GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING January 17, 2024 CITY HALL 8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, January 17, 2024, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Dick Davis, Tina Stouder, Doug Meggison Absent Members: Lonnie Mayberry, Vonnie Esterling

Superintendent- Dave Malcom

Assistant Superintendent- Mike Darnold Executive Secretary- Wendy Ensley PJ Representative- Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Motion by Davis, seconded by Stouder to amend the agenda to discuss extending water on 195th St.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

Motion by Stouder, seconded by Meggison to approve the December 20, 2023, meeting minutes.

Upon the roll the vote was: Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

Board member Stouder reviewed claims this month and recommends approval, seconded by Davis.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

Bank Account 1120 12/21/2023 Thru 1/17/2024

Water Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>		Amount
<u>#</u>				
31506	EAGLE ENGINEERING GROUP LLC	Engineering	CK	1940.39
31507	Fox Strand	Engineering	CK	20250.00
31510	MID-AMERICAN ENERGY	electric	CK	3697.53
31511	USA BLUE BOOK	Lab Supplies	CK	1490.54
31512	WELLMARK BCBS	Wellmark premium	CK	16022.30
31513	ACCESS TECHNOLOGIES INC	Copier lease	CK	95.00
31514	MID-AMERICAN ENERGY	Electric	CK	16.29
31515	U.S. POST OFFICE	Postage	CK	570.58
31517	HAWKINS, INC.	Chemicals	CK	1847.50
31521	NAPA AUTO PARTS GLENWOOD	Supplies	CK	121.69
31522	PROF. COMPUTER SOLUTIONS	Computer programming/hardware	CK	845.22
31523	CITY OF PACIFIC JUNCTION	Sewer collection	CK	3449.57
31524	WESTERN IOWA NETWORK	Phone	CK	338.01
31535	COLLECTION SERVICE CENTER	Child support	CK	147.37
31537	Bomgaars Supply	Supplies	CK	1.50
31538	BP AMOCO	Fuel	CK	477.49

31541	DPC INDUSTRIES	Fluoride	CK	628.56
31542	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	15.43
31543	GRAINGER	Solenoid	CK	250.76
31544	IOWA ONE CALL	Locating service	CK	43.40
31545	Verizon Wireless	Phone	CK	100.03
31546	VISA	Office supplies	CK	237.68
31547	Aetna Behavioral Health, LLC	EAP premium	CK	39.42
31548	CURT CASHATT CONSTRUCTION	Ditch Cleaning	CK	2610.00
31550	MICROBAC LABORATORIES INC	Lab analysis	CK	120.00
31551	Bomgaars Supply	Supplies	CK	35.47
31553	COUNCIL BLUFFS WINSUPPLY	Inventory	CK	503.74
31554	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	15.09
31555	OPINION-TRIBUNE	Publications	CK	150.81
31556	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	353.50
31557	EEC INCORPORATED	REFUND - 197015	CK	113.67
31558	JOE GEORGE	REFUND - 236386	CK	111.64
31559	JOSEPH GREINER	REFUND - 260620	CK	143.77
31560	LILLY HUNTER	REFUND - 254502	CK	115.05
31561	DANIELLE HURST	REFUND - 258431	CK	200.00
31562	DAVID KAUFMAN	REFUND - 259898	CK	56.72
31563	TROY MOHR	REFUND - 258888	CK	146.12
31564	PATRICIA RASMUSSEN	REFUND- 260531	CK	36.17
31575	COLLECTION SERVICE CENTER	Child Support	CK	147.37
31576	LIVE VOICE	Answering service	CK	105.69
8800626	DEPT OF THE TREASURY	FICA/MED	WT	5958.96
8800627	TREASURER - STATE OF IOWA	State W/H	WT	1766.15
8800628	IPERS	IPERS	WT	3958.72
8800629	IOWA WORKFORCE DEV.	Unemployment tax	WT	29.36
8800630	IPERS	IPERS	WT	3615.63
8800631	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	510.62
8800632	TREASURER - STATE OF IOWA	WET TAX	WT	4192.68
8800633	TREASURER - STATE OF IOWA	Sales Tax	WT	43.47
8800634	DEPT OF THE TREASURY	FICA/MED	WT	5529.50
8800635	DEPT OF THE TREASURY	FICA/MED	WT	5565.30
8800636	IPERS	IPERS	WT	7410.92
8800637	TREASURER - STATE OF IOWA	State W/H	WT	1740.18
		Water Fund Total	_	\$97,912.56

Sewer Fund

<u>Chk</u> #	Vendor	<u>Description</u>		Amount
$\frac{\pi}{31505}$	AUTO VALUE	Oil	CK	77.97
31506	EAGLE ENGINEERING GROUP LLC	Engineering	CK	1940.40
31507	Fox Strand	Engineering	CK	9674.00
31508	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	27.88
31510	MID-AMERICAN ENERGY	electric	CK	3529.58
31511	USA BLUE BOOK	Lab Supplies	CK	262.52
31512	WELLMARK BCBS	Wellmark premium	CK	1858.22
31513	ACCESS TECHNOLOGIES INC	Copier lease	CK	95.00
31515	U.S. POST OFFICE	Postage	CK	570.58
31516	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	54.02
31520	HOLT GAS COMPANY INC.	Propane	CK	10182.43
31521	NAPA AUTO PARTS GLENWOOD	Supplies	CK	92.14

		Sewer Fund Total		\$39,451.05
8800637	TREASURER - STATE OF IOWA	State W/H	WT	205.04
8800636	IPERS	IPERS	WT	895.71
8800635	DEPT OF THE TREASURY	FICA/MED	WT	612.50
8800634	DEPT OF THE TREASURY	FICA/MED	WT	631.26
8800633	TREASURER - STATE OF IOWA	Sales Tax	WT	1239.35
8800631	TRIONFO SOLUTIONS, LLC	MetLife premium	WT	19.21
8800630	IPERS	IPERS	WT	485.96
8800628	IPERS	IPERS	WT	495.56
8800627	TREASURER - STATE OF IOWA	State W/H	WT	211.98
8800626	DEPT OF THE TREASURY	FICA/MED	WT	577.78
31576	LIVE VOICE	Answering service	CK	105.70
31556	PROF. COMPUTER SOLUTIONS	Hosting fees	CK	353.50
31555	OPINION-TRIBUNE	Publications	CK	150.81
31554	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	59.50
31552	Century Link	Phone	CK	115.12
31551	Bomgaars Supply	Supplies	CK	42.98
31550	MICROBAC LABORATORIES INC	Lab analysis	CK	1423.50
31549	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	33.41
31547	Aetna Behavioral Health, LLC	EAP premium	CK	4.38
31546	VISA	Office supplies	CK	1539.19
31545	Verizon Wireless	Phone	CK	20.02
31544	IOWA ONE CALL	Locating service	CK	43.40
31542	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	72.25
31540	Dollar General	Supplies	CK	28.65
31539	Century Link	Phone	CK	115.08
31538	BP AMOCO	Fuel	CK	338.96
31536	BLACK HILLS ENERGY	Natural Gas	CK	43.49
31524	WESTERN IOWA NETWORK	Phone	CK	376.79
31522	PROF. COMPUTER SOLUTIONS	Computer programming/hardware	CK	845.23

Receipts this month: \$520,882.61.

Ryan Sell was not present to discuss water connections.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- Spring/Summer completion.

USDA Business

Emergency Well project- Awaiting delivery of the building.

There were no invoices submitted for grant reimbursement this month.

Water System pumping and Storage improvement project- Spring/Summer completion.

There were no invoices submitted to USDA for loan reimbursement.

Northwest Infrastructure expansion (Arbor Hills)- The sewer portion of the project will resume once the weather breaks.

There were no invoices submitted to Jim Hughes for payment for the Arbor Hills project.

Future water/sewer development needs-

Facility Study plan- awaiting revised draft of the water study to review.

EDA Grant Application. Engineer Zimmerer is awaiting additional information from MCEDF Director and then will complete the application.

Digester Repair project- January progress meeting cancelled.

Woodfield addition Water & sewer project- Motion by Davis, seconded by Stouder to approve payment # 1 in the amount of \$60,636.03 to Wright Sewer and Water.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

Motion by Stouder, seconded by Davis to approve change order #1 (time extension) for the Woodfield water extension project.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

There were invoices in the amount of \$60,636.03 submitted to Beier Custom Homes for reimbursement this month.

Superintendent/secretary updates:

Motion by Stouder, seconded by Meggison to approve Resolution # 715-24 salaries.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

Discussed letter received from Michelle & Jim Holmes with a list of 33 signatures of homeowners/businesses along 195th St. north of highway 34 that are potentially interested to connecting to water. Engineer Zimmerer is going to talk with MCEDF Director Rainbolt to see if there are any new business prospect along 195th St. GMU will request to be on the Mills County Board of Supervisors agenda on January 30th to discuss funding of a water extension along 195th St.

Employee updates- None

City of Glenwood- none.

City of PJ – None.

Motion by Davis seconded by Stouder to adjourn the meeting at 8:35 A.M.

Upon the roll the vote was:

Aves: Davis, Stouder, Meggison

Navs: None Motion Carried

Doug Meggison, Chairman
Glenwood Municipal Utilities
Board of Trustees
ATTEST:

Wendy Ensley- Executive Secretary