

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES  
 BOARD MEETING  
 October 20, 2021  
 CITY HALL  
 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, October 20, 2021 at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Doug Meggison, Vonnie Esterling, Dick Davis, Lonnie Mayberry, Marcia Cain  
 Absent Members: None  
 Utilities Superintendent: Dave Malcom  
 Executive Secretary- Wendy Ensley  
 PJ Representative- Andy Young

Guests:

Jim Olmsted- Olmsted & Perry  
 Jake Zimmerer- Olmsted & Perry  
 Ron Kohn- Mayor

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry, Cain  
 Nays: None Motion Carried

Motion by Davis, seconded by Mayberry to approve the October 6, 2021 special meeting minutes.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry, Cain  
 Nays: None Motion Carried

USDA project updates:

There were invoices submitted to USDA for reimbursement.

Lake Ohana Tower- project is currently on hold awaiting a decision from Regional Water on if they wish to connect to GMU's system. Board authorized Engineer's Olmsted and Zimmerer to send a memo outlining GMU's stipulations for connect and request that they provide a response by November 12, 2021.

Clear Well – design is complete. Awaiting the permit from the DNR.

Board member Davis reviewed claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Meggison, Davis, Esterling, Mayberry, Cain  
 Nays: None Motion Carried

Bank Account 1120 9/15/2021 Thru 10/20/2021

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
29163	American Fence Company, LLC		CK 10770.13
28702	RANDI MOWER,		VC -27.58
29126	CORY GASTON	REFUND - 245049	CK 89.71
29127	NICOLE KAUFMAN	REFUND - 249321	CK 130.62
29128	KINZEY LONG	REFUND - 246948	CK 12.35
29129	GLEN SEELEY,	REFUND - 244362	CK 17.91
29130	JAYMI STACY	REFUND - 242691	CK 88.74
29131	Bomgaars Supply	Supplies	CK 108.44

29132	BP AMOCO	Fuel	CK	768.89
29133	DPC INDUSTRIES	Chlorine	CK	568.50
29134	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	22.04
29135	GLENWOOD-AUTO VALUE PARTS	Supplies	CK	11.89
29136	Hamilton & Associates, P.C.	Accounting fees	CK	932.50
29137	KEYSTONE LABORATORIES	Lab analysis	CK	100.00
29138	OLMSTED & PERRY ENGINEERS	Engineering	CK	22133.93
29139	PROF. COMPUTER SOLUTIONS	Envelopes & Statements	CK	752.69
29140	GIS Benefits	Met Life premium	CK	484.34
29141	MID-AMERICAN ENERGY	Electric	CK	4521.33
29142	WELLMARK BCBS	Health & Dental	CK	15958.61
29143	Council Bluffs Water Works	Lab analysis	CK	100.00
29144	Garden Treasurer's Home & Hardware	Supplies	CK	10.96
29145	KONFRST CONSTRUCTION	Gravel	CK	850.00
29146	MATT PARROTT & SONS	Printing	CK	177.26
29147	MID-AMERICAN ENERGY	Electric	CK	10.28
29148	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	6715.80
29149	MUNICIPAL SUPPLY, INC.	Equipment repair	CK	227.50
29151	STOUDER PLUMBING	Water line repair	CK	318.00
29164	BLACKBURN MFG. CO.	Marking paint & flags	CK	230.86
29166	Council Bluffs Water Works	Lab analysis	CK	25.00
29168	DPC INDUSTRIES	Chlorine	CK	379.00
29169	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	8.99
29170	HAWKINS, INC.	Chemicals	CK	699.54
29171	IDNR/WATER SUPPLY ENG.	Annual water use permit	CK	95.00
29172	Iowa Homeland Security Emg. Mgmt.	Refund overpayment	CK	9851.38
29174	LIVE VOICE	Answering service	CK	80.84
29175	MUNICIPAL SUPPLY INC.	Inventory parts	CK	820.00
29176	MUNICIPAL SUPPLY, INC.	Bolts & Washers	CK	134.08
29177	OLMSTED & PERRY ENGINEERS	Engineering	CK	760.00
29178	U.S. POST OFFICE	Postage	CK	526.92
29179	Verizon Wireless	Phone/communications	CK	100.04
29180	VISA	Supplies & training	CK	768.10
29181	Ohana Lakes LLC	Pioneer fee	CK	3000.00
29182	ANDREW COWAN	REFUND - 252164	CK	89.89
29183	BRENDA EVANS,	REFUND - 244315	CK	205.65
29184	RONALD WILKEY	REFUND - 240760	CK	29.48
29186	Bomgaars Supply	Uniforms	CK	52.42
29187	Century Link	Phone	CK	85.57
29188	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	2305.10
29189	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	21.71
29190	KONICA MINOLTA	Copier lease	CK	95.01
29191	UTILITIES SERVICE GROUP	Sewer Maintenance	CK	1300.00
29192	UTILITY EQUIPMENT COMPANY	Inventory	CK	312.60
29193	WESTERN IOWA NETWORK	Phone	CK	41.91
29194	American Fence Company, LLC	Fence Repair	CK	10770.13
29195	KONFRST CONSTRUCTION	Water leak repair 195th St	CK	1025.00
29196	MUNICIPAL SUPPLY, INC.	Repair clamp	CK	401.17
29197	OPINION-TRIBUNE	Publications	CK	332.63
29209	Aetna Behavioral Health, LLC	EAP premium	CK	39.42
29211	IOWA ONE CALL	Locating Service	CK	63.70
29212	FRED KONFRST TRASH SERVICE	Trash service	CK	86.50
29215	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	287.00
29216	UTILITY EQUIPMENT COMPANY	Sewer couplings	CK	19.00
29217	RANDI MOWER,	REFUND - 237272	CK	27.58
29218	CRYSTAL BRANT,	REFUND - 244620	CK	13.33

29219	DERIK CHASE	REFUND - 248193	CK	53.69
29220	RYAN GOY	REFUND - 252031	CK	42.03
29221	SARA NORMAN	REFUND - 239245	CK	91.54
29222	NICHOLAS POWERS	REFUND - 248971	CK	128.97
29223	TASHAYLA RECH	REFUND - 247681	CK	10.72
29224	KAITLYN ZOGLEMAN	REFUND - 246748	CK	114.08
29225	SECRETARY OF STATE	Notary Renewal	CK	15.00
8800417	IOWA WORKFORCE DEV.	Unemployment tax	WT	68.14
8800418	IPERS	IPERS	WT	5673.92
8800419	TREASURER - STATE OF IOWA	State W/H	WT	1346.15
8800420	DEPT OF THE TREASURY	FICA/MED	WT	3947.48
8800421	TREASURER - STATE OF IOWA	Sales Tax	WT	431.84
8800422	TREASURER - STATE OF IOWA	WET Tax	WT	4666.85
8800423	BP AMOCO	Fuel	WT	681.00
8800424	DEPT OF THE TREASURY	FICA/MED	WT	3854.90

**Water Fund Total**

**\$122,093.28**

**Bank Account 1120**

**\$122,093.28**

**Sewer Fund**

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
#			
29131	Bomgaars Supply	Supplies	CK 45.94
29132	BP AMOCO	Fuel	CK 573.39
29133	DPC INDUSTRIES	Chlorine	CK 189.50
29134	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 70.01
29135	GLENWOOD-AUTO VALUE PARTS	Supplies	CK 10.09
29136	Hamilton & Associates, P.C.	Accounting fees	CK 932.50
29137	KEYSTONE LABORATORIES	Lab analysis	CK 1000.20
29138	OLMSTED & PERRY ENGINEERS	Engineering	CK 330.94
29139	PROF. COMPUTER SOLUTIONS	Envelopes & Statements	CK 752.70
29140	GIS Benefits	Met Life premium	CK 25.22
29141	MID-AMERICAN ENERGY	Electric	CK 4505.97
29142	WELLMARK BCBS	Health & Dental	CK 1578.95
29146	MATT PARROTT & SONS	Printing	CK 177.26
29149	MUNICIPAL SUPPLY, INC.	Equipment repair	CK 47.50
29150	PLATINUM WELDING	Boiler repair	CK 2321.90
29162	IAWEA - REGION IV	Training	CK 17.00
29165	Bomgaars Supply	Bolts	CK 42.12
29167	Croatt Heating and AC	Supplies	CK 47.08
29168	DPC INDUSTRIES	Chlorine	CK 189.50
29169	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 71.44
29173	LINCOLN FARM & HOME	Diesel	CK 1328.17
29174	LIVE VOICE	Answering service	CK 80.85
29178	U.S. POST OFFICE	Postage	CK 529.93
29179	Verizon Wireless	Phone/communications	CK 20.01
29180	VISA	Supplies & training	CK 214.86
29185	BLACK HILLS ENERGY	Natural Gas	CK 45.93
29186	Bomgaars Supply	Uniforms	CK 75.28
29187	Century Link	Phone	CK 181.09
29189	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 48.13
29190	KONICA MINOLTA	Copier lease	CK 94.99
29193	WESTERN IOWA NETWORK	Phone	CK 210.46
29195	KONFRST CONSTRUCTION	Water leak repair 195th St	CK 1125.00
29197	OPINION-TRIBUNE	Publications	CK 332.63
29209	Aetna Behavioral Health, LLC	EAP premium	CK 4.38
29210	Century Link	Phone	CK 107.31

29211	IOWA ONE CALL	Locating Service	CK	63.70
29212	FRED KONFRST TRASH SERVICE	Trash service	CK	320.00
29213	Glenwood Auto parts-NAPA	Battery	CK	151.99
29214	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	45.82
29215	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	287.00
29225	SECRETARY OF STATE	Notary Renewal	CK	15.00
8800417	IOWA WORKFORCE DEV.	Unemployment tax	WT	6.34
8800418	IPERS	IPERS	WT	669.90
8800419	TREASURER - STATE OF IOWA	State W/H	WT	159.20
8800420	DEPT OF THE TREASURY	FICA/MED	WT	457.26
8800421	TREASURER - STATE OF IOWA	Sales Tax	WT	824.66
8800423	BP AMOCO	Fuel	WT	478.26
8800424	DEPT OF THE TREASURY	FICA/MED	WT	459.66
<b>Sewer Fund Total</b>				<b>\$21,267.02</b>
<b>Bank Account 1120</b>				<b>\$143,360.30</b>

September Receipts - \$238,519.64

Discussed replacement of Board member Cain's seat. Mayor Kohn to reach out to candidate.

Olmsted & Perry presented updates on FEMA Flood Recovery project task orders.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- project is on hold pending the Flood 2019 permanent repairs project being obligated by FEMA.

Recovery Task Order No. 6 – Reconstruct/Flood Proof 3 Sewage Pumping Stations

Task Order No. 6a: Pacific Junction Lift Station Repair and Floodproofing – Motion by Esterling, seconded by Davis to approve change order # 4 adjusting completion dates.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling, Cain

Nays: None Motion Carried

Task Order No. 6b: 190<sup>th</sup> Street Lift Station Repair and Floodproofing. Motion by Esterling, seconded by Davis to approve change order # 4 adjusting completion dates.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling, Cain

Nays: None Motion Carried

WTP control system- awaiting equipment purchased from Hach. Estimated delivery is November 2021.

Digester Lid repair project- Fox Engineering is currently doing a nutrient study which could impact our treatment process.

Future water/sewer development needs- no new needs to discuss.

Discussed laptop/Tv purchase. -Tabled.

Discussed hosting fees- Tabled.

Superintendent updates:

FEMA update- Next call with FEMA at 9:00 today.

Motion by Mayberry, seconded by Davis to approve Resolution 679-21 service and labor charges.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling, Cain

Nays: None Motion Carried

Employee updates- none

City of Glenwood-Mayor Kohn let the Board know that The City is looking to possibly use some of the ARPA funds for possible sewer projects within the city limits.

City of PJ – none

Motion by Mayberry seconded by Esterling to adjourn the meeting at 9:13 A.M.

Upon the roll the vote was:

Ayes: Meggison, Davis, Mayberry, Esterling, Cain

Nays: None Motion Carried

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Doug Meggison, Chairperson  
Glenwood Municipal Utilities  
Board of Trustees

ATTEST:

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Wendy Ensley- Executive Secretary