

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

February 21, 2024

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, February 21, 2024, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Dick Davis, Tina Stouder, Doug Meggison, Lonnie Mayberry, Vonnie Esterling

Absent Members: none

Superintendent- Dave Malcom

Assistant Superintendent- Mike Darnold

Executive Secretary- Wendy Ensley

PJ Representative- Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Jim Olmsted- Olmsted & Perry

Ryan Sell

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Motion by Stouder, seconded by Mayberry to approve the January 17, 2024, meeting minutes.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Board member Mayberry reviewed claims this month and recommends approval, seconded by Stouder.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Bank Account 1120

1/17/2024

Thru

2/21/2024

Water Fund

<u>Chk</u> <u>#</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
31575	COLLECTION SERVICE CENTER	Child Support	CK 147.37
31576	LIVE VOICE	Answering service	CK 105.69
31577	WRIGHT SEWER & WATER	Woodfield Phase 3 water	CK 60636.03
31578	ACCESS SYSTEMS	COPIER OVERAGE	CK 16.03
31581	COUNCIL BLUFFS WINSUPPLY	INVENTORY	CK 800.21
31582	Fox Strand	ENGINEERING FEES	CK 8100.00
31583	GLENWOOD FEED/IND. SUPPLY	SUPPLIES	CK 22.56
31584	GRAINGER	BULBS-CONTROL PANEL	CK 55.00
31585	HOA Solutions Inc.	SCREEN CONNECT HOSTING	CK 500.00
31586	MID-AMERICAN ENERGY	ELECTRIC	CK 3981.70
31587	PROF COMPUTER SOLUTIONS	MAINTENANCE CONTRACT	CK 1127.05
31588	WELLMARK BCBS	WELLMARK PREMIUM	CK 16022.30
31589	Bomgaars Supply	UNIFORMS-DAVE	CK 298.04
31591	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK 95.00

31592	Bomgaars Supply	SUPPLIES	CK	7.99
31594	CORNING RENTAL	PROPANE	CK	23.36
31595	GLENWOOD FEED/IND. SUPPLY	SHIPPING LABELS TO LAB	CK	18.04
31596	HAWKINS, INC.	WTP CHEMICALS	CK	1613.75
31597	MISSISSIPPI LIME COMPANY	BULK LIME	CK	9543.20
31598	O'REILLY AUTO PARTS	OIL AND FILTERS	CK	25.46
31599	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	100.05
31600	VISA	SUPPLIES AND MACERATOR PARTS	CK	234.63
31601	U.S. POST OFFICE	POSTAGE	CK	570.65
31612	RONALD ANDERSON	REFUND - 258380	CK	131.06
31613	STEVE OLEEN//	REFUND - 251230	CK	232.30
31616	AWWA REGION IV	AWWA TRAINING CLASS	CK	50.00
31618	CITY OF PACIFIC JUNCTION	SW COLLECTION	CK	4127.49
31619	COLLECTION SERVICE CENTER	CHILD SUPPORT	CK	147.37
31620	Council Bluffs Water Works	LAB ANALYSIS	CK	100.00
31621	FRED KONFRST TRASH SERVICE	TRASH SERVICE	CK	129.75
31622	GLENWOOD FEED/IND. SUPPLY	SHIPPING- SAMPLES TO LAB	CK	16.73
31623	HAWKINS, INC.	WTP CHEMICALS	CK	1495.75
31624	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	64.20
31628	WESTERN IOWA NETWORK	PHONE	CK	339.43
31630	BP AMOCO	FUEL JAN 2024	CK	568.00
31634	COUNCIL BLUFFS WINSUPPLY	Inventory parts	CK	154.35
31635	OPINION-TRIBUNE	Publications	CK	353.43
31643	Bomgaars Supply	INVENTORY	CK	80.61
31645	COLLECTION SERVICE CENTER	CHILD SUPPORT	CK	147.37
31646	COUNCIL BLUFFS WINSUPPLY	INVENTORY	CK	104.00
31647	GLENWOOD FEED/IND. SUPPLY	SHIPPING SAMPLES TO LAB	CK	16.26
31649	LIVE VOICE	ANSWERING SERIVES	CK	121.44
31650	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	103.50
31651	OLMSTED & PERRY	ENGINEERING FEES	CK	26882.84
31652	PROF COMPUTER SOLUTIONS	ADM HOSTING FEES	CK	353.50
31653	USA BLUE BOOK	HYDRANT MARKING FLAGS	CK	1568.44
31654	HEATHER CHANEY	REFUND - 260375 1	CK	38.74
31655	CLINT BARTLETT	REFUND- 260597	CK	143.74
31656	HOSPICE OF THE MIDWEST	REFUND - 255512	CK	69.36
31657	CHIANNE HUMPHERY	REFUND - 262160	CK	167.81
31658	BRIANNA JENSEN//	REFUND - 258777	CK	158.21
31659	KRISTOPHER LYDON	REFUND - 260553	CK	66.99
31660	Fox Strand	ENGINEERING FEES	CK	5400.00
31662	KONFRST CONSTRUCTION	WATER LEAK REPAIR	CK	2580.00
31663	MID-AMERICAN ENERGY	ELECTRIC	CK	4217.28
31664	WELLMARK BCBS	WELL MARK PREMIUM	CK	16022.30
8800635	DEPT OF THE TREASURY	FICA/MED	WT	5565.30
8800636	IPERS	IPERS	WT	7410.92
8800637	TREASURER - STATE OF IOWA	State W/H	WT	1740.18
8800638	TRIONFO SOLUTIONS, LLC	FEB 2024 METLIFE BENEFITS	WT	510.62
8800639	DEPT OF THE TREASURY	FICA/MED	WT	5774.94
8800640	TREASURER - STATE OF IOWA	Sales Tax	WT	93.80
8800641	TREASURER - STATE OF IOWA	WET Tax	WT	4060.32
8800642	DEPT OF THE TREASURY	FICA/MED	WT	5640.64

Water Fund Total

\$200,993.08

<u>Chk</u> <u>#</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
31576	LIVE VOICE	Answering service	CK	105.70
31578	ACCESS SYSTEMS	COPIER OVERAGE	CK	16.03
31579	Ben Lundstrom Electrical Contract	ELECTRICAL REPAIR	CK	540.65
31582	Fox Strand	ENGINEERING FEES	CK	3600.00
31583	GLENWOOD FEED/IND. SUPPLY	SUPPLIES ICE MELT	CK	79.27
31586	MID-AMERICAN ENERGY	ELECTRIC	CK	3624.22
31587	PROF COMPUTER SOLUTIONS	MAINTENANCE CONTRACT	CK	1127.05
31588	WELLMARK BCBS	WELLMARK PREMIUM	CK	1858.22
31589	Bomgaars Supply	UNIFORMS-DAVE	CK	85.96
31590	Fox Strand	ENGINEERING FEES	CK	6391.50
31591	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK	95.00
31592	Bomgaars Supply	SUPPLIES	CK	8.99
31593	Century Link	PHONE	CK	115.12
31595	GLENWOOD FEED/IND. SUPPLY	SHIPPING LABELS TO LAB	CK	49.11
31598	O'REILLY AUTO PARTS	OIL AND FILTERS	CK	159.16
31599	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	20.02
31600	VISA	SUPPLIES AND MACERATOR PARTS	CK	1822.38
31601	U.S. POST OFFICE	POSTAGE	CK	570.65
31617	Bomgaars Supply	SUPPLIES BATTERIES	CK	17.98
31621	FRED KONFRST TRASH SERVICE	TRASH SERVICE	CK	992.19
31622	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	45.09
31624	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	64.20
31625	LINCOLN FARM & HOME	DIESEL FUEL-BULK TANK	CK	1571.56
31626	O'REILLY AUTO PARTS	BATTERIES-LIFTSTATION GENERATOR	CK	431.40
31627	STERN OIL CO.	OIL-RBC'S	CK	1332.60
31628	WESTERN IOWA NETWORK	PHONE	CK	378.51
31629	BLACK HILLS ENERGY	NATURAL GAS	CK	41.10
31630	BP AMOCO	FUEL	CK	720.67
31631	IDNR Storm Water Coordinator	PERMIT FEES	CK	700.00
31632	Fox Strand	Engineering	CK	540.00
31633	ALL THINGS GARAGE	Garage Door repair	CK	467.50
31635	OPINION-TRIBUNE	Publications	CK	353.43
31644	Century Link	PHONE	CK	115.12
31647	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	44.67
31648	GRAINGER	ELECT. CONTRACTOR MACERATOR	CK	170.67
31649	LIVE VOICE	ANSWERING SERIVES	CK	121.44
31650	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	1639.50
31652	PROF. COMPUTER SOLUTIONS	ADM HOSTING FEES	CK	353.50
31660	Fox Strand	ENG FEES-WW FACILITY STUDY	CK	14599.00
31661	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	28.41
31663	MID-AMERICAN ENERGY	ELECTRIC	CK	4392.83
31664	WELLMARK BCBS	WELL MARK PREMIUM	CK	1858.22
8800635	DEPT OF THE TREASURY	FICA/MED	WT	612.50
8800636	IPERS	IPERS	WT	895.71
8800637	TREASURER - STATE OF IOWA	State W/H	WT	205.04
8800638	TRIONFO SOLUTIONS, LLC	METLIFE BENEFITS	WT	19.21
8800639	DEPT OF THE TREASURY	FICA/MED	WT	695.22
8800640	TREASURER - STATE OF IOWA	Sales Tax	WT	932.91
8800642	DEPT OF THE TREASURY	FICA/MED	WT	612.50
Sewer Fund Total				\$55,221.71

Receipts this month: \$240,337.54.

Ryan Sell discussed water meters, impact, and connection fees for apartment complex. Superintendent Malcom will put a quote together, discuss with Ryan and present to the Board for approval at the March 20, 2024, board meeting,

Recovery Task Order No. 5 - Flood Protection Berms and Roads- Motion by Mayberry, seconded by Stouder to approve change order # 4 extending completion date.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Motion by Davis, seconded by Esterling to approve payment #5 to Pruett Grading in the amount of \$22,137.30.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

USDA Business

Emergency Well project-

Motion by Esterling, seconded by Stouder to approve change order # 2 to adjust contract times.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Motion by Davis, seconded by Esterling to approve payment # 4 to Erickson Construction in the amount of \$180,237.99.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

There were invoices in the amount of \$200,420.49 submitted for USDA grant reimbursement this month.

Water System pumping and Storage improvement project-

Motion by Mayberry, seconded by Davis to approve payment # 6 to Neuvirth Construction in amount of \$121,211.06.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

There were invoices in the amount of \$127,911.40 submitted to USDA for loan reimbursement.

Northwest Infrastructure expansion (Arbor Hills)- Discussed Jim Hughes Real Estate's request to be invoiced for the impact fees, connection fees, document fees, and parts for forty homes. GMU is currently experiencing delays in getting parts and increasing prices on parts. Motion by Davis, seconded by Mayberry to provide a quote for each address with current pricing and stating that the quote is subject to change upon current material costs at the time of house completion.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

There were no invoices submitted to Jim Hughes for payment for the Arbor Hills project.

Future water/sewer development needs-

Facility Study plan- Superintendent updated the board on the water and sewer facility plan studies. Water is 63% complete and wastewater is 40% complete.

EDA Grant Application- Engineer Zimmerer is awaiting additional information from MCEDF Director/ Feed Energy to complete the application. Discussed possibly extending water north along 195th Street. GMU, Eagle Engineering and MCEDF are still researching funding for a future watermain extension along 195th St.

Board Member Mayberry and PJ representative Young left the meeting @ 8:58 am.

Digester Repair project- Start date has been moved to 3/11/2024.

Superintendent Malcom let the Board know that Viking Industries will present a tower maintenance proposal at the March 20, 2024, board meeting.

Woodfield Addition Water & Sewer project- the water portion of the project will be completed in 3-4 weeks.

There were no invoices submitted to Beier Custom Homes for reimbursement this month.

Motion by Esterling, seconded by Stouder to approve accepting dedication of ground from Craig Nakamoto on the North side of the Lake Ohana Tower.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Engineer Olmsted informed the Board that there will be a light on top of the Lake Ohana Tower once complete.

Superintendent/secretary updates: None

Employee updates- None

City of Glenwood- none.

City of PJ – None.

Motion by Davis seconded by Esterling to adjourn the meeting at 9:09 A.M.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None Motion Carried

Doug Meggison, Chairman
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary