

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
 BOARD MEETING
 July 21, 2021
 CITY HALL
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, July 21, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Marcia Cain, Vonnie Esterling
 Absent Members: Lonnie Mayberry
 Utilities Superintendent: Dave Malcom
 Executive Secretary- Wendy Ensley

Guests:

Jim Olmsted- Olmsted & Perry
 Jake Zimmerer- Olmsted & Perry
 Andy Young- PJ Mayor
 Dee-Fischer – USDA
 Nicholas Gaul-Regional Water
 Peter Baudhuin- DGR Engineering
 Matt Wood- Woods & Wyatt PLLC
 Alexis Fleener- SWIPCO

Motion by Davis, seconded by Esterling to approve the agenda.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain, Esterling
 Nays: None Motion Carried

Motion by Esterling, seconded by Davis to approve the July 14 ,2021 meeting minutes.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain, Esterling
 Nays: None Motion Carried

Board member Meggison reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:
 Ayes: Meggison, Davis, Cain, Esterling
 Nays: None Motion Carried

Bank Account 1120 6/17/2021 Thru 7/21/2021

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28861	Ohana Lakes LLC	Pioneer fee	CK	5000.00
28862	WELLMARK BCBS	Insurance premium	CK	16676.90
28873	Bomgaars Supply	Electrical supplies	CK	6.98
28874	Council Bluffs Water Works	Lab analysis	CK	25.00
28875	DPC INDUSTRIES	Chlorine	CK	379.00
28876	FRED KONFRST TRASH SERVICE	Trash Service	CK	86.50
28878	HAWKINS, INC.	Chemicals	CK	632.04
28879	KONFRST CONSTRUCTION	Leak repair	CK	1600.00
28881	MID-AMERICAN ENERGY	Electric	CK	4715.88
28882	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	6780.38
28883	Ohana Lakes LLC	Pioneer fees	CK	3000.00
28884	OLMSTED & PERRY ENGINEERS	Engineering	CK	4750.00

28885	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	312.90
28886	Garden Treasurer's Home & Hardware	Quick Crete	CK	11.97
28887	LIVE VOICE	Answering service	CK	119.30
28888	VISA	Office supplies/bulk tickets	CK	157.76
28889	Ohana Lakes LLC	Pioneer fee	CK	3000.00
28890	Bomgaars Supply	Shop supplies	CK	32.15
28891	Century Link	Phone	CK	85.96
28893	HOSE & HANDLING INC.	Hose & fittings	CK	182.99
28895	U.S. POST OFFICE	Postage	CK	494.96
28896	Verizon Wireless	Phone	CK	100.03
28897	KAREN ANGLIN	REFUND - 251998	CK	111.01
28898	TONY/WENDY BALES,	REFUND - 235354	CK	59.19
28899	COMA HOUNDS, LLC	REFUND - 252440	CK	99.48
28900	DAVE DUNCAN	REFUND - 209123	CK	14.67
28901	ANGELICA STOKES,	REFUND - 241189	CK	60.08
28902	TARA WICHERT	REFUND - 244842	CK	114.04
28903	JOHN WOODROW	REFUND - 227952	CK	96.43
28924	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	2001.73
28925	COUNCIL BLUFFS WINSUPPLY CO.	Inventory parts	CK	3209.40
28926	DPC INDUSTRIES	Chlorine	CK	379.00
28927	Wendy Ensley	Deductible reimbursement	CK	500.00
28929	IOWA ONE CALL	Locate service	CK	80.70
28930	KONICA MINOLTA	Copier lease	CK	95.01
28931	OLMSTED & PERRY ENGINEERS	Engineering	CK	2090.00
28932	UTILITY EQUIPMENT COMPANY	Engineering	CK	312.60
28933	WESTERN IOWA NETWORK	Phone	CK	48.80
28934	DPC INDUSTRIES	Chlorine	CK	663.25
28935	RED OAK EXP/OPINION-TRIBUNE	Publications	CK	320.96
28936	Aetna Behavioral Health, LLC	EAP premium	CK	39.42
28937	Bomgaars Supply	Supplies	CK	10.18
28938	BP AMOCO	Fuel	CK	673.50
28940	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	23.76
28941	HAWKINS, INC.	Chemicals	CK	1077.41
28942	KEYSTONE LABORATORIES	Lab analysis	CK	100.00
28943	OLMSTED & PERRY ENGINEERS	Engineer	CK	1630.85
28944	O'REILLY AUTO PARTS	Supplies	CK	11.00
28945	USA BLUE BOOK	Chemicals	CK	600.69
28946	KATHLEEN ANDERSEN	REFUND - 250642	CK	117.26
28947	STASI BOHL	REFUND - 249867	CK	93.85
28948	ERICA BOWERS	REFUND - 252964	CK	93.89
28949	KRIS/JOHN DAVENPORT	REFUND - 235763	CK	43.37
28950	GENE ERICKSON,	REFUND - 16723	CK	83.78
28951	MARK HUGHES	REFUND - 252939	CK	1402.69
28952	RICH HUNT	REFUND - 233801	CK	69.26
28953	ROBBIE ROBERSON	REFUND - 248311	CK	115.49
28954	MARLENE THOMPSON	REFUND - 15143	CK	80.03
28955	JASON WILLIAMS,	REFUND - 219910	CK	93.69
28956	GIS Benefits	MetLife premium	CK	487.75
28957	WELLMARK BCBS	Wellmark premium	CK	15958.81
8800397	DEPT OF THE TREASURY	FICA/MED	WT	3890.70
8800398	TREASURER - STATE OF IOWA	State W/H tax	WT	1359.76
8800399	IPERS	IPERS	WT	5717.47
8800400	IOWA WORKFORCE	Unemployment tax	WT	88.20
8800401	DEPT OF THE TREASURY	FICA/MED	WT	4603.88
8800402	TREASURER - STATE OF IOWA	Sales tax	WT	1469.29
8800403	TREASURER - STATE OF IOWA	Correction	WT	5013.61

8800404	DEPT OF THE TREASURY	FICA/MED	WT	3990.06
8800405	TREASURER - STATE OF IOWA	State W/H	WT	1480.74
8800406	IPERS	IPERS	WT	5678.45
Water Fund Total				\$114,505.89

Sewer Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
28862	WELLMARK BCBS	Insurance premium	CK	2109.06
28875	DPC INDUSTRIES	Chlorine	CK	189.50
28876	FRED KONFRST TRASH SERVICE	Trash Service	CK	320.00
28880	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.71
28881	MID-AMERICAN ENERGY	Electric	CK	4384.25
28884	OLMSTED & PERRY ENGINEERS	Engineering	CK	2275.41
28887	LIVE VOICE	Answering service	CK	119.31
28888	VISA	Office supplies/bulk tickets	CK	134.23
28891	Century Link	Phone	CK	181.88
28892	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	69.50
28894	KEY ELEMENTS CONSULTING	Training Registration	CK	150.00
28895	U.S. POST OFFICE	Postage	CK	494.96
28896	Verizon Wireless	Phone	CK	20.02
28923	BLACK HILLS ENERGY	Natural Gas	CK	43.38
28926	DPC INDUSTRIES	Chlorine	CK	189.50
28927	Wendy Ensley	Deductible reimbursement	CK	500.00
28928	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	44.79
28929	IOWA ONE CALL	Locate service	CK	80.70
28930	KONICA MINOLTA	Copier lease	CK	94.99
28931	OLMSTED & PERRY ENGINEERS	Engineering	CK	5130.00
28933	WESTERN IOWA NETWORK	Phone	CK	48.79
28935	RED OAK EXP/OPINION-TRIBUNE	Publications	CK	320.96
28936	Aetna Behavioral Health, LLC	EAP premium	CK	4.38
28937	Bomgaars Supply	Supplies	CK	11.49
28938	BP AMOCO	Fuel	CK	102.66
28939	Century Link	Phone	CK	107.79
28940	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	46.24
28942	KEYSTONE LABORATORIES	Lab analysis	CK	1000.20
28943	OLMSTED & PERRY ENGINEERS	Engineer	CK	1630.86
28944	O'REILLY AUTO PARTS	Supplies	CK	10.99
28945	USA BLUE BOOK	Chemicals	CK	24.25
28956	GIS Benefits	MetLife premium	CK	25.22
28957	WELLMARK BCBS	Wellmark premium	CK	2109.06
8800397	DEPT OF THE TREASURY	FICA/MED	WT	401.04
8800398	TREASURER - STATE OF IOWA	State W/H tax	WT	138.04
8800399	IPERS	IPERS	WT	623.16
8800400	IOWA WORKFORCE	Unemployment tax	WT	11.45
8800401	DEPT OF THE TREASURY	FICA/MED	WT	472.82
8800402	TREASURER - STATE OF IOWA	Sales tax	WT	927.65
8800404	DEPT OF THE TREASURY	FICA/MED	WT	403.42
8800405	TREASURER - STATE OF IOWA	State W/H	WT	148.66
8800406	IPERS	IPERS	WT	655.29
Sewer Fund Total				\$25,777.61

June Receipts - \$236,033.54

Discussed GMU's conditions to provide water service to Regional Water Rural Water Association.

Discussed legal agreements/notices.

Discussed variance request for water service at 52262 230th St. Motion by Davis, seconded by Esterling to deny request at this time.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Discussion with SWIPCO was tabled.

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA. Project is being reviewed by EHP.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Motion by Davis, seconded by Esterling to approve Change Order #2 extending the project completion date to August 13, 2021 and contract price increase of \$26,435.00.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing. Motion by Esterling, seconded by Cain to approve Change Order #2 extending the project completion date to August 13, 2021.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

WTP control system- HOA has agreed to replace the S-can online analyzer w/ equipment purchased from Hach. Awaiting timeline for replacement from HOA.

Digester Lid repair project- Engineer Olmsted has contacted Fox Engineering and requested they revisit needed repair.

USDA project updates:

Invoices in the amount of \$9,537.40 were submitted to USDA for reimbursement.

Lake Ohana Tower- Engineers Olmsted and Zimmerer to complete and provide preliminary engineering report to Dee Fisher with USDA.

Clear Well at WTP- Olmsted & Perry is in the process of determining the tank size to complete the design phase. Once design is complete the project will be sent to the DNR to obtain a permit and to Rural Development for review.

Future water/sewer development needs- no new needs to discuss.

Superintendent updates:

FEMA update-Board was presented FEMA's timeline for obligation of the permanent repairs project.

Reviewed rate changes discussed at the July 14, 2021 Special meeting. Presented Board with updated changes for review.

Employee updates- none

City of Glenwood- none

City of PJ – none

Motion by Davis seconded by Esterling to adjourn the meeting at 10:05 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Cain, Esterling

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary