

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES
BOARD MEETING
August 18, 2021
CITY HALL
8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, August 18, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Dick Davis, Vonnie Esterling, Lonnie Mayberry

Absent Members: Marcia Cain

Utilities Superintendent: Dave Malcom

Executive Secretary- Wendy Ensley

Assistant Superintendent- Mike Darnold

Guests:

Jim Olmsted- Olmsted & Perry

Jeff Fry- Olmsted & Perry

Liz Larson- Hamilton & Associates

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry

Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve the July 21, 2021 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry

Nays: None Motion Carried

Motion by Esterling, seconded by Davis to open public hearing at 8:03 am for applying for assistance with the United States Department of Agriculture, Rural Development to finance the cost of making capital improvements to GMU's water system and authorize Chairman and Executive Secretary to sign all documents relating to the USDA Rural Development loan/or grant application.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry

Nays: None Motion Carried

This being the time, date and place as advertised for Public Hearing for applying for assistance with the United States Department of Agriculture, Rural Development to finance the cost of making capital improvements to GMU's water system and authorize Chairman and Executive Secretary to sign all documents relating to the USDA Rural Development loan/or grant application. There were no written objections previously filed and there were no comments or objections.

Motion by Davis, seconded by Mayberry to close the Public Hearing at 8:06 am.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry

Nays: None Motion Carried

Chairman Doug Meggison declared the Public Hearing closed.

Chairman Doug Meggison called the regular meeting to order at 8:07 am.

USDA project updates:

There were no invoices submitted to USDA for reimbursement. Motion by Esterling, seconded by Davis to approve Resolution #678-21 authorizing applying for assistance with the United States Department of Agriculture, Rural Development to finance the cost of making capital improvements to GMU's water system and authorize Chairman and Executive Secretary to sign all documents relating to the USDA Rural Development loan/or grant application.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry
 Nays: None Motion Carried

Discussed the design of the Clear Well.

Liz Larson of Hamilton & Associates presented the 2020 Audit report. Motion by Davis, seconded by Mayberry to approve the 2020 Audit report and adjusting entries as presented.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry
 Nays: None Motion Carried

Board member Esterling reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry
 Nays: None Motion Carried

Bank Account 1120 7/21/2021 Thru 8/18/2021

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
29016	AMANDA ELDRIDGE,	REFUND	CK	10.42
27453	JOSLYN PFEIFER	VOID	VC	-31.13
28970	Bomgaars Supply	CLEANING SUPPLIES	CK	7.74
28972	Glenwood Auto parts-NAPA	OIL/FILTERS #1 & #3	CK	51.94
28973	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	19.42
28974	IDNR-Water supply operations section	ANNUAL FEE	CK	646.37
28976	IOWA ONE CALL	LOCATING SERVICE	CK	80.00
28977	MID-AMERICAN ENERGY	Electric	CK	4794.31
28978	PROF.COMPUTER SOLUTIONS	HOSTING FEES	CK	287.00
28979	GIS Benefits	MetLife premium	CK	484.34
28980	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	2080.00
28981	Century Link	Phone	CK	85.97
28983	U.S. POST OFFICE	Postage	CK	493.35
28984	Bomgaars Supply	Weed eater string	CK	34.48
28985	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	2048.49
28986	COUNCIL BLUFFS WINSUPPLY	Inventory	CK	450.07
28987	Dollar General	Office supplies	CK	37.78
28988	DPC INDUSTRIES	Chlorine	CK	568.50
28991	KONFRST CONSTRUCTION	Leak repair	CK	1900.00
28992	LIVE VOICE	Answering Service	CK	80.84
28993	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	6855.28
28994	MUNICIPAL SUPPLY, INC.	Clamp	CK	1117.00
28995	Verizon Wireless	Phone communication	CK	100.05
29007	Council Bluffs Water Works	Lab analysis	CK	150.00
29009	MELLEN & ASSOCIATES, INC.	Altitude valve	CK	1829.54
29010	SOUTHWEST IOWA LOCKS	Key	CK	5.00
29011	WESTERN IOWA NETWORK	Phone	CK	43.30
29012	JARROD BARNES	REFUND - 239058	CK	58.32
29013	JENNA CHRISTENSEN,	REFUND - 241009	CK	98.48
29014	SHELLEY ENDICOTT	REFUND - 252097	CK	66.11

29015	LIVE VOICE	Copier lease	CK	95.01
29017	JOSLYN PFEIFER	REFUND - 243190	CK	31.13
29018	AMANDA ELDRIDGE,	REFUND - 237949	CK	10.42
29020	BP AMOCO	Fuel	CK	607.38
29022	DPC INDUSTRIES	Chlorine	CK	379.00
29023	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	43.84
29025	HAWKINS, INC.	Chemicals	CK	1029.44
29027	MUNICIPAL SUPPLY, INC.	Piping	CK	711.25
29028	RO EXP & OPINION-TRIBUNE	Publications	CK	122.60
29029	VISA	Office supplies, training, computers	CK	1091.24
29031	U.S. POST OFFICE	Stamps	CK	2750.00
29042	JILLIAN KAHL	REFUND - 251376	CK	101.60
29043	CONNOR MANN	REFUND - 251630T	CK	131.06
29044	BRITTANY SMITH,	REFUND - 240655	CK	9.05
29045	DEREK WHITE,	REFUND - 235252	CK	104.40
8800407	TREASURER - STATE OF IOWA	WET Tax	WT	5282.76
8800408	TREASURER - STATE OF IOWA	Sales Tax	WT	534.26
8800409	DEPT OF THE TREASURY	FICA/MED	WT	3871.76
8800410	DEPT OF THE TREASURY	FICA/MED	WT	3949.32

Water Fund Total

\$45,339.62

Bank Account 1120

\$45,339.62

Sewer Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
#				
28970	Bomgaars Supply	CLEANING SUPPLIES	CK	7.74
28971	Fox Engineering	ENGINEERING FEES	CK	2314.50
28972	Glenwood Auto parts-NAPA	OIL/FILTERS #1 & #3	CK	17.30
28973	GLENWOOD FEED/IND. SUPPLY	SHIPPING-WW SAMPLES TO LAB	CK	45.50
28975	INTERSTATE ALL BATTERY CTR	BATTERIES	CK	18.00
28976	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	80.00
28977	MID-AMERICAN ENERGY	Electric	CK	4074.55
28978	PROF. COMPUTER SOLUTIONS	HOSTING FEES	CK	287.00
28979	GIS Benefits	MetLife premium	CK	25.22
28981	Century Link	Phone	CK	181.09
28982	MID-AMERICAN ENERGY	Electric	CK	61.47
28983	U.S. POST OFFICE	Postage	CK	493.35
28984	Bomgaars Supply	Weed eater string	CK	61.45
28987	Dollar General	Office supplies	CK	37.77
28989	Fox Engineering	Engineering	CK	1717.50
28990	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	93.11
28992	LIVE VOICE	Answering Service	CK	80.85
28995	Verizon Wireless	Phone communication	CK	20.02
29008	DPC INDUSTRIES	Chemicals	CK	284.25
29010	SOUTHWEST IOWA LOCKS	Key	CK	5.00
29011	WESTERN IOWA NETWORK	Phone	CK	43.29
29015	LIVE VOICE	Copier lease	CK	94.99
29019	BLACK HILLS ENERGY	Natural Gas	CK	49.74
29020	BP AMOCO	Fuel	CK	596.81
29021	Eric Cherko	Insurance Deductible reimb.	CK	1000.00
29022	DPC INDUSTRIES	Chlorine	CK	94.75
29023	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	46.87
29024	GLENWOOD-AUTO VALUE PARTS	Belts	CK	169.49
29026	IDNR-NPDES	NPDES permit	CK	1275.00
29028	RO EXP. & OPINION-TRIBUNE	Publications	CK	122.61
29029	VISA	Office supplies, training, computers	CK	789.25

29030	Century Link	Phone	CK	107.79
29031	U.S. POST OFFICE	Stamps	CK	2750.00
8800408	TREASURER - STATE OF IOWA	Sales Tax	WT	996.78
8800409	DEPT OF THE TREASURY	FICA/MED	WT	495.98
8800410	DEPT OF THE TREASURY	FICA/MED	WT	417.50
Sewer Fund Total				\$18,956.52
Bank Account 1120				\$64,296.14
Grand Total				\$64,296.14

July Receipts - \$205,539.60

Discussed GMU's conditions to provide water service to Regional Water Rural Water Association.

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA. Project is being reviewed by EHP.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Motion by Mayberry, seconded by Davis to approve Change Order #1 extending the project completion date to October 21, 2021.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling
Nays: None Motion Carried

Task Order No. 6b: 190th Street Lift Station Repair and Floodproofing. Motion by Davis, seconded by Mayberry to approve Change Order #3 extending the project completion date October 21, 2021.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling
Nays: None Motion Carried

WTP control system- HOA has agreed to replace the S-can online analyzer w/ equipment purchased from Hach. Awaiting timeline for replacement from HOA.

Digester Lid repair project- Engineer Olmsted has contacted Fox Engineering and requested they revisit needed repair.

Future water/sewer development needs- no new needs to discuss.

Superintendent updates:

FEMA update- No update on the permanent repairs project. Next call with FEMA at 9:30 today.

Motion by Esterling, seconded by Davis to approve purchase of a 2021 Vac Con Single Axle 9 yd combo truck from Kilburg Equipment in the amount of \$365,758.00 to replace the Vac truck lost in the 2019 flood.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling
Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve Resolution # 675-21 water /sewer rates.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling
Nays: None Motion Carried

Motion by Mayberry, seconded by Esterling to approve Resolution # 676-21 Deposit fees.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling

Nays: None Motion Carried

Motion by Esterling, seconded by Davis to approve Resolution # 677-21 Connection fees.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling

Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve customer letter explaining rate changes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling

Nays: None Motion Carried

Employee updates- none

City of Glenwood- none

City of PJ – none

Motion by Esterling seconded by Mayberry to adjourn the meeting at 9:13 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling

Nays: None Motion Carried

Doug Meggison, Chairperson
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary