

GLENWOOD MUNICIPAL UTILITIES BOARD OF TRUSTEES

BOARD MEETING

December 17, 2025

CITY HALL

8:00 A.M.

The Glenwood Municipal Utilities Board of Trustees met on Wednesday, December 17, 2025, at 8:00 am for a Board meeting. Chairman Doug Meggison called the meeting to order at 8:00 AM.

The following were present:

Board Members: Tina Stouder, Lonnie Mayberry, Doug Meggison, Dick Davis, Vonnie Esterling

Absent Members: none

Superintendent- Dave Malcom

Assistant Superintendent -Mike Darnold

Executive Secretary- Wendy Ensley

PJ representative Andy Young

Guests:

Jake Zimmerer- Eagle Engineering

Ron Rech- PVS DX Inc.

Rebecca Greeway-Northland Financial

Motion by Esterling, seconded by Davis to approve the agenda.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis

Nays: None Motion Carried

Motion by Mayberry, seconded by Stouder to approve November 26, 2025, special meeting minutes.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis

Nays: None Motion Carried

Board member Davis reviewed claims this month and recommends approval, seconded by Stouder.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis

Nays: None Motion Carried

Bank Account 1120 11/19/2025 Thru 12/17/2025  
Water Fund

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
33200	U.S. POST OFFICE	POSTAGE	CK	656.35
33201	GLENWOOD FEED/IND.	SHIPPING	CK	26.31
33203	MICROBAC LABORATORIES	LAB ANALYSIS	CK	134.25
33206	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	100.06
33207	VISA	OFFICE SUPPLIES, BOILER MOTOR, BELTS	CK	765.30
33208	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK	112.93
33210	AUTO-OWNERS INSURANCE	FLOOD INSURANCE	CK	1422.00
33211	Bomgaars Supply	HEATER/ SUPPLIES ZONE 6 BOOSTER STATION	CK	308.92
33212	CINTAS	FIRST AID SUPPLIES	CK	11.29
33213	CB WINSUPPLY CO.	INVENTORY PARTS	CK	756.58
33214	Dawson Designs	COMPUTER PROGRAMMING	CK	400.00
33215	DULTMEIER SALES	WATERPLANT BOILER REPAIR PARTS	CK	43.76
33216	FRED'S TRASH	TRASH SERVICE	CK	43.25
33217	CITY OF PACIFIC JUNCTION	Sewer Collection	CK	3737.32
33218	WESTERN IOWA NETWORK	PHONE/INTERNET	CK	344.58

33222	ALEXA ANDERSON	REFUND - 11164	CK	49.27
33223	HELEN COATS	REFUND - 265023	CK	156.58
33224	CHRISTOPHER SCHAKE LL	REFUND - 267729	CK	174.82
33225	NICOLE STEWART	REFUND - 263625	CK	122.21
33227	Bomgaars Supply	HEAT LAMPS-TOWERS	CK	25.98
33229	HAWKINS, INC.	WTP CHEMICALS	CK	2007.50
33230	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	47.80
33231	MISSISSIPPI LIME COMPANY	BULK LIME	CK	11141.01
33232	OPINION-TRIBUNE	PUBLICATIONS	CK	125.21
33233	O'REILLY AUTO PARTS	DIESEL-ANTI GEL	CK	21.55
33234	PROF. COMPUTER SOL.	2026 ANNUAL MAINT. & SUPPORT	CK	11642.50
33237	Bomgaars Supply	METERING SUPPLIES	CK	36.26
33238	BP AMOCO	FUEL	CK	602.06
33239	COLLECTION SERVICE CTR	CHILD SUPPORT	CK	147.37
33240	MUNICIPAL SUPPLY, INC	INVENTORY PARTS	CK	1600.45
33242	Bomgaars Supply	PIPE FITTINGS AIR RELIEF VALVE	CK	34.99
33244	GLENWOOD FEED/IND.	SHIPPING	CK	18.85
33245	GRAINGER	BLOWER FAN-BLOWDOWN ROOM HEATER	CK	169.73
33248	PROF. COMPUTER SOL	NAS/CLOUD BACKUP	CK	358.50
33249	Hamilton & Associates, P.C.	ACCOUNTING FEES/BUDGET 2026	CK	360.00
33250	MICROBAC LABORATORIES	LAB ANALYSIS	CK	99.00
33253	WELLMARK BCBS	WELLMARK PREMIUM	CK	19382.50
33254	MICHAEL E DARNOLD	Insurance Deductible reimbursement	CK	375.00
33255	WILLIAM SARGENT	Insurance deductible reimbursement	CK	214.79
33256	MIKE HENDERSON	REFUND - 261830	CK	81.48
33257	KEVIN HOWELL	REFUND - 259485	CK	127.35
33258	TYLER HUEY	REFUND - 263936	CK	14.82
33259	HANNAH MAY	REFUND - 248400	CK	127.04
33260	MICHEL'S PIPELINE INC	REFUND - 267707	CK	4000.00
33261	KRYSTAL NORTON	REFUND - 262402	CK	77.66
33262	AMY RYAN	REFUND - 255194	CK	323.53
8800803	TREASURER - STATE OF IA	Sales Tax	WT	34.32
8800804	TREASURER - STATE OF IA	WET Tax	WT	7133.82
8800805	DEPT OF THE TREASURY	FICA/MED	WT	7698.66

**Water Fund Total**

**\$77,395.51**

**Sewer Fund**

<u>Chk #</u>	<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
33200	U.S. POST OFFICE	MAIL BILLS	CK	656.35
33201	GLENWOOD FEED/IND.	SHIPPING	CK	32.82
33202	HTM Sales Inc.	MOTOR/PUMP REPAIRS-DIGESTER	CK	3297.50
33203	MICROBAC LABORATORIES	LAB ANALYSIS	CK	1586.00
33204	MIDWEST LABORATORIES	LAB ANALYSIS	CK	120.00
33205	NAPA AUTO PARTS	SUPPLIES-OIL	CK	8.67
33206	Verizon Wireless	TELEPHONE/COMMUNICATIONS	CK	20.01
33207	VISA	OFFICE SUPPLIES, BOILER MOTOR, V-BELTS	CK	460.58
33208	ACCESS TECHNOLOGIES INC	CAPITAL LEASE	CK	112.94
33209	AUTO VALUE	SUPPLIES HYDRAULIC FLUID	CK	122.99
33211	Bomgaars Supply	HEATER/ SUPPLIES ZONE 6 BOOSTER	CK	229.96
33212	CINTAS	FIRST AID SUPPLIES	CK	11.30
33214	Dawson Designs	COMPUTER PROGRAMMING	CK	400.00
33216	FRED'S TRASH	TRASH SERVICE	CK	160.00
33218	WESTERN IOWA NETWORK	PHONE/INTERNET	CK	550.18
33226	BLACK HILLS ENERGY	NATURAL GAS	CK	52.29

33228	GLENWOOD FEED/IND.	SHIPPING	CK	93.12
33230	IOWA ONE CALL	UNDERGROUND LOCATING SERVICE	CK	47.80
33232	OPINION-TRIBUNE	PUBLICATIONS	CK	125.21
33234	PROF. COMPUTER SOL.	2026 ANNUAL MAINT. & SUPPORT	CK	11642.50
33238	BP AMOCO	FUEL	CK	333.37
33240	MUNICIPAL SUPPLY, INC.	INVENTORY PARTS	CK	432.48
33241	AUTO VALUE	SUPPLIES	CK	171.85
33242	Bongaars Supply	PIPE FITTINGS AIR RELIEF VALVE	CK	68.82
33243	EAGLE ENGINEERING	ENGINEERING FEES- WWTP	CK	32233.46
33244	GLENWOOD FEED/IND.	SHIPPING	CK	60.32
33245	GRAINGER	BLOWER FAN-BLOWDOWN ROOM HEATER	CK	31.55
33246	LINCOLN FARM & HOME	DIESEL FUEL	CK	927.35
33247	MIDWEST LABORATORIES	LAB ANALYSIS	CK	30.00
33248	PROF. COMPUTER SOL.	NAS/CLOUD BACKUP	CK	358.50
33249	Hamilton & Associates, P.C.	ACCOUNTING FEES-BUDGET 2026	CK	360.00
33250	MICROBAC LABORATORIES	LAB ANALYSIS	CK	1346.50
33251	USA BLUE BOOK	PUMP PACKING	CK	196.05
33252	W.S. BUNCH CO. INC.	SANDBLAST/PAINT PRIMARY CLARIFIER	CK	37560.00
33253	WELLMARK BCBS	WELLMARK PREMIUM	CK	2197.97
33254	MICHAEL E DARNOLD	Insurance Deductible reimbursement	CK	375.00
33255	WILLIAM SARGENT	Insurance deductible reimbursement	CK	214.78
8800803	TREASURER - STATE OF IA	Sales Tax	WT	1334.89
8800805	DEPT OF THE TREASURY	FICA/MED	WT	990.98
<b>Sewer Fund Total</b>				<b>\$98,954.09</b>

Receipts this month: \$327,263.14.

Chemical bids were opened. Tabled for review.

Northland Financial presented water rate analysis.

Future water/sewer development needs- Engineer Zimmerer provided an update from SEH on the WWTF preliminary design. A kickoff meeting for the WWTF improvement project will be held on 12/22/2025 with GMU, SEH, Eagle Engineering, and the IDNR.

Motion by Esterling, seconded by Mayberry to award chemical low bids as follows:

To Mississippi Lime Company for:

Bulk ½" pebble lime @ \$463.84/ ton FOB Glenwood.

To DPC Industries, Inc. for:

Bag Hydrated Lime @ \$790.00/ ton FOB Glenwood.

Chlorine @ \$195.00 / 150 lb. cylinder. FOB Glenwood.

Ammonium Sulfate @ \$331.00/ 55 gal. FOB Glenwood.

HFS Acid (Fluoride) @ \$105.00/ 150 lb. return drum FOB Glenwood.

To Hawkins Inc. for:

Aluminum Sulfate @ \$296.45 / 55 gal. FOB Glenwood

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis

Nays: None

Motion Carried

Superintendent Malcom provided an update on customer 239369.

Employee updates- none

Superintendent/secretary updates-

Superintendent Malcom presented 2026 salary recommendations. Motion by Esterling, seconded by Mayberry to approve salary recommendation effective pay period beginning 12/29/2025.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis  
Nays: None Motion Carried

Discussed investing in IPAIT.

Reviewed 2026 liability & casualty insurance policy. Superintendent Malcom to schedule a loss control review with Munich RE regarding wastewater plant buildings and equipment.

Discussed Hamilton and Associates sale to Hayes & Associates.

City of Glenwood Mayor/representative- Mitch Kolf discussed refilling the YMCA pool. As per the agreement between the City of Glenwood & GMU, the Board agreed to allow the City of Glenwood to refill the YMCA pool as part of the city maintenance project. Motion by Esterling, seconded by Mayberry to allow the City of Glenwood to refill the YMCA pool under the agreement between the City & GMU.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis  
Nays: None Motion Carried

City of PJ – none.

Motion by Davis seconded by Mayberry to adjourn the meeting at 9:12 A.M.

Upon the roll the vote was:

Ayes: Stouder, Mayberry, Meggison, Esterling, Davis  
Nays: None Motion Carried



Doug Meggison, Chairman  
Glenwood Municipal Utilities  
Board of Trustees

ATTEST:

  
Wendy Ensley- Executive Secretary