact fees were not in place at that the time of annexation. Based on these past and present circumstances, the City of Glenwood has determined that it is appropriate for the City to approve the waiver of those impact/connection fees, on this project (OPEC #2020-072) only, and that their determination be acknowledged by the Glenwood Municipal Utilities. Motion by Davis, seconded by Mayberry to approve the waiver of impact/connection fees on a one-time only basis as requested by the City of Glenwood.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Davis

Nays: None Motion Carried

City of PJ – none

Motion by Davis seconded by Mayberry to adjourn the meeting at 9:25 A.M.

Upon the roll the vote was:

Ayes: Meggison, Mayberry, Davis

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Dave Malcom- Superintendent