

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

May 21, 2025

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, May 21, 2025, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Tina Stouder, Doug Meggison, Lonnie Mayberry, Dick Davis, Vonnie Esterling

Absent Members: None

Superintendent- Dave Malcom

Executive Secretary- Wendy Ensley

Assistant Superintendent- Mike Darnold

Guests:

Jake Zimmerer- Eagle Engineering

Kevin Sasse- SEH

Susan Danzl-SEH

Mitch Kolf-City of Glenwood

Motion by Davis, seconded by Esterling to approve the agenda.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Motion by Stouder, seconded by Mayberry to approve the April 16, 2025, meeting minutes.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Board member Esterling reviewed the claims this month and recommended approval, seconded by Mayberry.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Bank Account 1120 4/17/2025 Thru 5/21/2025

Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
32704	EAGLE ENGINEERING GROUP LLC	ENGINEERING FEES	CK	217.60
32705	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	27.85
32706	JOHN PITZER SALES	HYDRANT METER STAND	CK	19.80
32707	LIVE VOICE	ANSWERING SERVICE	CK	128.38
32708	PROF. COMPUTER SOLUTIONS LLC	ANNUAL SSL CERTIFICATION	CK	20.00
32709	WELLMARK BCBS	WELLMARK PREMIUM	CK	17389.39
32710	PRINCIPAL LIFE INSURANCE CO.	Life insurance benefits	CK	603.59
32711	MID-AMERICAN ENERGY	ELECTRIC	CK	3421.93
32712	COLLECTION SERVICE CENTER	CHILD SUPPORT	CK	147.37
32713	WILLIAM SARGENT	MILEAGE REIMBURSEMENT	CK	196.00
32717	Bomgaars Supply	PIPE FITTINGS	CK	40.95
32719	MUNICIPAL SUPPLY INC.	METER PARTS & INVENTORY	CK	2430.23
32720	O'REILLY AUTO PARTS	SUPPLIES-CLAMPS	CK	11.12

32721	VISA	OFFICE SUPPLIES, TRAINING & EXAMS	CK	921.72
32722	U.S. POST OFFICE	POSTAGE	CK	611.82
32723	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK	101.47
32724	Bomgaars Supply	SUPPLIES	CK	20.69
32727	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	100.02
32728	DAVID AND ANGELA JAMES	REFUND - 263123	CK	174.10
32729	KRISTINE THOMPSON	REFUND - 250931	CK	79.00
32730	Bomgaars Supply	SUPPLIES ROOF SEALANT	CK	5.99
32731	CITY OF PACIFIC JUNCTION	SW COLLECTION	CK	3792.87
32733	HAWKINS, INC.	CHEMICALS	CK	1433.75
32737	Bomgaars Supply	TERMOSTAT	CK	14.99
32740	MISSISSIPPI LIME COMPANY	BULK LIME	CK	10850.34
32741	WESTERN IOWA NETWORK	INTERNET, PHONE	CK	344.30
32744	COLLECTION SERVICE CENTER	Child Support	CK	147.37
32746	BP AMOCO	FUEL	CK	695.85
32747	COUNCIL BLUFFS WINSUPPLY CO.	INVENTORY	CK	3024.44
32748	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	17.47
32749	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	98.25
32750	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	150.75
32751	MUNICIPAL SUPPLY, INC.	INVENTORY	CK	1137.60
32752	OPINION-TRIBUNE	PUBLICATIONS	CK	453.34
32754	PROF. COMPUTER SOLUTIONS LLC	ADMIN HOSTING FEES	CK	340.50
32755	USA BLUE BOOK	LAB SUPPLIES	CK	590.42
32756	Bomgaars Supply	SUPPLIES	CK	42.71
32757	CINTAS	SAFETY SUPPLIES	CK	45.07
32758	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	17.46
32759	Hamilton & Associates, P.C.	Accounting fees-audit	CK	3012.50
32760	NORLAB	Dye packets	CK	101.00
32761	PROF, COMPUTER SOLUTIONS LLC	PRINTING/FORMS	CK	555.87
32762	Aetna Behavioral Health, LLC	EAP premium	CK	39.42
32763	MUNICIPAL SUPPLY, INC.	INVENTORY AND METERING SUPPLIES	CK	25272.43
32764	Uphoff Power and Equipment Inc	MOWER PARTS	CK	37.97
32765	USA BLUE BOOK	LAB SUPPLIES-PH PROBE, CHEMICALS	CK	368.79
32767	LORI CUNNINGHAM	REFUND - 249692	CK	46.19
32768	BLAKE GROMLEY	REFUND - 263192	CK	159.81
32769	MADISON MCCANN	REFUND - 253727	CK	108.67
32770	STEVEN SCHWORER	REFUND - 249870	CK	112.84
32771	AMANDA HORNER TINT STUDIO	REFUND - 260728	CK	45.26
32772	AARON WINQUIST	REFUND - 254762	CK	108.72
32773	WELLMARK BCBS	Wellmark premium	CK	17389.39
32774	MID-AMERICAN ENERGY	ELECTRIC	CK	2825.98
32775	PRINCIPAL LIFE INSURANCE CO.	Life Insurance	CK	603.59
32778	COLLECTION SERVICE CENTER	CHILD SUPPORT	CK	147.37
32780	LIVE VOICE	Answering service	CK	70.43
8800750	IPERS	IPERS	WT	8070.89
8800751	DEPT OF THE TREASURY	FICA/MED	WT	6100.10
8800752	TREASURER - STATE OF IOWA	STATE W/H	WT	1463.53
8800753	TREASURER - STATE OF IOWA	Sales Tax	WT	516.55
8800754	TREASURER - STATE OF IOWA	WET Tax	WT	4896.49
8800755	DEPT OF THE TREASURY	FICA/MED	WT	6264.50
8800756	IDNR/OPERATOR CERTIFICATION	Certification/License renewal	WT	60.50
8800757	IDNR/OPERATOR CERTIFICATION	License renewals	WT	300.50
8800758	DEPT OF THE TREASURY	FICA/MED	WT	6200.52
8800759	IPERS	IPERS PAYROLL	WT	8100.79
8800760	TREASURER - STATE OF IOWA	STATE W/H	WT	1470.30

				Water Fund Total
				\$144,317.40
				Bank Account 1120
				\$144,317.40
Sewer Fund				
Chk #	Vendor	Description		Amount
32703	BERT GURNEY & ASSOC./DXP CO.	PUMP 902 REPLACEMENT	CK	10962.50
32704	EAGLE ENGINEERING GROUP LLC	ENGINEERING FEES	CK	2417.60
32705	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	30.56
32707	LIVE VOICE	ANSWERING SERVICE	CK	128.38
32708	PROF. COMPUTER SOLUTIONS LLC	ANNUAL SSL CERTIFICATION	CK	20.00
32709	WELLMARK BCBS	WELLMARK PREMIUM	CK	1985.52
32710	PRINCIPAL LIFE INSURANCE CO.	Life insurance benefits	CK	14.22
32711	MID-AMERICAN ENERGY	ELECT/NATL GAS SERVICE	CK	3399.02
32716	Ben Lundstrom Electrical Contract	LIFTSTATION ELECTRICAL	CK	4156.00
32718	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	30.56
32721	VISA	SUPPLIES, TRAINING & EXAM FEES	CK	358.68
32722	U.S. POST OFFICE	POSTAGE	CK	611.81
32723	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK	101.48
32724	Bomgaars Supply	SUPPLIES	CK	32.98
32725	Century Link	PHONE	CK	68.01
32726	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	30.51
32727	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	20.01
32730	Bomgaars Supply	SUPPLIES ROOF SEALANT	CK	13.99
32732	Garden Treasurer's Home & Hardware	SUPPLIES MANHOLE MARKERS	CK	35.97
32733	HAWKINS, INC.	CHEMICALS	CK	600.00
32734	RUSS'S MARKET	LAB SUPPLIES	CK	6.95
32735	STERN OIL CO.	GREASE	CK	71.83
32736	BLACK HILLS ENERGY	NATURAL GAS	CK	55.79
32737	Bomgaars Supply	TERMOSTAT	CK	15.00
32738	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	60.97
32739	LARSEN SUPPLY CO.	CLEANING SUPPLIES	CK	57.80
32741	WESTERN IOWA NETWORK	INTERNET, PHONE	CK	544.39
32745	Bomgaars Supply	SUPPLIES-TORDON	CK	22.99
32746	BP AMOCO	FUEL	CK	819.02
32748	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	17.48
32749	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	98.25
32750	MICROBAC LABORATORIES INC	LAB ANALYSIS	CK	1720.50
32752	OPINION-TRIBUNE	PUBLICATIONS	CK	453.35
32753	O'REILLY AUTO PARTS	SUPPLIES-RBC REPAIR	CK	83.15
32754	PROF. COMPUTER SOLUTIONS LLC	ADMIN HOSTING FEES-MAY 2025	CK	340.50
32756	Bomgaars Supply	SUPPLIES	CK	20.73
32757	CINTAS	SAFETY SUPPLIES	CK	83.55
32758	GLENWOOD FEED/IND. SUPPLY	SHIPPING	CK	47.93
32759	Hamilton & Associates, P.C.	Accounting fees-audit	CK	3012.50
32761	PROF. COMPUTER SOLUTIONS LLC	PRINTING/FORMS	CK	555.87
32762	Aetna Behavioral Health, LLC	EAP premium	CK	4.38
32766	WBC MECHANICAL, INC.	METHANE GAS TRAIN REPLACEMENT	CK	5918.00
32773	WELLMARK BCBS	Wellmark premium	CK	1985.52
32774	MID-AMERICAN ENERGY	ELECTRIC	CK	2866.01
32775	PRINCIPAL LIFE INSURANCE CO.	Life Insurance	CK	14.22
32779	DUSTIN FELOS	Parts reimbursement	CK	16.25
32780	LIVE VOICE	Answering service	CK	70.42
8800750	IPERS	IPERS	WT	943.59
8800751	DEPT OF THE TREASURY	FICA/MED	WT	709.02
8800752	TREASURER - STATE OF IOWA	STATE W/H	WT	131.55
8800753	TREASURER - STATE OF IOWA	Sales Tax	WT	1383.63

8800755	DEPT OF THE TREASURY	FICA/MED	WT	802.90
8800756	IDNR/OPERATOR CERTIFICATION	Certification/License renewal	WT	60.75
8800757	IDNR/OPERATOR CERTIFICATION	License renewals	WT	180.75
8800758	DEPT OF THE TREASURY	FICA/MED	WT	759.38
8800759	IPERS	IPERS	WT	999.95
8800760	TREASURER - STATE OF IOWA	STATE W/H	WT	144.31
Sewer Fund Total				\$50,096.98

Receipts this month: \$222,090.16.

Future water/sewer development needs:

Engineer Zimmerer presented Municipal Advisor proposals from Northland Securities Inc, and DA Davidson to the Board. Motion by Davis, seconded by Mayberry to table until the June 18, 2025, meeting.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Wastewater Treatment Facility- design proposal- Design costs are approximately 4.1 million dollars which can be funded by an SRF loan at 0.00% interest for three years. Motion by Esterling, seconded by Mayberry authorizing hiring SEH to prepare the design plan for the new Wastewater Treatment Facility.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Wastewater Treatment Facility planning/design loan application. Motion by Esterling, seconded by Mayberry authorizing Engineer Zimmerer to prepare and submit the SRF loan application.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Pony Creek Homeowner Association 1 water extension- Funding applications and design plans are being submitted.

Oak Street Watermain Replacement- Kerns Excavating to begin work in the next couple of weeks.

Motion by Mayberry, seconded by Esterling to approve Resolution #732-25 lien on property.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None Motion Carried

Tower 2 standpipe is back on-line after maintenance and repair.

Superintendent/secretary updates: Superintendent Malcom discussed repairs needed to the secondary lid at WWTP and let the Board know that Tower 2/standpipe is back on-line after maintenance and repair.

Executive Secretary Ensley let the Board know that the PJ Rate Ordinance 2025-01(PJ Sewer Rates) was passed and implemented.

Employee updates-none.

City of Glenwood Mayor/representative- City Administrator Mitch Kolf provided an update to the Board on the Aquatic Center.

City of PJ – none

Motion by Davis, seconded by Mayberry to adjourn the meeting at 9:00 A.M.

Upon the roll the vote was:

Ayes: Stouder, Meggison, Mayberry, Esterling, Davis

Nays: None

Motion Carried

Doug Meggison, Chairman
Glenwood Municipal Utilities
Board of Trustees

ATTEST:

Wendy Ensley- Executive Secretary