

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

March 20, 2024

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, March 20, 2024, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Dick Davis, Tina Stouder, Doug Meggison, Lonnie Mayberry, Vonnie Esterling

Absent Members: none

Superintendent- Dave Malcom

Assistant Superintendent- Mike Darnold

Executive Secretary- Wendy Ensley

PJ Representative- Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Corey Leick-Leick Construction

Rob Jongquist-Viking Industries

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Motion by Mayberry, seconded by Stouder to approve the March 11, 2024, special meeting minutes.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Board member Davis reviewed claims this month and recommends approval, seconded by Esterling.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

Bank Account 1120 2/22/2024 Thru 3/20/2024

Water Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
#			
31665	ACCESS TECHNOLOGIES INC	COPIER LEASE	CK 95.00
31666	ERIKSEN CONSTRUCTION CO.	EMERGENCY BACK UP WELL	CK 180237.99
31667	Neuvirth Construction Inc.	BOOSTER STATION	CK 121211.06
31668	PRUETT GRADING	BERMS & ACCESS ROADS	CK 22137.30
31669	Bomgaars Supply	SHOP SUPPLIES	CK 15.48
31672	IOWA ONE CALL	LOCATING SERVICE	CK 37.15
31673	MUNICIPAL SUPPLY, INC.	INVENTORY PARTS	CK 1750.88
31675	OPINION-TRIBUNE	NEWSPAPER SUBSCRIPTION	CK 49.99
31676	PROF. COMPUTER SOLUTIONS	PRINTING	CK 1113.41
31677	U.S. POST OFFICE	POSTAGE	CK 578.81
31678	USA BLUE BOOK	LAB CHEMICALS	CK 237.65
31679	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK 100.02
31680	AUTO VALUE GLENWOOD	GENERAL SUPPLIES	CK 146.19
31681	Bomgaars Supply	SUPPLIES COUPLINGS	CK 217.66
31682	Council Bluffs Water Works	LAB ANALYSIS	CK 50.00

31683	COUNCIL BLUFFS WINSUPPLY	INVENTORY PARTS	CK	928.66
31684	HAWKINS, INC.	WTP CHEMICALS	CK	1601.50
31685	OLMSTED & PERRY	ENGINEERING FEES	CK	332.76
31690	COLLECTION SERVICE CENTER	Child Support	CK	147.37
31691	AUDITOR OF STATE	FILING FEE 2023 AUDIT	CK	87.50
31692	WESTERN IOWA NETWORK	PHONE	CK	338.90
31693	FRANK BACHMAN	REFUND - 249112	CK	8.69
31694	SHANNON BALLINGER	REFUND - 236284	CK	10.82
31695	STEVEN BRASHUHN	REFUND - 256591	CK	28.62
31696	G & T SERVICES	REFUND - 248968	CK	7.95
31697	JAROD PAUL	REFUND - 261696	CK	92.40
31698	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	3756.19
31699	BP AMOCO	Fuel	CK	438.54
31701	GRAINGER	Supplies	CK	218.90
31702	KONFRST CONSTRUCTION	Water leak repair	CK	1325.00
31703	NAPA AUTO PARTS GLENWOOD	Supplies	CK	21.36
31704	VISA	Supplies/Training	CK	166.15
31707	MICROBAC LABORATORIES INC	Lab analysis	CK	132.00
31708	MISSISSIPPI LIME COMPANY	Bulk Lime	CK	9589.14
31709	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	3235.52
31710	STOUDER PLUMBING	WTP drain cleaning	CK	350.00
31711	BLACKBURN MFG. CO.	LOCATE FLAGS AND PAINT	CK	294.70
31712	Bomgaars Supply	SUPPLIES-BATTERY	CK	4.99
31714	COUNCIL BLUFFS WINSUPPLY	INVENTORY PARTS	CK	7861.42
31715	Dollar General	SUPPLIES	CK	11.10
31716	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	16.29
31717	Hamilton & Associates, P.C.	AUDIT 2023	CK	3352.50
31718	OLMSTED & PERRY	EMERGENCY WELL	CK	4485.00
31719	PROF. COMPUTER SOLUTIONS	HOSTING FEES	CK	353.50
31720	VIKING INDUSTRIAL PAINTING	TOWER #3 REFURBISH/REPAINT	CK	173200.00
31724	COLLECTION SERVICE CENTER	Child support	CK	147.37
31725	LIVE VOICE	Answering Service	CK	95.43
31726	JOSH BLOOMQUIST	REFUND - 262437	CK	134.79
31727	MICHAEL BLUE	REFUND - 234699	CK	181.52
31728	EMILLEE DEITCHLER	REFUND - 243841	CK	29.20
31729	ISMAIL AL FARRA	REFUND - 261125	CK	16.08
31730	EMMA KENNINGTON	REFUND - 254660	CK	128.22
31731	RAVEN INVESTMENTS LLC LL	REFUND - 200222	CK	132.28
31732	A.W. SIKES	REFUND - 258580	CK	84.58
31733	JUSTIN WAKE	REFUND - 262326	CK	65.87
31734	Bomgaars Supply	Metering Supplies	CK	10.78
31735	Council Bluffs Water Works	Lab analysis	CK	75.00
31736	Fox Strand	Digester Cover replacement	CK	12900.00
31737	GLENWOOD FEED/IND. SUPPLY	Shipping	CK	39.34
31738	HAWKINS, INC.	Chemicals	CK	1227.75
31739	MUNICIPAL SUPPLY, INC.	Inventory parts	CK	7986.88
31740	SILVERSMITH DATA	Hosting fees	CK	1175.00
31741	WELLMARK BCBS	Wellmark Premium	CK	16022.30
31742	DAVID MALCOM	Deductible reimbursement	CK	375.00
8800643	TREASURER - STATE OF IOWA	State W/H	WT	1791.48
8800644	IPERS	IPERS	WT	7609.03
8800645	TRIONFO SOLUTIONS, LLC	METLIFE	WT	510.62
8800646	DEPT OF THE TREASURY	FICA/MED	WT	6052.54
8800647	TREASURER - STATE OF IOWA	Sales Tax	WT	1238.07
8800648	TREASURER - STATE OF IOWA	WET Tax	WT	4050.81
8800649	DEPT OF THE TREASURY	FICA/MED	WT	5812.56

Water Fund Total**\$608,268.56****Sewer Fund**

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
#			
31665	ACCESS TECHNOLOGIES INC	COPIER LEASE	CK 95.00
31670	Century Link	SW LIFT STATION WOODFIELD	CK 115.12
31671	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK 85.43
31672	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK 37.15
31674	NAPA AUTO PARTS GLENWOOD	OIL & FILTERS-MOWER	CK 52.58
31675	OPINION-TRIBUNE	NEWSPAPER SUBSCRIPTION	CK 49.99
31676	PROF. COMPUTER SOLUTIONS	PRINTING	CK 1113.41
31677	U.S. POST OFFICE	POSTAGE	CK 578.81
31679	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK 20.01
31681	Bomgaars Supply	SUPPLIES COUPLINGS	CK 8.99
31685	OLMSTED & PERRY	ENGINEERING FEES	CK 332.77
31686	STOUDER PLUMBING	SEWER LINE CAMERAING	CK 400.00
31691	AUDITOR OF STATE	FILING FEE 2023 AUDIT	CK 87.50
31692	WESTERN IOWA NETWORK	PHONE	CK 378.62
31699	BP AMOCO	Fuel	CK 361.98
31700	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 28.51
31701	GRAINGER	Supplies	CK 762.67
31704	VISA	Supplies/Training	CK 889.40
31705	BLACK HILLS ENERGY	Natural Gas	CK 40.74
31706	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 28.51
31707	MICROBAC LABORATORIES INC	Lab analysis	CK 2310.50
31711	BLACKBURN MFG. CO.	LOCATE FLAGS AND PAINT	CK 236.74
31713	Century Link	PHONE	CK 125.12
31715	Dollar General	SUPPLIES	CK 19.35
31716	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK 44.75
31717	Hamilton & Associates, P.C.	AUDIT 2023	CK 3352.50
31719	PROF. COMPUTER SOLUTIONS	ADM HOSTING FEES	CK 353.50
31725	LIVE VOICE	Answering Service	CK 95.43
31734	Bomgaars Supply	Metering Supplies	CK 37.92
31736	Fox Strand	Digester Cover replacement	CK 22593.50
31737	GLENWOOD FEED/IND. SUPPLY	Shipping	CK 39.35
31738	HAWKINS, INC.	Chemicals	CK 624.00
31740	SILVERSMITH DATA	Hosting fees	CK 1175.00
31741	WELLMARK BCBS	Wellmark Premium	CK 1858.22
31742	DAVID MALCOM	Deductible reimbursement	CK 375.00
8800643	TREASURER - STATE OF IOWA	State W/H	WT 217.95
8800644	IPERS	IPERS	WT 933.72
8800645	TRIONFO SOLUTIONS, LLC	METLIFE premium	WT 19.21
8800646	DEPT OF THE TREASURY	FICA/MED	WT 612.50
8800647	TREASURER - STATE OF IOWA	Sales Tax	WT 1291.98
8800649	DEPT OF THE TREASURY	FICA/MED	WT 763.18
Sewer Fund Total			\$42,546.61

Receipts this month: \$472,312.47.

Rob Jongquist from Viking industries presented a tower maintenance plan to the Board. The board will review and then discuss/approve at the April 17, 2024, meeting.

Scot Walcott of Country Mile Wireless has requested to lease space on Tower 4 and on the Ohana Tower once complete. The board is in favor of allowing it. A lease agreement will be drawn up and presented to the board for approval.

Corey Leick was present to discuss a possible water main extension west from Lake Ohana along Barrus Road to a potential new subdivision. Sizing and layout to be discussed between Eagle and Superintendent prior to moving forward.

Recovery Task Order No. 5 - Flood Protection Berms and Roads- Pruett Grading will be back on-site later this week to install two culverts, deliver and demonstrate how to install the flood gate panels. Project closeout is scheduled for April.

USDA Business

Emergency Well project- Project is approximately 84% complete.

Motion by Mayberry, seconded by Davis to approve payment # 5 to Erickson Construction in the amount of \$76,731.65.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None

Motion Carried

There were invoices in the amount of \$81,216.65 submitted for USDA grant reimbursement this month.

Water System pumping and storage improvement project-

Motion by Stouder, seconded by Esterling to approve payment # 7 to Neuirth Construction in amount of \$78,092.51.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None

Motion Carried

Motion by Davis, seconded by Esterling to approve change order # 1 for Caldwell Tanks for an increased amount of \$21,129.21.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None

Motion Carried

Loan funds have been expended. GMU expenses for the water system pumping and storage improvements were \$78,092.57 this month.

Northwest Infrastructure expansion (Arbor Hills)- Work has commenced on the sewer part of the project. Work is expected to continue through the summer.

There were no invoices submitted to Jim Hughes for payment for the Arbor Hills project.

GRC redevelopment plan update-none.

Future water/sewer development needs-There have been discussions regarding the potential for GMU to provide sewer service to the area along Bunge Avenue. Proposed development at this location would require significant improvements and/or construction of new facilities including a new wastewater treatment facility as well as pumping stations and force main. Funding for the potential improvements could include state ARPA funds as well EDA funds to aide in the development. Additional discussions will be centered around the funding and the timing of need for the sewer. Providing water to this area was not discussed but appears to be a continued need for residents along 195th Street. Potential EDA application work can be completed once a scope has been developed and all parties are ready to move forward.

Facility Study plan- Superintendent updated the board on the water and sewer facility plan studies. Discussed possible additional cost of \$20,000.00-\$30,000.00 to update the studies to include future development needs. Motion by Esterling, seconded by Mayberry to approve additional cost of \$20,000.00-\$30,000.00 to update the Water and Sewer facility studies.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None

Motion Carried

Digester Repair project- Demolition has started. Motion by Mayberry, seconded by Stouder to approve payment # 2 to Building Crafts in the amount of \$33,875.00 for the Digester Repair project.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None

Motion Carried

Woodfield Addition Water & Sewer project- the water portion of the project is nearing completion. Motion by Mayberry, seconded by Stouder to approve payment # 2 to Wright Sewer & Water in the amount of \$126,863.68 for the water main extension. Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison, Mayberry, Esterling

Nays: None

Motion Carried

There were invoices in the amount of \$126,863.68 submitted to Beier Custom Homes for reimbursement this month.

Possible compensation for damages. Tabled.

Superintendent/secretary updates: Superintendent and Secretary updated the board on project cost overages, impact fee account balances, infrastructure fee account balances and upcoming project costs. There was also discussion on builders using their own engineering firms for projects with concerns about inspections occurring and GMU policies being followed. No action taken at this time.

Employee updates- None

City of Glenwood- none.

City of PJ – None.

Motion by Esterling seconded by Davis to adjourn the meeting at 9:20 A.M.

Upon the roll the vote was:

Ayes: Davis, Stouder, Meggison

Nays: None

Motion Carried

Doug Meggison, Chairman
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary