

*GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES*

BOARD MEETING

April 16, 2025

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, April 16, 2025, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Tina Stouder, Doug Meggison, Lonnie Mayberry,

Absent Members: Dick Davis, Vonnie Esterling

Superintendent- Dave Malcom

Executive Secretary- Wendy Ensley

PJ Representative- Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Nick Dethlefs- Eagle Engineering

Alex Smith -SEH

Allie Vollhaber-SEH

Zach Smith- customer

Motion by Esterling Mayberry, seconded by Stouder to approve the agenda.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None Motion Carried

Motion by Stouder, seconded by Mayberry to approve the March 16, 2025, meeting minutes.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None Motion Carried

Board member Stouder reviewed the claims this month and recommends approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None Motion Carried

Bank Account 1120 3/26/2025 Thru 4/15/2025

Water Fund

<u>Chk</u> #	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
32488	ALLI BROOKS	VOID CHECK	VC -14.35
32662	ACCESS TECHNOLOGIES INC	COPIER LEASE	CK 101.47
32663	COLLECTION SERVICE CENTER	CHILD SUPPORT	CK 147.37
32664	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK 71.55
32665	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK 100.05
32666	VISA	METERING & OFFICE SUPPLIES	CK 155.84
32667	U.S. POST OFFICE	POSTAGE	CK 611.52
32669	CITY OF PACIFIC JUNCTION	SW COLLECTIONS	CK 4255.28
32670	WESTERN IOWA NETWORK	PHONE	CK 344.30
32671	MATTHEW & KAELYN FLORES	REFUND - 260664	CK 146.33
32672	JESSICA LEWIS	REFUND - 252697	CK 146.12
32673	CHLOE PIERCE//	REFUND - 263136	CK 108.87
32675	Bomgaars Supply	SUPPLIES	CK 9.99
32676	FRED'S TRASH	TRASH SERVICE	CK 43.25

32678	HAWKINS, INC.	WATER AND SEWER CHEMICALS	CK	1603.75
32679	MUNICIPAL SUPPLY	INVENTORY PARTS	CK	1045.72
32680	ALLI BROOKS	REFUND - 252884	CK	14.35
32684	PROF. COMPUTER SOLUTIONS	APPLICATION SUPPORT	CK	700.00
32688	OPINION-TRIBUNE	PUBLICATIONS	CK	21.89
32689	O'REILLY AUTO PARTS	BRAKE PADS FOR TRUCK 5	CK	38.22
32690	COLLECTION SERVICE CENTER	CHILD SUPPORT	CK	147.37
32692	Bomgaars Supply	SUPPLIES WEEDEATER	CK	13.77
32693	CINTAS	FISRT AID SUPPLIES	CK	13.27
32694	DUSTIN FELOS	CLASS REIMBURSMENT	CK	63.04
32695	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	34.34
32696	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	132.00
32698	Uphoff Power and Equipment Inc	SUPPLIES WEEDEATER	CK	5.99
32699	NICK HILLER	REFUNDS- 263647	CK	166.17
32700	COMA HOUNDS LLC	REFUND - 253305	CK	131.22
32701	KIRSTEN JORGENSEN	REFUND - 250011	CK	105.84
32702	PROF. COMPUTER SOLUTIONS	APPLICATION SUPPORT	CK	368.50
8800742	DEPT OF THE TREASURY	FICA/MED PAYROLL	WT	6030.26
8800743	TREASURER - STATE OF IOWA	STATE W/H	WT	1460.17
8800744	IOWA WORKFORCE DEV.	UNEMPLOYMENT TAX	WT	180.51
8800745	IPERS	IPERS	WT	8056.01
8800746	TREASURER - STATE OF IOWA	SALES TAX	WT	321.40
8800747	TREASURER - STATE OF IOWA	WET TAX	WT	4159.15
8800748	BP AMOCO	Fuel	WT	618.49
8800749	DEPT OF THE TREASURY	FICA/MED	WT	6313.82
<b>Water Fund Total</b>				<b>\$37,972.84</b>
				<b>\$37,972.84</b>

Sewer Fund

<u>Chk</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
#			
32662	ACCESS TECHNOLOGIES INC	COPIER LEASE	CK 101.48
32664	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK 71.55
32665	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK 20.04
32666	VISA	METERING & OFFICE SUPPLIES	CK 98.85
32667	U.S. POST OFFICE	POSTAGE	CK 611.52
32668	Century Link	PHONE	CK 67.98
32670	WESTERN IOWA NETWORK	PHONE	CK 467.39
32674	BLACK HILLS ENERGY	NATURAL GAS	CK 54.20
32675	Bomgaars Supply	SUPPLIES	CK 57.62
32676	FRED'S TRASH	TRASH SERVICE	CK 160.00
32677	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK 61.12
32678	HAWKINS, INC.	WATER AND SEWER CHEMICALS	CK 600.00
32681	Ben Lundstrom Electrical Contract	Electrical repair	CK 923.00
32682	KTS UNDERGROUND	Bar screen bypass gate	CK 612.50
32683	MALLOY INDUSTRIAL # 8	Woodfield pump recondition	CK 7745.25
32684	PROF. COMPUTER SOLUTIONS	APPLICATION SUPPORT	CK 700.00
32687	Bomgaars Supply	SHOP SUPPLIES	CK 11.98
32688	OPINION-TRIBUNE	PUBLICATIONS	CK 21.90
32691	AUTO VALUE GLENWOOD	HYDRAULIC FILTER BOBCAT	CK 70.43
32692	Bomgaars Supply	SUPPLIES WEEDEATER	CK 14.98
32693	CINTAS	FISRT AID SUPPLIES	CK 45.08
32695	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK 95.38
32696	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK 1440.50
32697	MIDWEST LABORATORIES INC.	LAB ANALYSIS	CK 48.00
32702	PROF. COMPUTER SOLUTIONS	NAS iCloud Backup	CK 368.50

8800742	DEPT OF THE TREASURY	FICA/MED PAYROLL	WT	842.98
8800743	TREASURER - STATE OF IOWA	STATE W/H	WT	143.32
8800744	IOWA WORKFORCE DEV.	UNEMPLOYMENT TAX	WT	21.83
8800745	IPERS	IPERS	WT	995.57
8800746	TREASURER - STATE OF IOWA	SALES TAX	WT	1404.15
8800748	BP AMOCO	Fuel	WT	547.22
8800749	DEPT OF THE TREASURY	FICA/MED	WT	724.42
<b>Sewer Fund Total</b>				<b>\$19,148.74</b>
				<b>\$57,121.58</b>

Receipts this month: \$559,610.18.

Customer 246684 was not present to discuss billing/shutoff.

Customer 262335 discussed sewer averaging policies and requested credit for billing cycles FEB 2024-MAR 2025. The board reviewed policies and denied the request for credit.

Future water/sewer development needs

Financial planning for Wastewater Treatment Facility- Alex Smith & Allie Vollhaber of SEH Community Development presented funding research for Wastewater Treatment Facility.

Motion by Mayberry, seconded by Stouder to approve SEH Community Development to move forward with a preliminary design.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None

Motion Carried

Motion by Mayberry, seconded by Stouder to authorize Eagle Engineering and SEH Community Development to Research and provide candidates to provide municipal advisory services.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None

Motion Carried

Pony Creek Homeowner Association 1 water extension- No update.

Oak Street Watermain Replacement- DNR permit was approved. Kerns Excavating will begin work in the next couple of weeks.

Discuss Tower 2 standpipe paint colors and lettering. Motion by Mayberry, seconded by Stouder to approve the color tank white with the lettering Glenwood.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None

Motion Carried

Motion by Mayberry, seconded by Stouder to approve rate increase letters.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry

Nays: None

Motion Carried

Employee updates-none.

Superintendent/secretary updates: Superintendent Malcom provided information on steps for preparing Tank 2 for refurbish/ repaint.

City of Glenwood Mayor/representative- None

City of PJ – PJ rate Ordinance first reading is complete. Andy Young will provide GMU with a copy once the second reading is complete.

Motion by Mayberry, seconded by Stouder to adjourn the meeting at 9:00 A.M.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling

Nays: None Motion Carried

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Doug Meggison, Chairman  
Glenwood Municipal Utilities  
Board of Trustees

ATTEST:

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Wendy Ensley- Executive Secretary