GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

September 15, 2021

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, September 15, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Vonnie Esterling, Lonnie Mayberry, Marcia Cain

Absent Members: Dick Davis

Utilities Superintendent: Dave Malcom

Executive Secretary- Wendy Ensley

Assistant Superintendent- Mike Darnold

Guests:

Jim Olmsted- Olmsted & Perry

Jake Zimmerer- Olmsted & Perry

Motion by Mayberry, seconded by Esterling to amend the agenda to include Marilee Mead to discuss sewer concern at 110 S. Vine St. and discuss purchase of a Laptop and TV for the meeting room.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Motion by Esterling, seconded by Mayberry to approve the August 18 ,2021 meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

USDA project updates:

There were invoices in the amount of $15,138.00 submitted to USDA for reimbursement.

Lake Ohana Tower- Engineer Olmsted to reach out to Rural Water to set up a meeting 10-6-2021 @ 8:00am.

Discussed the design of the Clear Well.

Marilee Mead explained the problem with private sewer to her property and requested GMU’s help and guidance. Motion by Esterling, seconded by Mayberry authorizing Superintendent Malcom to hire a company to camera GMU’s sewer main and try to determine where the private line ties into GMU’s main.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

Board member Meggison reviewed claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Meggison, Cain, Esterling, Mayberry

Nays: None Motion Carried

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| 8/18/2021 Thru 9/15/2021 | | | | | | | | | | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Water Department** | | | | | | |  |  |  |  |  |  |
| Century Link, Phone | | | | | | | | | | | 85.72 | |
| MID-AMERICAN ENERGY, Electric | | | | | | | | | | | 4,610.81 | |
| RED OAK EXPRESS & OPINION-TRIBUNE, publications | | | | | | | | | | | 4.85 | |
| WESTERN IOWA NETWORK, Phone | | | | | | | | | | | 44.31 | |
| CITY OF PACIFIC JUNCTION, Sewer Collection | | | | | | | | | | | 2,201.59 | |
| TREASURER - STATE OF IOWA, WET TAX | | | | | | | | | | | 6,258.88 | |
| COUNCIL BLUFFS WINSUPPLY CO., Inventory parts | | | | | | | | | | | 1,560.94 | |
| DPC INDUSTRIES, Chemicals | | | | | | | | | | | 473.75 | |
| FRED KONFRST TRASH SERVICE, Trash Service | | | | | | | | | | | 43.25 | |
| GLENWOOD-AUTO VALUE PARTS, Supplies | | | | | | | | | | | 53.08 | |
| DEPT OF THE TREASURY, FICA/MED | | | | | | | | | | | 8,114.28 | |
| HAWKINS, INC., Chemicals | | | | | | | | | | | 1,261.11 | |
| IOWA ONE CALL, Locate service | | | | | | | | | | | 52.30 | |
| IPERS, IPERS | | | | | | | | | | | 8,488.70 | |
| KEYSTONE LABORATORIES, Lab analysis | | | | | | | | | | | 210.00 | |
| KONICA MINOLTA, Copier Lease | | | | | | | | | | | 95.01 | |
| LARSEN SUPPLY CO., Supplies | | | | | | | | | | | 35.30 | |
| MILLS COUNTY TREASURER, Pony Creek Watershed | | | | | | | | | | | 10.00 | |
| MISSISSIPPI LIME COMPANY, Bulk Lime | | | | | | | | | | | 6,806.21 | |
| OLMSTED & PERRY ENGINEERS, Engineering | | | | | | | | | | | 14,678.97 | |
| PROF. COMPUTER SOLUTIONS LLC, Hosting fees | | | | | | | | | | | 574.00 | |
| TREASURER - STATE OF IOWA, State W/H | | | | | | | | | | | 2,081.62 | |
| U.S. POST OFFICE, Postage | | | | | | | | | | | 1,028.11 | |
| USA BLUE BOOK, Lab supplies | | | | | | | | | | | 770.36 | |
| UTILITY EQUIPMENT COMPANY, Inventory parts | | | | | | | | | | | 348.08 | |
| VISA, Training/Travel | | | | | | | | | | | 83.60 | |
| WELLMARK BCBS, Health & Dental | | | | | | | | | | | 15,958.41 | |
| Ohana Lakes LLC, Pioneer fees | | | | | | | | | | | 8,000.00 | |
| Council Bluffs Water Works, Lab analysis | | | | | | | | | | | 100.00 | |
| Dollar General, Office Supplies | | | | | | | | | | | 44.50 | |
| Bomgaars Supply, Batteries | | | | | | | | | | | 206.28 | |
| Verizon Wireless, Phone/communications | | | | | | | | | | | 100.02 | |
| GIS Benefits, Met Life premium | | | | | | | | | | | 484.34 | |
| MUNICIPAL SUPPLY, INC. OF OMAHA, Inventory parts | | | | | | | | | | | 1,223.35 | |
| SARGENT DRILLING, Meter | | | | | | | | | | | 3,105.45 | |
| LIVE VOICE, Answering | | | | | | | | | | | 140.59 | |
| GRANT DEAN, Fence repair | | | | | | | | | | | 369.58 | |
| MILLS COUNTY ROADS, REFUND - 250353 | | | | | | | | | | | 1,309.94 | |
| TERRY DILLARD, REFUND - 245652 | | | | | | | | | | | 86.49 | |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | **Water Expense Total** | | | | |  |  |  | **91,103.78** |
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| **Sewer Department** | | | | | | |  |  |  |  |  |  |
| Century Link, Phones | | | | | | | | | | | 288.88 | |
| MID-AMERICAN ENERGY, Electric | | | | | | | | | | | 4,159.75 | |
| RED OAK EXPRESS & OPINION-TRIBUNE, publications | | | | | | | | | | | 4.85 | |
| WESTERN IOWA NETWORK, Phone | | | | | | | | | | | 44.31 | |
| TREASURER - STATE OF IOWA, Sales Tax | | | | | | | | | | | 901.60 | |
| BLACK HILLS ENERGY, Natural gas | | | | | | | | | | | 42.90 | |
| DPC INDUSTRIES, Chemicals | | | | | | | | | | | 189.50 | |
| FRED KONFRST TRASH SERVICE, Trash Service | | | | | | | | | | | 160.00 | |
| GLENWOOD-AUTO VALUE PARTS, Belts | | | | | | | | | | | 299.80 | |
| GLENWOOD FEED/IND. SUPPLY, Shipping | | | | | | | | | | | 208.42 | |
| DEPT OF THE TREASURY, FICA/MED | | | | | | | | | | | 918.60 | |
| IOWA ONE CALL, Locate service | | | | | | | | | | | 52.30 | |
| IPERS, IPERS | | | | | | | | | | | 985.86 | |
| KERNS EXCAVATING CO, PJ/190th lift station repairs | | | | | | | | | | | 49,804.01 | |
| KEYSTONE LABORATORIES, Lab analysis | | | | | | | | | | | 1,260.00 | |
| KONICA MINOLTA, Copier Lease | | | | | | | | | | | 94.99 | |
| LARSEN SUPPLY CO., Supplies | | | | | | | | | | | 35.30 | |
| MIDWEST LABORATORIES INC., Lab analysis | | | | | | | | | | | 644.25 | |
| OLMSTED & PERRY ENGINEERS, Engineering | | | | | | | | | | | 2,813.62 | |
| PROF. COMPUTER SOLUTIONS LLC, Hosting fees | | | | | | | | | | | 574.00 | |
| TREASURER - STATE OF IOWA, State W/H | | | | | | | | | | | 240.06 | |
| U.S. POST OFFICE, Postage | | | | | | | | | | | 1,028.10 | |
| USA BLUE BOOK, Lab supplies | | | | | | | | | | | 160.92 | |
| VISA, Training/Travel | | | | | | | | | | | 349.56 | |
| WELLMARK BCBS, Health & Dental | | | | | | | | | | | 1,578.95 | |
| Fox Engineering, Engineering | | | | | | | | | | | 1,250.50 | |
| Garden Treasurer's Home & Hardware, Supplies | | | | | | | | | | | 5.48 | |
| Dollar General, Office Supplies | | | | | | | | | | | 44.50 | |
| Bomgaars Supply, parts | | | | | | | | | | | 196.40 | |
| HOA Solutions Inc., Electrical repair | | | | | | | | | | | 1,696.00 | |
| Verizon Wireless, Phone/communications | | | | | | | | | | | 20.01 | |
| GIS Benefits, Met Life premium | | | | | | | | | | | 25.22 | |
| LIVE VOICE, Answering service | | | | | | | | | | | 140.59 | |
| KILBURG EQUIPMENT, Vac Truck down payment | | | | | | | | | | | 182,879.00 | |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | **Sewer Expense Total** | | | | |  |  |  | **253,098.23** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | **Total Expenses** | | | |  |  |  | **344,202.01** | |

July Receipts - $226,435.39

Discussed need for replacement of Board member Cain’s seat.

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a:  Pacific Junction Lift Station Repair and Floodproofing – Motion by Mayberry, seconded by Esterling to approve Payment # 9 in the amount of $22,813.63 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Cain, Mayberry, Esterling

Nays: None Motion Carried

Task Order No. 6b:  190th Street Lift Station Repair and Floodproofing. Motion by Esterling, seconded by Mayberry to approve payment # 8 in the amount of $26,990.38 to Kerns Excavating.

Upon the roll the vote was:

Ayes: Meggison, Cain, Mayberry, Esterling

Nays: None Motion Carried

WTP control system- HOA has agreed to replace the S-can online analyzer w/ equipment purchased from Hach. Estimated delivery is November 2021.

Digester Lid repair project- no update

Future water/sewer development needs- no new needs to discuss.

Superintendent updates:

FEMA update- Next call with FEMA at 9:00 today.

Motion by Mayberry, seconded by Cain to approve quote from Pinnacle Construction in the amount of $4,837.00 to install a glass barrier in GMU’s office for security.

Upon the roll the vote was:

Ayes: Meggison, Cain, Mayberry

Abstained: Esterling

Nays: None Motion Carried

Motion by Esterling, seconded by Mayberry authorizing Chairman Meggison to sign the Glenbrook subdivision 5 dedication letter.

Upon the roll the vote was:

Ayes: Meggison, Cain, Mayberry, Esterling

Nays: None Motion Carried

Board member Mayberry suggested purchasing a laptop and large screen TV for using during Board meeting. Board authorized Mayberry to request a recommendation for Patrick Binns.

Upon the roll the vote was:

Ayes: Meggison, Cain, Mayberry, Esterling

Nays: None Motion Carried

Motion by Mayberry, seconded by Esterling to remove Tyler Ridnour from probation.

Upon the roll the vote was:

Ayes: Meggison, Cain, Mayberry, Esterling

Nays: None Motion Carried

Employee updates- none

City of Glenwood- none

City of PJ – none

Motion by Mayberry seconded by Esterling to adjourn the meeting at 9:00 A.M.

Upon the roll the vote was:

Ayes: Meggison, Cain Mayberry, Esterling

Nays: None Motion Carried

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Doug Meggison, Chairperson

Glenwood Municipal Utilities

Board of Trustees

ATTEST:

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Wendy Ensley- Executive Secretary